

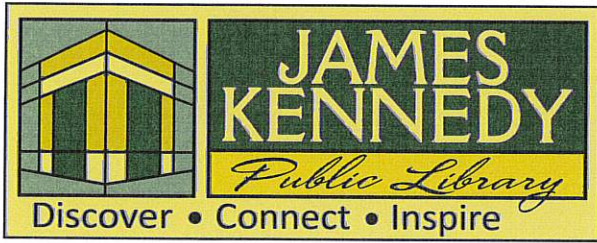
Hello all:

Here is the packet for the Tuesday, November 11 Board meeting. Hope to see you all then!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meetings: October 14, 2025 Regular Meeting – **A (Not yet available, will add later or distribute at meeting)**
 - Approve October Librarian's Report - **B**
 - Approve Bills:
 - November Bills - **C**
 - Claims Report for October - **D**
 - October & November Credit Card Claims - **E**
 - Budget Reports
 - October City Report - **F**
 - October Library Report - **G**
 - Trust Account Reports
 - October Bank Statements – **H1 & H2**
 - October Balance Report - **I**
 - Trust Account Expenditure Report - **J**
 - October Donations - **K**
 - Program Reports
 - October Report of Programs and Attendance - **L**
 - October WhoFi Program Overview - **M**
 - November Schedule of Events - **N**
 - Schedule for Upcoming Programs - **O**
 - Grant Report – **Nothing new to report**
 - Friends of the Library Report – **Friends are meeting on 11/11 as well so I will provide a verbal update.**
 - JKPL Endowment Report – **P: Summary of Fund Activity for September 2025**
 - Strategic Planning Report – **As part of the review of the Plan this fall, Dawn is looking for clarity on one of the Plan objectives. Item Q is the Objective and her questions / comments.**

- Committee Reports
 - Executive Committee
 - Finance Committee – **The finance committee received and reviewed the attached documents regarding the closing of FY25 Operating Budget (R, S, T). The City Clerk transferred \$9,921.40 from the Library Group Insurance Line. As a result of this transfer, the JKPL had a balance of \$14,479.12 unspent in FY24.**
 - Fundraising, Marketing and Public Relations Committee – **U: Notes from October 28, 2025 meeting; V: Notes from November Virtual meeting**
 - Furnishings, Art & Facilities Committee
 - Personnel Committee
 - Policy Committee – **Dawn has updated the Disaster Plan. Shirley has emailed this document for Committee review and consideration; and potential approval is included as an action item.**
4. Update on Library Director Evaluation
 5. Consider approval of FY25 JKPL Annual Report
 6. Consider Approval of updated JKPL Disaster Plan
 7. Meetings and Training
 - City Council Attendance: **December 1: Alex Wiezorek**
 - Upcoming
 - Recently Attended
 - Trustee Training: **Boardroom Series - The Top Five: Self-Evaluation of the Library Board's Core Functions scheduled for Thursday, November 20, 6:00 p.m. to 7:30 p.m.**
 8. Oral Presentations
 9. Adjournment

Next Meeting: Tuesday, December 9, 2025



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Regular Library Board Meeting

**Tuesday,
November 11, 2025
6:00 pm**

Iowa History and Genealogy Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meetings: October 14, 2025 Regular Meeting
 - Approve October Librarian's Report
 - Approve Bills:
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 - Claims Report for October
 - October & November Credit Card Claims
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 - Trust Account Expenditure Report
 - October Donations
 - Program Reports
 - October Report of Programs and Attendance
 - October WhoFi Program Overview
 - November Schedule of Events
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 - Grant Report
 - Friends of the Library Report
 - JKPL Endowment Report
 - Strategic Planning Report

- Committee Reports
 - Executive Committee
 - Finance Committee
 - Fundraising, Marketing and Public Relations Committee
 - Furnishings, Art & Facilities Committee
 - Personnel Committee
 - Policy Committee
- 4. Update on Library Director Evaluation
- 5. Consider approval of FY25 JKPL Annual Report
- 6. Consider approval of updated JKPL Disaster Plan
- 7. Meetings and Training
 - City Council Attendance
 - Upcoming
 - Recently Attended
 - Trustee Training
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- 9. Adjournment

Next Meeting: Tuesday, December 9, 2025

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

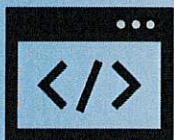
B

Librarian's report to the Board of Trustees

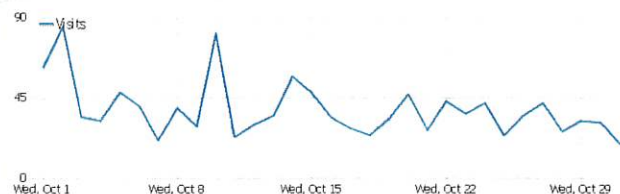
Month: October-25
 YTD: July-25 to October-25
 Previous YTD: July-24 to October-24

Library visits			Items loaned		Library cards issued		
					City resident	Total	
Month	5166	(↓ 1%)	7571	(↓ 0.5%)	16	22	(↓ 18.5%)
YTD	21750	(↑ 6.1%)	34157	(↑ 8%)	76	115	(↓ 1.7%)

Website traffic



Visits	Average visit duration
1187	1:18



Computer use



Hours			Sessions		
Month	YTD	Prev. YTD	Month	YTD	Prev. YTD
211	835	871	421	1757	1807

Wifi use



Sessions		Visits		Unique visitors	
Month	YTD	Month	YTD	Month	YTD
1051	4447	885	3716	303	905

Meeting room use



Month	YTD	Prev. YTD
77	368	237

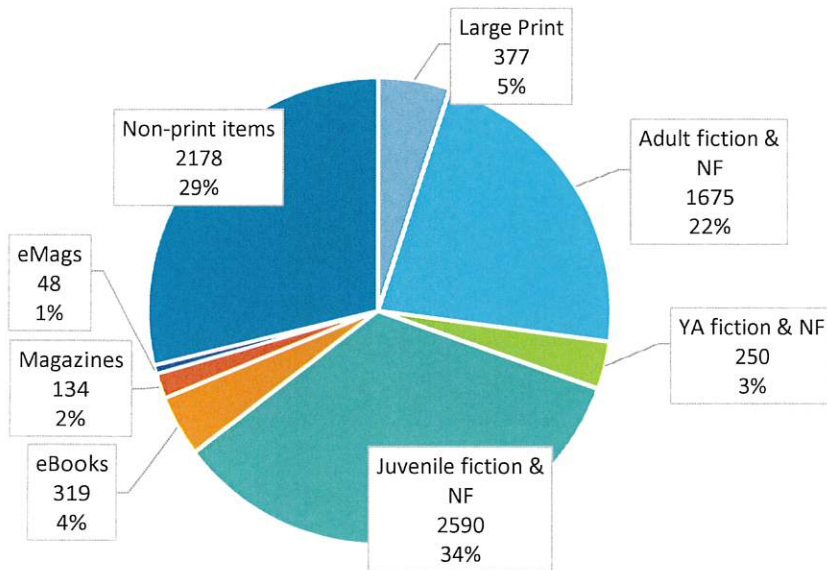
Online Learning

Sessions: 262
 YTD: 646

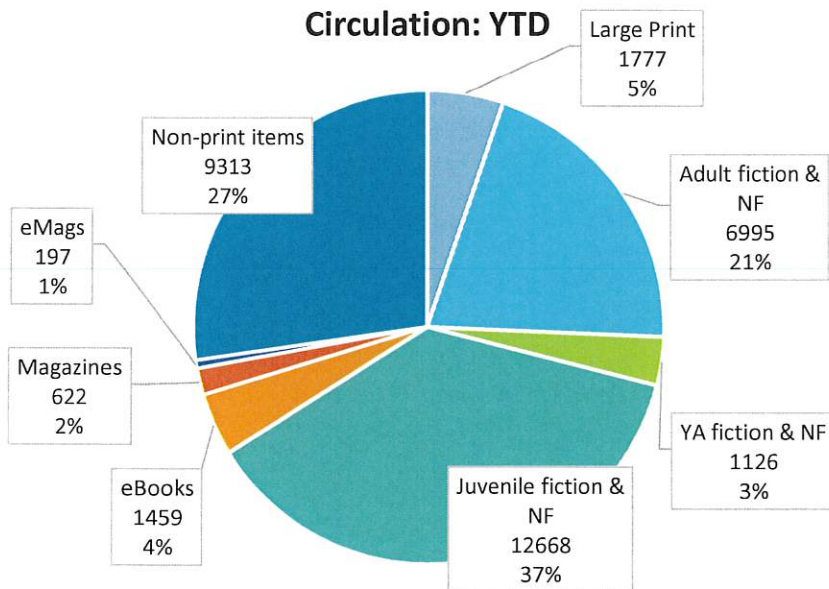


Circulation

Circulation: Month



Circulation: YTD



Non-print items	Month	YTD
eAudio	663	2728
Adult & YA audio	107	407
Juvenile audio & kits	13	97
Adult & YA video	820	3239
Juvenile video & DVD	304	1382
Games, LoT, etc.	271	1460
	2178	9313

Music

Downloads: 2
Total YTD: 11



Video (film and TV)

Downloads: 13
YTD: 60



Visits: 171
YTD: 704



Languages

Sessions: 69
YTD: 173



Genealogy

Visits: 327
YTD: 1109



World Culture

Visits: 30
YTD: 30



Hobbies

Sessions: 14
YTD: 35



Sessions: 0
YTD: 0



Collection

Items purchased

Month: 264
YTD: 894

Items donated

Month: 35
YTD: 185
Prev. YTD: 318

Items withdrawn

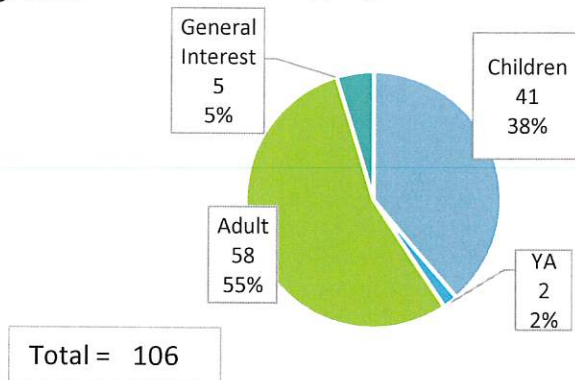
	Month	YTD
Books	218	913
Audio	0	2
Video	1	438
Other	1	59
Total	220	1412

Summary of additions

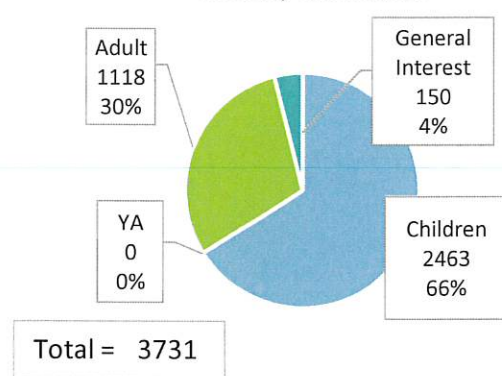
	Large print	Adult fiction	Adult & YA NF	YA fiction	Juvenile fiction	Juvenile NF	eBook & eAudio	Adult & YA audio	Juvenile audio	Adult & YA video	Juvenile video	CDs, games, misc.	Total
Current month	14	72	35	25	65	17	12	6	2	41	5	5	299
Previous month	25	93	41	21	59	28	12	4	0	60	5	5	353
Current YTD	57	296	120	81	279	21	44	14	2	112	26	27	1079
Previous YTD	101	366	163	61	261	76	37	25	1	128	23	20	1262

Programs

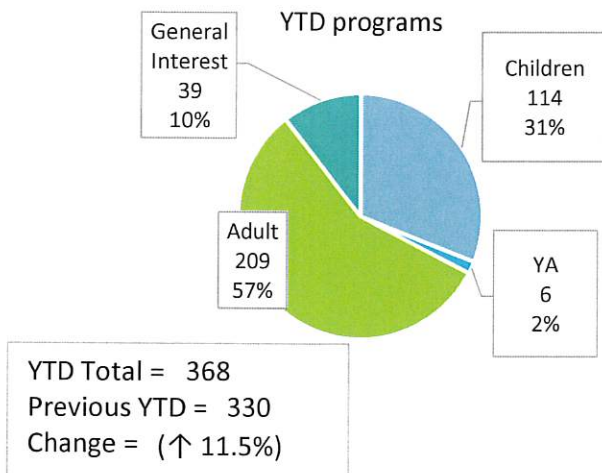
Monthly programs



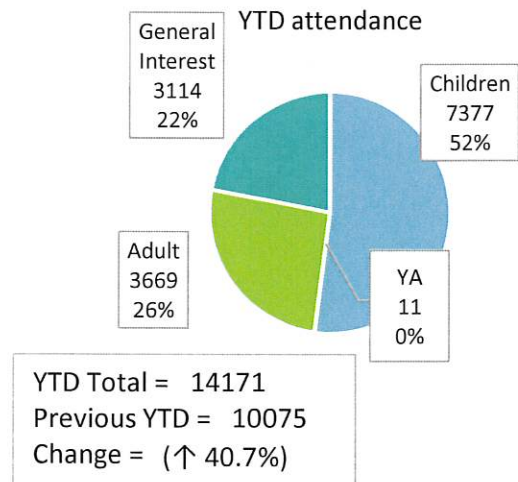
Monthly attendance



YTD programs



YTD attendance





Dyersville, IA

Expense Approval Register

Ticket: APPKT02077 - November 2025 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
SCHRANDT, DAWN	10.23.2025	Mileage - State Library/Learn...	001-5-410-4-62300	MEETINGS/TRAINING	109.90
HANSEL CLEANING SERVICES ...	10.03.25	Cleaning Services 10.03.25	001-5-410-4-64322	CONTRACTED SERVICES	250.00
HANSEL CLEANING SERVICES ...	10.10.25	Cleaning Services 10.10.25	001-5-410-4-64322	CONTRACTED SERVICES	250.00
HANSEL CLEANING SERVICES ...	10.17.25	Cleaning Services 10.17.25	001-5-410-4-64322	CONTRACTED SERVICES	250.00
HANSEL CLEANING SERVICES ...	10.24.25	Cleaning Services 10.24.25	001-5-410-4-64322	CONTRACTED SERVICES	250.00
HANSEL CLEANING SERVICES ...	10.31.25	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	250.00
POSTMASTER	10262025	Postage Stamps	001-5-410-4-65060	OFFICE SUPPLIES	61.00
BOOK SYSTEMS INC	145550	Book Supplies	001-5-410-4-65060	OFFICE SUPPLIES	46.36
AMAZON	179D-TJT4-RHFQ	Programs	001-5-410-4-65060	OFFICE SUPPLIES	192.66
AMAZON	179D-TJT4-RHFQ	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	93.70
AMAZON	179D-TJT4-RHFQ	Marketing	001-5-410-4-65060	OFFICE SUPPLIES	26.98
BLACKSTONE PUBLISHING	2214508	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	8.85
COLUMBUS CLUB LANES	2510	Program Fee	001-5-410-4-65060	OFFICE SUPPLIES	200.00
COMPLETE OFFICE OF WISC...	6695	Towels - Building Supplies	001-5-410-4-65060	OFFICE SUPPLIES	83.50
COMPLETE OFFICE OF WISC...	953020	Shipping Credit	001-5-410-4-65060	OFFICE SUPPLIES	-15.28
CAPITAL SANITARY SUPPLY	D165304	Supplies - Paper	001-5-410-4-65060	OFFICE SUPPLIES	196.00
IOWA POETRY ASSOCIATION	10.13.25	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	12.75
OVERDRIVE	10.22.2025	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	680.47
AMAZON	16L4-37NF-3KK7	Books returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-14.99
AMAZON	16W7-FLXD-31LF	Books - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-7.48
AMAZON	179D-TJT4-RHFQ	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	872.95
AMAZON	179D-TJT4-RHFQ	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	38.49
AMAZON	179D-TJT4-RHFQ	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	4.72
AMAZON	179D-TJT4-RHFQ	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	84.38
AMAZON	179D-TJT4-RHFQ	DVD	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	751.79
AMAZON	179D-TJT4-RHFQ	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	97.85
AMAZON	179D-TJT4-RHFQ	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	261.96
AMAZON	179D-TJT4-RHFQ	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	63.42
AMAZON	179D-TJT4-RHFQ	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	1,067.95
AMAZON	1DHJ-WXRL-1JMY	DVD return	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-5.50
AMAZON	1JTN-9RTY-1XYP	DVD return	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-26.63
AMAZON	1JTN-9RTY-3H3Y	Books returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-7.55
AMAZON	1ML1-C6F9-13G1	DVD return	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-45.85
BLACKSTONE PUBLISHING	2214508	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	188.24
INGRAM LIBRARY SERVICES	91374539	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	362.79
INGRAM LIBRARY SERVICES	91467130	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	154.42
INGRAM LIBRARY SERVICES	91467130	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	99.46
INGRAM LIBRARY SERVICES	91518409	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	144.03
INGRAM LIBRARY SERVICES	91518409	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	66.14
INGRAM LIBRARY SERVICES	91609211	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	102.90
INGRAM LIBRARY SERVICES	91609211	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	434.59
CENGAGE LEARNING	999101542600	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	29.59
				Department 410 - LIBRARY Total:	7,664.56
				Fund 001 - GENERAL FUND Total:	7,664.56
Fund: 002 - LIBRARY TRUST FUND					
Department: 410 - LIBRARY					
FAREWAY STORES INC	00167426	Kids Can Cook Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	4.47
FAREWAY STORES INC	00168109	Kids Can Cook	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	8.93
FAREWAY STORES INC	00169805	Refreshments	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	6.97
FAREWAY STORES INC	00290908	KEYS Snacks	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	8.49
FAREWAY STORES INC	00383926	Kids Can Cook Ingredients	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	38.45
FAREWAY STORES INC	00391605	Kids Can Cook Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	35.38

Expense Approval Register

Packet: APPKT02077 - November 2025 Library Bills

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
FAREWAY STORES INC	00394457	KEYS Snacks	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	12.98
FAREWAY STORES INC	00397180	Program Refreshments	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	6.99
GUDENKAUF, DEB	10.29.25	Dementia Program - Refres...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	22.02
AMAZON	179D-TJT4-RHFQ	Halloween Expense	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.43
AMAZON	179D-TJT4-RHFQ	Book Program	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	36.36
AMAZON	179D-TJT4-RHFQ	Fundraiser Expense	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	9.99
AMAZON	179D-TJT4-RHFQ	Parade	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	65.97
AMAZON	179D-TJT4-RHFQ	Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	13.74
AMAZON	179D-TJT4-RHFQ	Legos - Love My Library	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	251.18
WESSEL, KARA	2510KEYS	KEYS to Dementia Prevention...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	275.00
ACE HARDWARE	269833	StoryWalk Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.40
KANOPY INC	476667-PPU	Streaming	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	42.00
HOOPLA BY MIDWEST TAPE	507969712	Streaming	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	681.23
FUN EXPRESS	739327460-01	Parade Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	82.44
CENGAGE LEARNING	999101542600	Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	65.58
				Department 410 - LIBRARY Total:	1,699.00
				Fund 002 - LIBRARY TRUST FUND Total:	1,699.00
				Grand Total:	9,363.56

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	7,664.56
002 - LIBRARY TRUST FUND	1,699.00
Grand Total:	9,363.56

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-62300	MEETINGS/TRAINING	109.90
001-5-410-4-64322	CONTRACTED SERVICES	1,250.00
001-5-410-4-65060	OFFICE SUPPLIES	893.77
001-5-410-4-67701	BOOKS/FILMS/RECORDS...	5,410.89
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	1,699.00
Grand Total:		9,363.56

Project Account Summary

Project Account Key	Expense Amount
None	2,467.66
410AB	188.24
410AF	1,037.93
410AN	885.70
410DVD	673.81
410EM	680.47
410GAMES	97.85
410LP	93.01
410PF	1,100.55
410PN	352.88
410TAAB	13.74
410TPROG	1,471.27
410YAF	261.96
410YAN	38.49
Grand Total:	9,363.56

The above presented claims, which included those covering the Invoices attached, were presented and approved by the Board at the above dated meeting. You are directed to pay the same and include in the financial report.

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President, Board of Trustees

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ATTEST: _____

Secretary, Board of Trustees

Date

D

**James Kennedy Public Library
October 2025**

Utilities and Contractual

Check issued to:	Purpose	Amount
Black Hills	Gas / Heat	97.79
Alliant Energy	Electricity	1,268.17
Access Systems	Copier contract	182.08
Total		\$1,548.04

Miscellaneous Bills

Check issued to:	Purpose	Amount
Giant Wash	Floor Mats	30.98
Preferred Health Choices	HRA admin fee	15.00
Ace Hardware	LED Lamp	35.18
Total		\$81.16

October Budget	
October 2025 Claims submitted	7,098.12
Utility and Contractual from Bills above	1,548.04
Miscellaneous Bills from above	81.16
Total wages and benefits	41,719.65
Total October 2025 expenses	\$50,446.97

- Should match with City Expenditure Report, not including Trust Account Expenditures.

E

Credit Card Claims for October & November 2025

Date	Vendor	Items	Amount
10/31/2025	Meta / FB	FB marketing	10.00
10/22/2025	Microsoft	Office365 (email) – partial year	43.58
10/31/2025	Sam's Club	Snacks for fundraiser	157.58



Dyersville, IA

F

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 10/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	341,663.00	341,663.00	32,903.81	118,095.75	223,567.25	65.44 %
<u>001-5-410-4-61100</u>	FICA	21,183.00	21,183.00	1,992.88	7,133.26	14,049.74	66.33 %
<u>001-5-410-4-61200</u>	MEDICARE	4,954.00	4,954.00	466.12	1,668.40	3,285.60	66.32 %
<u>001-5-410-4-61300</u>	IPERS	32,253.00	32,253.00	3,024.35	10,811.13	21,441.87	66.48 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	45,536.00	45,536.00	3,319.75	13,170.61	32,365.39	71.08 %
<u>001-5-410-4-61700</u>	SUI	246.00	246.00	12.74	142.55	103.45	42.05 %
<u>001-5-410-4-62100</u>	DUES	850.00	850.00	0.00	200.00	650.00	76.47 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	2,500.00	2,500.00	0.00	189.66	2,310.34	92.41 %
<u>001-5-410-4-63710</u>	ELECTRICITY	12,000.00	12,000.00	1,268.17	5,629.24	6,370.76	53.09 %
<u>001-5-410-4-63711</u>	GAS HEAT	3,000.00	3,000.00	97.79	292.76	2,707.24	90.24 %
<u>001-5-410-4-63730</u>	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-63750</u>	MAINTENANCE	8,000.00	8,000.00	35.18	-37.07	8,037.07	100.46 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	10,500.00	10,500.00	15.00	45.00	10,455.00	99.57 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	182.08	728.32	-728.32	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	13,600.00	13,600.00	1,250.00	3,658.00	9,942.00	73.10 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	20,500.00	20,500.00	327.30	3,018.34	17,481.66	85.28 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	42,000.00	42,000.00	5,551.80	18,536.57	23,463.43	55.87 %
Expense Total:		558,785.00	558,785.00	50,446.97	183,282.52	375,502.48	67.20%
Fund: 001 - GENERAL FUND Total:		558,785.00	558,785.00	50,446.97	183,282.52	375,502.48	67.20%
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	40,000.00	40,000.00	3,461.48	9,835.49	30,164.51	75.41 %
Expense Total:		40,000.00	40,000.00	3,461.48	9,835.49	30,164.51	75.41%
Fund: 002 - LIBRARY TRUST FUND Total:		40,000.00	40,000.00	3,461.48	9,835.49	30,164.51	75.41%
Report Total:		598,785.00	598,785.00	53,908.45	193,118.01	405,666.99	67.75%

G

James Kennedy Public Library FY25 Operating Budget							
	FY26				Received		% Expended
ESTIMATED REVENUES:	Requested	September	October	November	to date	Difference	To date
Dubuque County Library Agency	8,500.00	0.00	0.00	0.00	0.00	8,500.00	
Fees from copier, R/P, etc.	3,500.00	378.41	341.89	300.00	1,513.76	1,986.24	
Open Access	8,500.00	0.00	0.00	0.00	0.00	8,500.00	
Access Plus / ILL	1,200.00	0.00	0.00	0.00	0.00	1,200.00	
Direct State Aid	2,100.00	2,023.90	0.00	0.00	2,023.90	76.10	
TOTAL:	23,800.00	2,402.31	341.89	300.00	3,537.66	20,262.34	
					3,537.66	20,262.34	
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES						Remaining	
Wages	341,663.00	26,197.11	32,903.81	32,500.00	118,095.75	223,567.25	34.6%
FICA	21,183.00	1,577.03	1,992.88	2,015.00	7,133.26	14,049.74	33.7%
Medicare	4,954.00	368.86	466.12	471.25	1,668.40	3,285.60	33.7%
IPERS	32,253.00	2,396.35	3,024.35	3,068.00	10,811.13	21,441.87	33.5%
SUI	246.00	12.03	12.74	32.50	142.55	103.45	57.9%
Group Insurance	45,536.00	3,319.75	3,319.75	3,320.00	13,170.61	32,365.39	28.9%
Meetings and training	2,500.00	0.00	0.00	109.90	189.66	2,310.34	7.6%
Dues and memberships	850.00	200.00	0.00	0.00	200.00	650.00	23.5%
TOTAL:	449,185.00	34,071.13	41,719.65	41,516.65	151,411.36	297,773.64	33.7%
					151,411.36	297,773.64	
CONTRACTUAL SERVICES:							
Utilities (telephone)		0.00	0.00	0.00	0.00	0.00	NA
Electricity	12,000.00	1,577.50	1,268.17	1,500.00	5,629.24	6,370.76	46.9%
Gas / Heat	3,000.00	85.14	97.79	200.00	292.76	2,707.24	9.8%
Insurance (bldg)	10,500.00	15.00	15.00	15.00	45.00	10,455.00	0.4%
Legal Fees		0.00	0.00	0.00	0.00	0.00	NA
Custodial services	13,000.00	750.00	1,250.00	1,250.00	3,500.00	9,500.00	26.9%
Window cleaning	600.00	0.00	0.00	0.00	158.00	442.00	26.3%
Service / Maintenance Cont	8,000.00	182.08	182.08	0.00	728.32	7,271.68	9.1%
TOTAL:	47,100.00	2,609.72	2,813.04	2,965.00	10,353.32	36,746.68	22.0%
					10,353.32	36,746.68	
SUPPLIES:							
General library supplies	9,000.00	795.09	162.52	474.13	1,610.32	7,389.68	17.9%
Program fees & supplies	2,500.00	130.86	164.78	392.66	654.31	1,845.69	26.2%
Marketing & advertising	1,000.00	548.54	0.00	26.98	753.71	246.29	75.4%
Maintenance and Repairs	8,000.00	-72.25	35.18	0.00	-37.07	8,037.07	-0.5%
TOTAL	20,500.00	1,402.24	362.48	893.77	2,981.27	17,518.73	14.5%
					2,981.27	17,518.73	
BOOKS AND MATERIALS							
Adult fiction	8,000.00	752.88	1,039.08	1,037.93	2,967.25	5,032.75	37.1%
Adult nonfiction	5,000.00	361.47	326.80	885.70	1,291.88	3,708.12	25.8%
YA fiction	2,000.00	302.97	100.17	261.96	572.37	1,427.63	28.6%
YA nonfiction	1,000.00	0.00	87.06	38.49	87.06	912.94	8.7%
Juvenile fiction	8,500.00	481.47	440.60	1,100.55	2,710.50	5,789.50	31.9%
Juvenile nonfiction	4,000.00	83.24	6.00	352.88	121.47	3,878.53	3.0%
Large Print	3,500.00	76.60	344.13	93.01	420.73	3,079.27	12.0%
Electronic media (ebooks, e	10,000.00	762.93	644.14	680.47	3,073.79	6,926.21	30.7%
Reference & electronic data	3,000.00	0.00	1,519.21	0.00	1,519.21	1,480.79	50.6%
Periodicals and newspapers	4,000.00	0.00	468.00	0.00	3,004.76	995.24	75.1%
Audiobooks (CD, playaway)	2,000.00	190.65	144.86	188.24	491.91	1,508.09	24.6%
Software & Gaming	2,000.00	333.30	50.61	97.85	601.12	1,398.88	30.1%
DVDs	5,000.00	431.62	368.18	673.81	1,532.73	3,467.27	30.7%
SS / Creation Station / LoT	2,000.00	13.89	12.96	0.00	141.79	1,858.21	7.1%
TOTAL:	60,000.00	3,791.02	5,551.80	5,410.89	18,536.57	41,463.43	30.9%
					18,536.57	41,463.43	
TOTAL EXPENDITURES:	576,785.00	41,874.11	50,446.97	50,786.31	183,282.52	393,502.48	31.8%
TOTAL REVENUES:	23,800.00	2,402.31	341.89	300.00	3,537.66	20,262.34	14.9%
ACTUAL ASKING	552,985.00	39,471.80	50,105.08	50,486.31	179,744.86	373,240.14	32.5%
					179,744.86		

James Kennedy Public Library FY25 Operating Budget								
	FY26	FY25 Exp.	Oct. 2024	Total FY25	Budget	Amount	Ov/Und	
	Requested	thru Oct 24	expenses	expenses	Projection	Ov/Und	Budget	
ESTIMATED REVENUES:								
Dubuque County Library Agency	8,500.00	0.00	0.00	7,393.66				
Fees from copier, R/P, etc.	3,500.00	1,224.65	265.57	3,365.41				
Open Access	8,500.00	0.00	0.00	8,324.01				
Access Plus / ILL	1,200.00	0.00	0.00	1,193.29				
Direct State Aid	2,100.00	2,060.42	2,060.42	2,060.42				
TOTAL:	23,800.00	3,285.07	2,325.99	22,336.79				
		3,285.07		22,336.79				
ESTIMATED EXPENDITURES:								
PERSONAL SERVICES								
Wages	341,663.00	105,228.92	25,197.03	325,516.69	110,448.49	7,647	1.07	
FICA	21,183.00	6,346.95	1,517.92	19,633.12	6,847.99	285	1.04	
Medicare	4,954.00	1,484.49	355.02	4,591.83	1,601.58	67	1.04	
IPERS	32,253.00	9,672.75	2,302.86	29,770.02	10,479.51	332	1.03	
SUI	246.00	183.27	58.61	474.76	94.96	48	1.50	
Group Insurance	45,536.00	20,146.84	3,438.55	47,050.83	19,498.20	-6,328	0.68	
Meetings and training	2,500.00	1,405.18	845.05	1,612.98	2,177.93	-1,988	0.09	
Dues and memberships	850.00	200.00	0.00	906.00	187.64	12	1.07	
TOTAL:	449,185.00	144,668.40	33,715.04	429,556.23	151,279.09	132	1.00	
		144,668.40		429,556.23				
CONTRACTUAL SERVICES:								
Utilities (telephone)		0.00	0.00	0.00	Zero	0	NA	
Electricity	12,000.00	4,212.62	997.97	11,977.40	4,220.57	1,409	1.33	
Gas / Heat	3,000.00	181.65	43.88	3,293.03	165.49	127	1.77	
Insurance (bldg)	10,500.00	298.00	268.00	10,321.11	303.17	-258	0.15	
Legal Fees		0.00	0.00	0.00	Zero	0	Nothing	
Custodial services	13,000.00	3,100.00	1,000.00	12,300.00	3,276.42	224	1.07	
Window cleaning	600.00	0.00	0.00	368.00	Zero	0	Nothing	
Service / Maintenance Cont	8,000.00	728.32	182.08	7,277.13	800.67	-72	0.91	
TOTAL:	47,100.00	8,520.59	2,491.93	45,536.67	8,813.11	1,540	1.17	
		8,520.59		45,536.67				
SUPPLIES:								
General library supplies	9,000.00	2,000.01	705.08	8,638.71	2,083.65	-473	0.77	
Program fees & supplies	2,500.00	150.03	81.75	1,164.70	322.04	332	2.03	
Marketing & advertising	1,000.00	306.40	101.31	603.53	507.68	246	1.48	
Maintenance and Repairs	8,000.00	1,975.42	1,442.66	8,821.93	1,791.37	-1,828	-0.02	
TOTAL	20,500.00	4,431.86	2,330.80	19,228.87	4,724.83	-1,744	0.63	
		4,431.86		19,228.87				
BOOKS AND MATERIALS								
Adult fiction	8,000.00	2,908.38	667.46	6,041.58	3,851.15	-884	0.77	
Adult nonfiction	5,000.00	1,652.24	540.46	3,251.23	2,540.95	-1,249	0.51	
YA fiction	2,000.00	500.44	97.09	2,097.58	477.16	95	1.20	
YA nonfiction	1,000.00	273.62	44.55	767.29	356.61	-270	0.24	
Juvenile fiction	8,500.00	2,505.93	622.65	4,675.19	4,556.05	-1,846	0.59	
Juvenile nonfiction	4,000.00	212.84	9.19	2,740.06	310.71	-189	0.39	
Large Print	3,500.00	882.60	337.60	1,011.41	3,054.25	-2,634	0.14	
Electronic media (ebooks, e	10,000.00	2,329.69	2.50	6,528.84	NA	NA	NA	
Reference & electronic data	3,000.00	19.06	19.06	1,011.81	56.51	1,463	26.88	
Periodicals and newspapers	4,000.00	3,672.04	468.00	3,867.04	3,798.30	-794	0.79	
Audiobooks (CD, playaway)	2,000.00	750.53	234.69	1,979.84	NA	NA	NA	
Software & Gaming	2,000.00	308.50	58.79	1,101.65	560.07	41	1.07	
DVDs	5,000.00	1,167.19	243.41	4,987.76	1,170.05	363	1.31	
SS / Creation Station / LoT	2,000.00	170.70	0.00	1,059.23	322.31	-181	0.44	
TOTAL:	60,000.00	17,353.76	3,345.45	41,120.51	25,321.32	-6,785	0.73	
		17,353.76		41,120.51				
TOTAL EXPENDITURES:								
	576,785.00	174,974.61	41,883.22	535,442.28	188,484.80	-5,202	0.97	
TOTAL REVENUES:								
	23,800.00	3,285.07	2,325.99	22,336.79	3,500.26	37	1.01	
ACTUAL ASKING								
	552,985.00	171,689.54	39,557.23	513,105.49	185,033.57	-5,289	0.97	
		171,689.54						



**MidWestOne
Bank.**

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102 South Clinton Street, Iowa City, IA 52240

CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIB TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1212

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Statement Ending 10/31/2025

CITY OF DYERSVILLE

Page 1 of 2

Account Number: XX4356

Ways to Contact Us:



Address

102 South Clinton Street
Iowa City, IA 52240



Website

www.MidWestOne.bank



Telephone

800.247.4418

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MKT	XX4356	\$11,459.65

BUSINESS MONEY MKT - XX4356

Account Summary

Date	Description	Amount
10/01/2025	Beginning Balance	\$11,448.47
	1 Credit(s) This Period	\$11.18
	0 Debit(s) This Period	\$0.00
10/31/2025	Ending Balance	\$11,459.65

Interest Summary

Description	Amount
Interest Earned From 10/01/2025 Through 10/31/2025	
Annual Percentage Yield Earned	1.16%
Interest Days	31
Interest Earned	\$11.18
Interest Paid This Period	\$11.18
Interest Paid Year-to-Date	\$109.19
Minimum Balance	\$11,448.47
Average Ledger Balance	\$11,448.47
Average Available Balance	\$11,448.47

Other Credits

Date	Description	Amount
10/31/2025	INTEREST	\$11.18
		1 item(s) totaling \$11.18

Daily Balances

Date	Amount
10/31/2025	\$11,459.65

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Date 10/31/25
 Primary Account
 Enclosures

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 617571
 3

CITY OF DYERSVILLE
 J KENNEDY PUBLIC LIBRARY TRUST
 340 1ST AVE E
 DYERSVILLE IA 52040-1203

CHECKING ACCOUNT

BUSINESS MONEY MARKET		Number of Enclosures	3
Account Number	617571	Statement Dates	10/01/25 thru 11/02/25
Previous Balance	100,524.16	Days in the statement period	33
3 Deposits/Credits	6,629.70	Average Ledger	104,669.32
1 Checks/Debits	3,461.48	Average Collected	104,650.17
Service Charge	.00	Interest Earned	61.50
Interest Paid	57.80	Annual Percentage Yield Earned	0.65%
Current Balance	103,750.18	2025 Interest Paid	354.08

ACTIVITY IN DATE ORDER			
Date	Description	Amount	Balance
10/07	Deposit/Credit	5,352.80	105,876.96
10/20	Deposit/Credit	66.15	105,943.11
10/24	Deposit/Credit	1,210.75	107,153.86
10/28	Transfer from x7571 to x5358 October Claims	3,461.48-	103,692.38
10/31	Interest Deposit	57.80	103,750.18

DAILY BALANCE INFORMATION					
Date	Balance	Date	Balance	Date	Balance
10/01	100,524.16	10/07	105,876.96	10/20	105,943.11
10/24	107,153.86	10/28	103,692.38	10/31	103,750.18

INTEREST RATE SUMMARY	
Date	Rate
9/30	0.650000%

1

TRUST ACCOUNT REPORT for October 2025

American Trust / MidWestOne Bank - balance on hand July 1, 2025

July 31, 2025	\$ 11.15	\$ 11,415.35	
August 29, 2025	\$ 10.44	\$ 11,426.50	
September 30, 2025	\$ 11.53	\$ 11,436.94	
October 31, 2025	\$ 11.18	\$ 11,448.47	
		\$ 11,459.65	#1

Fidelity Bank and Trust

Balances September 30, 2025

Budgeted	Bank Account
\$ 33,625.99	\$100,524.16

Deposits

October 7, 2025

KEYS donation	\$ 20.00	
Candy / snack sales	\$ 37.00	
Wreath-it-up Buy it now	\$ 25.00	
Friends donation for projects	\$ 5,250.00	
Conscience Box	\$ 7.05	
Friends booksale / donation	\$ 13.75	\$ 5,352.80

October 20, 2025

Tote sales	\$ 5.00	
Wreath-it-up Buy it now	\$ 45.00	
Conscience Box	\$ 6.15	
Friends booksale / donation	\$ 10.00	\$ 66.15

October 24, 2025

Puzzle fundraiser - table tickets	\$ 900.00	
Puzzle fundraiser - twists	\$ 305.00	
Conscience Box	\$ 1.50	
Friends booksale / donation	\$ 4.25	\$ 1,210.75

October 31, 2025

Interest	\$ 57.80	\$ 57.80	\$ 6,687.50
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Debits:

October 28, 2025

Kanopy	\$ 36.00	
Hoopla	\$ 715.23	
Facebook marketing	\$ 9.98	
Love My Library - books & programs	\$ 169.64	
Puzzle Fundraiser - puzzles	\$ 149.85	
Large print (Kerker donation)	\$ 53.59	
Large print (Lion's Club donation)	\$ 239.13	
Program refreshments (Friends)	\$ 67.98	
Books for pop-up library events (Friends)	\$ 298.00	
Keys to Dementia Prevention stipends, supplies and snacks (Friends)	\$ 1,551.11	
Kids Can Cook Expenses (grant / fundraising / donations)	\$ 170.97	\$ 3,461.48

Balances October 31, 2025

\$ 30,164.51	\$103,750.18	#2
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J

Trust Account Income & Expenditure Report FY26

as of 7/1/2025		in account	New Deposits					
Amount in MidWest One		\$11,415.35						
Amount in Fidelity		\$101,989.82						
INCOME:				EXPENDITURES:				REMAINING:
DONATIONS & CONTRIBUTIONS:								
Remaining from Fundraisers prior to FY23		\$5,185.54						\$7,417.87
Fundraising total from FY24 - Chair-ity / Wreath, Book Art, Build-a-Basket, Plant, Merch, Quilt & Garage Sale		\$5,550.97						
Estimated for Kanopy: \$600				Jul-25	Kanopy	\$49.00		\$444.00
				Oct-25	Kanopy	\$36.00		
Estimated for Hoopla: \$7000				Jul-25	Hoopla	\$763.93		\$3,877.76
				Oct-25	Hoopla	\$715.23		
Estimated for Facebook / Meta: \$200				Jul-25	Facebook ads	\$15.44		\$159.60
				Oct-25	Facebook ads	\$9.98		
Estimated for annual hotspots \$1500								\$1,500.00
Fundraising Events	Brought forward							\$28,310.17
Chairity & Wreath-It-up								
Chair-ity	FY25	\$110.00						\$180.00
Wreath - Buy it now	October		\$70.00					
Cookie Walk	FY24	\$1,721.16						\$3,493.08
Soup Fundraiser	FY24	\$938.03						\$2,159.61
Love My Library 2025	FY25	\$3,227.00		Aug-25	LML/ebks & bks	\$165.96		\$2,692.13
				Oct-25	LML/bks & prog	\$169.64		
Book Art Fundraiser	FY25	\$100.58						\$283.58
Mystery Dinner	FY24	\$807.14						\$2,211.14
Build-a-basket	FY25	\$2,243.00						\$2,243.00
Snack & Candy Sales	FY23 & 24	\$478.72						\$769.22
	Oct-25		\$37.00					
Merchandise sales								\$25.00
Tote bag	Oct-25		\$5.00					
Plant Sale	FY25	\$752.00						\$752.00
Dairy Queen Fundraiser	Previous	\$753.53						\$753.53
Country Junction / STEM	Previous	\$500.00						\$500.00
Randy's Market - Roundup	Previous	\$651.09						\$651.09
Quilt Fundraiser	FY25	\$20.00						\$20.00
DTSN fundraiser	FY23 & 24	\$126.00						\$173.00
	FY25	\$47.00						
Burrito Breakfast	FY23 & 24	\$1,629.00						\$2,976.06
	FY25	\$1,347.06						
O So Good Partnership	FY23&24	\$2,295.00						\$5,195.00
Garage Sale Fundraiser	FY24/Purse	\$1,900.00						\$2,512.51
Puzzle Fundraiser (Textile)	FY25	\$800.35						\$800.35
Puzzle Fundraiser (Fuse)								\$801.94
Puzzle Tables (Textile)	Oct-25		\$900.00					\$1,055.15
Puzzle Twists (Textile)	Oct-25		\$305.00	Oct-25	Puzzles	\$149.85		
Donations	Total Brought forward							\$15,082.74
Pam Kerker - LP materials	Jan-25	\$478.93		Aug-25	Large Print	\$154.48		\$5.84
				Oct-25	Large Print	\$53.59		
Miscellaneous Donations Total Remaining								\$15,710.55
Lion's Club - LP	FY24 LML	\$0.71		Aug-25	Large Print	\$195.16		\$66.42
	FY25 LML	\$500.00		Oct-25	Large Print	\$239.13		
Conscience Box	Remaining	\$2,222.59						\$2,452.28
	Oct-25		\$14.70					

History Books & Coins	Remaining	\$1,964.74						\$2,024.74
	FY25	\$60.00						
Meeting Room Donation	Remaining	\$614.76						\$678.51
Adopt-a-book donations	Remaining	\$68.87						\$68.87
Friends total remaining								\$2,496.25
Friends - bksale	Remaining	\$576.36						\$1,179.83
	Oct-25		\$28.00	Oct-25	Refreshments	\$67.98		
KEYS: Dementia prevention	Oct-24	\$762.86						-\$68.25
Donation	Oct-25		\$20.00	Oct-25	KEYS expenses	\$1,551.11		
Pop-up Library books	Mar-25	\$500.00		Oct-25	books	\$298.00		\$202.00
Betty Passick fee	Oct-25		\$250.00	Sep-25	Passick stipend	\$250.00		\$0.00
Reiser bk disc	Oct-25		\$1,500.00					\$1,500.00
TACKL	Remaining	\$354.87						\$403.67
Bequests & Specified donations - Total Remaining								\$22,363.23
Memorials or "In Honor Of" - Total Remaining								\$6,031.55
GRANTS:								\$15,524.00
1000 Books (DRA & Friends)	Remaining	\$58.12						\$558.12
Books - Friends	Oct-25		\$500.00					
StoryWalk® Grant / DRA	Remaining	\$0.00		Aug-25	SW laminating	\$35.99		\$964.01
Ongoing - Friends	Oct-25		\$1,000.00					
Kids Can Cook - DACF	Remaining	\$4,607.83						\$4,559.99
LML donations		\$150.00		Sep-25	KCC ingredients	\$26.87		
				Oct-25	KCC ingredients	\$170.97		
ALA / LTC Grant - 2025	May-25	\$10,000.00						\$10,000.00
DACF / 26 SLP books	Sep-25		\$1,500.00					\$3,000.00
Friends match	Oct-25		\$1,500.00					
INTEREST DEPOSITS								
remaining from previous years		\$4,918.84						\$4,658.04
	Oct-25		\$57.80					
Debit in error; will transfer back				Aug-25	ERROR	\$63,646.03		\$0.00
Transferred back	Sep-25		\$63,646.03					
TOTAL Available		\$113,405.17	\$75,241.88	EXPENDITURES:		\$73,481.52		\$103,750.18

Memorials, Fundraisers, and Donations – October 2025

K

From: **Candy and Snack Sales**
Donation: \$37.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Tote bag**
Donation: \$5.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Fit the Pieces Puzzle Fundraiser**
Donation: \$1,205.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **Wreath it up – Buy It Now**
Donation: \$70.00
Fund: Library Trust Account
Restrictions: Fundraiser for library collections & services

From: **KEYS to Dementia Preventions donation**
Donation: \$20.00
Fund: Library Trust Account
Restrictions: KEYS class expenses

From: **Friends of the James Kennedy Public Library**
Donation: \$5,250.00
Fund: Library Trust Account
Restrictions: KEYS to Dementia Prevention, Passick, 1000 Books Before Kindergarten, StoryWalk, match for 2026 SLP books (DACF grant), *Baseball Spy* book discussion

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James Kennedy Public Library Monthly Program Report
Report for the Month of October 2025

Adult Crafternoon (1st Monday of each month) – Beaded Ladybug Keychain (A) October 13, 2025 Time for preparation & performance –2 hrs (pd) Supplies: Cords, beads, baggies, copies of instructions	In person/Onsite/ Kit Attendance: 6 Kits distributed: 38
Books for Lunch Book Club (1st Monday) – <i>The Frozen River</i> (A) October 6, 2025 Time for preparation & performance – 1.5 hr (pd) Supplies: Books borrowed via ILL, available electronically; Computer, OWL and Zoom software Refreshments	Hybrid (In person & zoom) Participants: 9
Bingo Party - (3 rd Monday of each month) (A) October 20, 2025 Time for preparation & performance – 4 hr (pd) Supplies: Bingo cards and machine; Donated items & library swag for prizes	In person / Onsite Participants: 8
Building Creativity one Block at a Time (LEGO® program) (Monthly) (C) October 4, 2025 Time for preparation & performance – 1.5 hrs (pd) Supplies: Legos and snacks	In person / Onsite Participants: 13
Cricut with Christopher (3 rd Monday of each month) (GI): Not held in October	
Dungeons & Dragons Club (Monthly) (GI): October 11, 2025 Time for preparation & performance – 2.5 hrs (pd) Supplies: Copies; Crooked Moon core book	Hybrid / Discord Participants: 5
Ellen Kennedy Living Center Program – (4 th Friday) (A) : Good Olde Days – Halloween October 29, 2025 Time for preparation & performance – 1.25 hr (pd) Supplies: None	In person / Offsite Participants: 6
Euchre Party (Fridays of each month) (A) October 3, 10, 17, 24, & 31, 2025 (5 sessions) Time for preparation & performance – 1.25 hr (pd) Supplies: Decks of cards, suit die, scrap paper, refreshments	In person / Onsite Participants: 31
Game Night (4 th Saturday of each Month) (GI): October 25, 2025 Time for preparation & performance –2.5 Supplies: Board games, snacks	In person / Onsite Participants: 5
Health & Wellness 365: (Monthly) (A) : October 23, 2025 Time for preparation & performance – 1 hr (pd) 1 hr (vol) Supplies: Presentation and snack provided by Colleen NEI3A	In person / Onsite Participants: 8
Inspirational Fiction: A Novel Approach to Faith Book Club (2 nd Tues of each month) (A) October 14, 2025 Time for preparation & performance – 2.5 hrs (pd) Supplies: ILL books, Computer, OWL, & Zoom software	Hybrid (In person & Zoom) Participants: 5
JKPL Writing Group (4 th Tuesday of each Month) (A) October 28, 2025 Time for preparation & performance – 1.5 hrs (pd) Supplies: None	In person / Onsite Participants: 3

Mercy One Senior Care Program (Monthly) (A): Read Stories October 24, 2025 Time for preparation & performance – 1.25 hrs (pd) Supplies: None	In person / Offsite Participants: 9
Sit 'n' Stitch (Wednesdays of each month) (A) October 1, 8, 15, 22, & 29, 2025 (5 sessions) Time for preparation & performance – 1.25 hr (pd) 10 hrs (vol) Supplies: Refreshments and Craft supplies provided by participants; Zoom room set up upon request.	Hybrid (In person & Zoom) Participants: 61
Strength Training for Older Adults (Mondays & Thursdays @ 9:30 and 10:30) (A) October 2, 6, 9, 13, 16, 20, 23, 27, & 30, 2025 (18 sessions / 2 each day) Time for preparation & performance – 18 hrs (pd) Supplies: GeriFit DVDs, projection system, water (if needed) Participants supply stretch band, weights and water for own use	In person / Onsite Participants: 199
Strings Club (4 th Monday of each month) (A) October 27, 2025 Time for preparation & performance – .25 hrs (pd) 2 hrs (vol) Supplies: Gary Bramel donates his time and talent for this event	In person / Onsite Participants: 6
Tween Craft Afternoons – Scary Birdhouse (C) October 1, 2025 Time for preparation & performance – 1.5 hr (pd) Supplies: Cardstock and markers	In person / Onsite Participants: 10
Tween Craft Afternoons - Andy Warhol (C) October 8, 2025 Time for preparation & performance – 2 hr (pd) Supplies: Small canvases, paint	In person / Onsite Participants: 12
Amazing Iowa with Michelle Sprout Murray (A) October 4, 2025 Time for preparation & performance – 2 hr (pd) Supplies: Refreshments; Sponsored by the Friends of the JKPL	In person / Onsite Participants: 2
Genealogy with Ann (A) October 6, 2025 Time for preparation & performance – 2 hrs (pd) Supplies: Copies, laptop	In person / Onsite Participants: 3
<i>Are You There God?</i> – Banned Books Week Movie Event (A) October 11, 2025 Time for preparation & performance – .5 hr (pd) Supplies: None	In Person / Onsite Participants: 0
Banned Books Week – Shredded Book (GI) October 5-12, 2025 Time for preparation & performance – 3 hr (pd) Supplies: Copy of book and prize	Passive Participants: 27
Banned Books Week – Interactive Display (GI) October 5-12, 2025 Time for preparation & performance – 1.5 hr (pd) 1 hr (vol) Supplies: Bookmarks and stickers	Passive Participants: 15
Book Talks @ Xavier – 2 nd & 3 rd Grade (C) October 15, 2025 (2 sessions) Time for preparation & performance – 1 hrs (pd) Supplies: Scrap paper for paper airplanes activity	In person / Offsite Participants: 50

Tween Craft Afternoons - Lion Bead Art (C)		
October 15, 2025	In person / Onsite	
Time for preparation & performance – 2 hr (pd)	Participants:	10
Supplies: Cardstock, beads, markers, hot glue		
Kids Can Cook (C)		
October 2, 9, & 16, 2025	In person / Onsite	
Time for preparation & performance – 15.75 hr (pd) 3.75 hr (vol)	Participants:	38
Supplies: Copies and food ingredients; cooking equipment		
TACKL members Norah and Lucy were volunteers		
Bowling Break: An All Abilities program (A)		
October 16, 2025 (2 sessions)	In person / Offsite	
Time for preparation & performance – 3 hr (pd)	Participants:	15
Supplies: Held at KC Hall, Funded by LTC grant (neurodivergent program)		
Creature Double Feature (YA)		
October 17, 2025	In person / Onsite	
Time for preparation & performance – 1 hrs (pd)	Participants:	0
Supplies: None		
Legacy of an Iowa Pioneer with Betty Passick (A)		
October 18, 2025	In person / Onsite	
Time for preparation & performance – 2 hr (pd)	Participants:	6
Supplies: Refreshments; Sponsored by the Friends of the JKPL		
Nerf War (YA)		
October 18, 2025	In person / Onsite	
Time for preparation & performance – .5 hrs (pd)	Participants:	0
Supplies: Cancelled due to low registration		
Armchair Travel: Cambodia (A)		
October 21, 2025	In person / Onsite	
Time for preparation & performance – .5 (pd) 3 hrs (vol)	Participants:	7
Supplies: Presented by Chelsea Middendorf, Eagle Point Place Senior Living		
Refreshments and all supplies brought by Chelsea		
OutReads (Storytimes at area schools and daycares) (PreK)		
October 7, 9, 14, & 21, 2025 (10 sessions)	In person / Offsite	
Time for preparation & performance – 3.25 hrs (pd)	Participants:	195
Supplies: Books and presentation supplies		
Sunset Hike at Ringneck Ridge (A)		
October 21, 2025	In Person / Offsite	
Time for preparation & performance – 1.5 hrs (pd) 3 hrs (vol)	Participants:	3
Supplies: Hike guided by Dubuque County Conservation Naturalist		
Tween Craft Afternoons - Clothespin Fish (C)		
October 22, 2025	In person / Onsite	
Time for preparation & performance – 1.5 hr (pd)	Participants:	27
Supplies: Clothespins, cardstock, markers, etc.		
Drop in and Create – Halloween Shrinky Dinks: An All Abilities Program (A)		
October 24, 2025	In Person / Onsite	
Time for preparation & performance – .5 hrs (pd)	Participants:	0
Supplies: Shrinky dink plastic, markers, misc. supplies		
Read-and-Treat for Kids: Trick or Treat at Downtown Businesses		
October 25, 2025	In person / Offsite	
Time for preparation & performance – 3.5 hrs (pd)	Participants:	80
Supplies: Storywalk and Trick or Treating at Downtown Businesses		
Candy and bags donated		

Coco – Halloween Movie Event (C) October 25, 2025 Time for preparation & performance – .5 hr (pd) Supplies: Popcorn and soda	In Person / Onsite Participants: 2
Wreath-it-up Open House (A) October 26, 2025 Time for preparation & performance – .25 hrs (pd) Supplies: Refreshments	In person / Onsite Participants: 1
Trunk or Treat at St. Francis Xavier School (C) October 26, 2025 Time for preparation & performance – 4 hrs (pd) Supplies: Free books and other pop-up library supplies;	In person / Offsite Participants: 482
Meet Author Sister Karen Lueck (A) October 27, 2025 Time for preparation & performance – 1.75 hr (pd) 2 hrs (vol) Supplies: Refreshments; Author donated her time and copies of her books to JKPL	In Person / Onsite Participants: 25
KEYS to Dementia Prevention (A) October 7, 14, 21, & 28, 2025 (4 sessions) Time for preparation & performance – 12 hrs (pd) 10 hrs (vol) Supplies: Healthy snacks, workbook, projection system Sponsored by Friends of the JKPL	In Person / Onsite Participants: 35
Story Time: (Weekly at 10:30 am and 6:30 pm) (PreK) October 1, 8, 15, 22, & 29, 2025 (10 sessions) Time for preparation & performance – 11 hrs (pd) Supplies: Copies, misc. supplies	In person / Onsite Participants: 76
Tween Craft Afternoons - Full Moon Yarn Art (C) October 29, 2025 Time for preparation & performance – 1.5 hr (pd) Supplies: Yarn and cardstock	In person / Onsite Participants: 8
Ghouls Night Out (A) October 30, 2025 Time for preparation & performance – 4 hrs (pd) Supplies: Pop-up library supplies, Book bike, apple cider and cups Swag basket for prize drawing	In person / Onsite Participants: 186
Hocus Pocus – Sensory Movie Matinee (A) October 30 & 31, 2025 Time for preparation & performance – 1.5 hr (pd) Supplies: Snacks	In Person / Onsite Participants: 6
Books for Treats (C) October 31, 2025 Time for preparation & performance – 6 hr (pd) 5 hr (vol) Supplies: Books, book bike and other pop-up library supplies, Halloween bookmarks Bill Vonderhaar volunteered his equipment and time to assist with this program	In person / Offsite Participants: 486
National Book Month (GI) October 2025 Time for preparation & performance – 1 hr (pd) Supplies: Coloring pages, paper activities and bookmarks	Passive program Participants: 75
Upcycled Greeting Cards (GI) October 2025 Time for preparation & performance – 1 hr (pd) Supplies: Donated greeting cards, card stock, tape runner and envelopes	Passive program Kits: 25

StoryWalk® - <i>Grumpy Monkey</i> (C)	Passive / outdoor program
October 2025	Participants: 250
Time for preparation & performance – 4.5 hrs (pd)	
Supplies: Books and laminating	
Kid's Scavenger Hunt: Farm (C)	Passive program
October 2025	Participants: 208
Time for preparation & performance – 1.5 hrs (pd)	
Supplies: Color copies of scavenger hunt form, laminated pictures, stickers for prizes	
Pretend Play Station: Farm (PreK)	Passive program
October 2025	Participants: 416
Time for preparation & performance – 2.5 hrs (pd)	
Supplies: Copies, signs (laminated), play sets, boxes (barn), stuffed animals	
Coloring, Creating & Doing (A)	Passive program
October 2025	Kits: 400
Time for preparation & performance – 3.25 hrs (pd)	
Supplies: Copies of coloring pages and activities	
Get Puzzled @ Your Library (A)	Passive program
October 2025	Participants: 53
Time for preparation & performance - .25 hrs (pd)	
Supplies: Puzzle	
Kids Can Craft: Create a Farm Animal Challenge (C)	Passive program
October 2025	Kits: 40
Time for preparation & performance – 1 hr (pd)	
Supplies: Copies, markers, colors, etc.; Items for prize	
Creation Station Craft: 3D Fall Tree (PreK)	Passive / Recording / Make and Take
October 2025	Kits distributed: 70
Time for preparation & performance – 1 hrs (pd) 4 hrs (vol)	Facebook Views / Engagements: 313 / 10
Supplies: Construction paper, misc. craft supplies	YouTube Views: 5
Programs held in September but still hosted and available to view or engage with on social media:	
October 1-31, 2025 – 1 program	Facebook Views / Engagements: 4/1
	YouTube Views: 1

James Kennedy Public Library

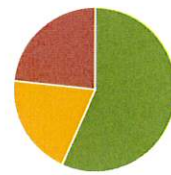
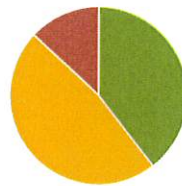
July, 2025 - October, 2025

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July

Overview

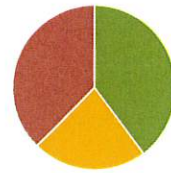
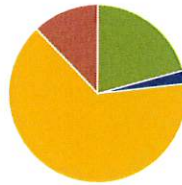
All Children Programs	39	39.39%	All Children Participants	2176	56.68%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	47	47.47%	Adult Participants	766	19.95%
General Interest Programs	13	13.13%	General Interest Participants	897	23.37%
Total Programs	99		Total Participants	3839	



August

Overview

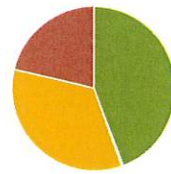
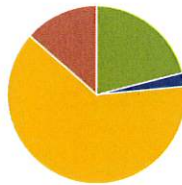
All Children Programs	17	20.73%	All Children Participants	1617	39.79%
Young Adult Programs	2	2.44%	Young Adult Participants	3	0.07%
Adult Programs	53	64.63%	Adult Participants	918	22.59%
General Interest Programs	10	12.2%	General Interest Participants	1526	37.55%
Total Programs	82		Total Participants	4064	



September

Overview

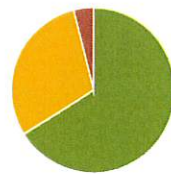
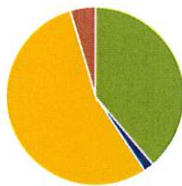
All Children Programs	17	20.99%	All Children Participants	1121	44.19%
Young Adult Programs	2	2.47%	Young Adult Participants	8	0.32%
Adult Programs	51	62.96%	Adult Participants	867	34.17%
General Interest Programs	11	13.58%	General Interest Participants	541	21.32%
Total Programs	81		Total Participants	2537	



October

Overview

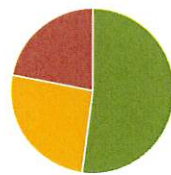
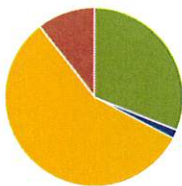
All Children Programs	41	38.68%	All Children Participants	2463	66.01%
Young Adult Programs	2	1.89%	Young Adult Participants	0	0%
Adult Programs	58	54.72%	Adult Participants	1118	29.97%
General Interest Programs	5	4.72%	General Interest Participants	150	4.02%
Total Programs	106		Total Participants	3731	



Year in Review

Overview

All Children Programs	114	30.98%	All Children Participants	7377	52.06%
Young Adult Programs	6	1.63%	Young Adult Participants	11	0.08%
Adult Programs	209	56.79%	Adult Participants	3669	25.89%
General Interest Programs	39	10.6%	General Interest Participants	3114	21.97%
Total Programs	368		Total Participants	14171	



NOVEMBER 2025

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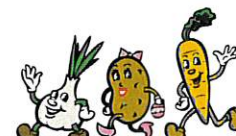
Wreath-It-Up Silent Auction Continues through November 23

Wreaths, wall hangings and other decorative items have been donated to this year's fundraiser! All items are on display in the library and photographs are posted on Facebook and the library website (www.dyersville.lib.ia.us). Bids can be placed in person at the library, by emailing the library at librarian@dyersville.lib.ia.us, or by calling the library. The highest bid will be listed along with the photo of the item on the library's website. Bids will be updated daily on the website. New this year, we are offering a "Buy It NOW" option. Some Halloween and fall themed wreaths will be available to purchase immediately for the marked price. The Buy It NOW option will end if the silent auction bidding price meets or exceeds the Buy It NOW price. The auction ends promptly at 3:00 pm on Sunday, November 23.



Children's Pretend Play Station: Restaurant: November 1—30. Area families are invited to come to the library and explore what it has to offer in Restaurant play!

Children's Scavenger Hunt: Healthy Foods: November 1—30. Area children and their families are encouraged to participate in our "Healthy Foods" scavenger hunt to earn a sticker! One sticker per child per library visit.



Kids Can Craft: Create a Meal Challenge: November 1—30. Kids of all ages are invited to stop in the library to design and color a delicious (or disgusting!) meal idea. Every design turned in qualifies artists for an entry into the drawing for a prize basket but is limited to one entry per day. The winner will be announced in early December.

Creation Station Craft: Paper Bag Scarecrow: November 1—30. Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's craft is a scarecrow made out of a brown paper bag. The kit includes most supplies needed plus instructions. A video demonstration will also be available to view on the JKPL Facebook and YouTube channel. Kits are available while supplies last.

Upcycled Greeting Card Kits: November 1—30. Want a unique card for someone special? Pick up one of these kits that use the front of an old greeting card combined with glue and cardstock to make an entirely new card. Each card kit includes a greeting card front with coordinating cardstock and an envelope. You will need to supply the glue. If crafting in the library, glue sticks may be borrowed from the desk for in-library use. Kits are available while supplies last.

Coloring, Creating and Doing @ Your Library: November 1—30. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the front desk.



Get Puzzled @ Your Library: November 1—30. Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Autumn House*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. Please stop at the front desk to get your name entered.

Westside Park StoryWalk®: "Kimchi Kimchi Every Day" by Erica Kim: November 1—30. Families are invited to walk the StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. *The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.*



International Games Month @ Your Library: November 1—30

International Games Month (IGM) is an initiative run by volunteers from around the world to reconnect communities through their libraries around the educational, recreational, and social value of all types of games. Libraries, schools, community centers and other sites host special events during this month to encourage people to try different styles of gaming. The JKPL is celebrating by hosting various gaming events this month that feature video, board and card games. Anyone who checks out a board game or video game during November, or attends one of these events, will be entered into a prize drawing! These events are open to all ages so bring the whole family! Events scheduled are:

- Dungeons & Dragons Players Club: Saturday, November 8 @ 3:30 pm
- Super Smash Bros Tournament: Sunday, November 9 @ 1:30 pm
- Game Changer: Friday, November 14 @ 6:00 pm
- Trading Card Game Hangout: Saturday, November 15 from 10:00 am—12:00 pm
- Game Night: Friday, November 28 from 6:00—8:00 pm



Building Creativity One Block at a Time: a LEGO® program: Saturday, November 1 from 10:00—11:00 am. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. This program is for all ages but children under 7 must be accompanied by an adult or older partner. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.



Movies @ Your Library presents "Karate Kid: Legends": Saturday, November 1 @ 1:00 pm. After a family tragedy, kung fu prodigy Li Fong is uprooted from his home in Beijing and forced to move to New York City with his mother. Li struggles to let go of his past and although he doesn't want to fight, trouble seems to find him everywhere. When a new friend needs his help, Li enters a karate competition but his skills alone aren't enough. Li's kung fu teacher enlists original Karate Kid Daniel LaRusso for help, and Li learns a new way to fight. Rated PG-13 (118 min.)



Strength Training for Older Adults: Mondays and Thursdays, November 3, 6, 10, 13, 17, 20 & 24 @ 9:30 and 10:30 am. Older adults of any age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.

Books for Lunch Book Discussion: Monday, November 3 @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *Practical Magic* by Alice Hoffman. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. The Zoom room is opened upon request. New members are welcome to join at any time. If you plan to attend via Zoom, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you.

Genealogy with Ann: Monday, November 3 from 1:00—3:00 pm. Staff member Ann will be on hand to help you start, or continue to work on, your five-generation ancestor chart. Ann will also share information on free websites good for genealogy research. Attendees are encouraged to bring their own laptop, if they have one. Some library laptops will be available for use. Appointments with Ann can be made if that is more convenient.

"Practical Magic"—an All-Abilities Movie Event: Monday, November 3 @ 6:00 pm. Sally and Gillian Owens have always known they were different. Raised by their aunts after their parents' death, the sisters grew up in a household where they were taught the uses of practical magic. But the Owens' sorcery also carries a price—the men they fall in love with are doomed to an untimely death. Now adult women with very different personalities, Sally and Gillian must use all of their powers to fight the family curse and a swarm of supernatural forces that threatens the lives of all the Owens women. Based on the novel by Alice Hoffman. Rated PG-13 (108 min.) Refreshments provided. Those under the age of 10 need an adult companion. Please note that this film may be shown with closed captioning enabled, ambient light and potentially other sensory friendly adjustments.



Rural Justice Project for Older Iowans: Tuesday, November 4 @ 1:00 pm

Are you facing legal issues? Wondering what resources are available in rural Iowa? Do you have a plan for the future? Or for when disaster strikes? These are big questions but you don't have to face them alone because Iowa Legal Aid is available to help. Their Rural Justice Project (RJP) offers free services including: Legal assessments for civil matters, Disaster preparedness counseling, Holistic needs assessments and case management services. A representative from Iowa Legal Aid will be at the library to share details, answer questions, and help with applications. Feel free to bring your own questions to ask!



KEYS to Dementia Prevention: Tuesdays, November 4 & 11 @ 5:00 pm. This is a 10-week evidence-based course that was developed by doctors to help people aged 55 and older make lifestyle changes to reduce their risk of developing Alzheimer's and other forms of dementia. This course is made possible by the nonprofit Brain Help and Hope and will be led by local health experts. Registration was required before the course started in September but if you are interested in participating in a future class please contact the library at (563)875-8912 to provide your contact information. This series is sponsored by the Friends of the JKPL.



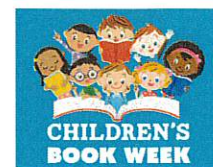
Storytime: Wednesdays, November 5, 12 & 19 @ 10:30 am & 6:30 pm. Join JKPL Children's Programmer Andrea Lepley for Storytime, where children are introduced to two or three books, rhymes, songs and a movement activity. Storytime is open to all ages and abilities but geared for those 1-6 years old. An adult companion is required. No registration is necessary. Storytime sessions will run weekly through December 17, but we are not meeting on November 26.



Sit & Stitch: Wednesdays, November 5, 12, 19 & 26 from 1:00—3:00 pm. Grab your hobby or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. The Zoom room is opened upon request. New members are welcome to join at any time. If you wish to join virtually, please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is used each week.

Celebrate Children's Book Week: Wednesday, November 5 @ 4:00 pm

To celebrate Children's Book Week, the longest-running national literacy initiative in the United States, children ages 8-12 are invited to the library to write and illustrate their own children's picture book! Kids will learn basic principles of writing a picture book, begin the book, and take it home to finish writing and illustrating. When their book is finished, children may bring the book back to the library for publication in a JKPL Anthology of Children's Books. Original books will be returned after processing, and the anthology will be available in the library after it is printed. This program is part of the Tween Craft Afternoons.



Kids Can Cook: Thursdays, November 6, 13 & 20 from 4:00—5:30 pm. Kids Can Cook will teach kids ages 10-12 basic kitchen skills and how to make healthy food choices. The first ten minutes of each class will focus on kitchen safety and introductory cooking information, such as how to read a recipe. The remainder of each class will be hands-on learning, cooking, and cleaning up. Kitchen safety and cleanliness will be emphasized. At the end of the school year, children who have participated in over half of the classes will receive an apron. The menu for November is Homemade Granola (November 6); Enchilada Casserole (November 13); and Blueberry Muffins (November 20). Registration for each session is required as there is a limit of 12 children per session. A waiver signed by a parent or legal guardian must be on file for a child to attend. *This program is funded by Theisen's More for Your Community, Dyersville Area Community Foundation, Jeanne M. Coppola Endowment for Education, the Friends of the James Kennedy Public Library, and various library fundraising events.*

Euchre Card Party: Fridays, November 7, 14, 21 & 28 from 1:00—3:30 pm. Join us Friday afternoons for Euchre in the Hoffman Room. Come meet, teach, and play with other players.

National STEAM Day Mini-fest!: Saturday November 8 from 10:00 am—12:00 pm

Every November 8, the fields of science, technology, engineering, arts and mathematics take the spotlight for National STEM / STEAM Day. By celebrating the ways in which STEM / STEAM affects our lives and our world, we're able to show children how important it is to study these fields and to be aware of their impact. To celebrate National STEAM Day, the JKPL will be hosting a mini STEAMfest! There will be several stations set up so you can try each of the activities. All ages are welcome, but participants under the age of 7 will need an accompanying adult. Activities include:

- Try some of the musical instruments available in the Library of Things collection
- Play with the Turing Tumble Tables (a board set that teaches users how computers work via a series of logic games)
- Color and bake your own Shrinky Dinks
- Try your hand at foil art.
- There will also be games for all ages, building blocks of all kinds, and even a life-sized Connect Four game!



Dungeons & Dragons Players Club: Saturday, November 8 @ 3:30 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the second Saturday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite.

Super Smash Bros Ultimate Tournament: Sunday, November 9 @ 1:30 pm

Join us for a chance to see who among your friends is the Smash Bros Champion! Rules for the tournament will be three stock lives, no items, and random stage per fight. We will be using the Ultimate (Switch) version and players may only use standard switch grip controllers. For ages 10 and up. No registration needed.



Adult Crafternoon: Beaded Bookmark: Monday, November 10 from 1:00—3:00 pm. Join us this month to make a beaded bookmark. Stop in the library to create your project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. Kits will be available while supplies last.

Inspirational Fiction: A Novel Approach to Faith Book Club: Tuesday, November 11 @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *The Letter Tree* by Rachel Fordham. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you.

Tween Craft Afternoons: Wednesdays, November 12 & 19 from 4:00—5:00 pm. Children ages 8-12 are invited for a weekly craft that introduces popular art trends, art concepts, artists, and/or techniques. The dates and themes are: November 12—Bird Arm Pet and November 19—Cathedral Art.

Celebrate World Kindness Day: Thursday, November 13: The purpose of World Kindness Day, as outlined by the World Kindness Movement, is "to highlight good deeds in the community focusing on the positive power and the common thread of kindness which binds us." Since its creation more than two decades ago, the day has achieved truly global notice; events associated with the day have attracted participants from every inhabited continent. Stop in at the JKPL today and pick up a Kindness Kit, which will include information about why kindness matters, kindness cards you can cut out and give away, bookmarks, stickers, coloring pages, and other ideas for kind activities. Kits will be available while supplies last.



Nature at Night @ New Wine Park: Thursday, November 13 from 6:00—7:30 pm

Learn to appreciate nature during the darkness out at New Wine Park. Dubuque County Conservation staff will guide a night time activity that may include astronomy, how to use other senses besides sight, or learning about owls.

- Participants are encouraged to bring a flashlight or headlamp and be dressed for the weather by wearing appropriate footwear and clothing.
- All ages welcome, but those under the age of 16 need an adult companion.
- This program is dependent on the weather.
- Registration is requested by noon on November 12 as a minimum of 10 participants is needed for this program to be held. Walk-ins are welcome as space allows.
- On the day of the hike, participants should meet at the Pavilion in New Wine Park (15971 New Wine Park Lane, New Vienna, IA). When entering the park, stay to the left.



Game Changer: Friday, November 14 @ 6:00 pm

Game Changer is a comedy game show where participants engage in games involving improv comedy and random challenges. The twist is that the players don't know what game they are playing until it starts. The library is bringing a version of this to the library for teens and adults! This program is for ages 12 and up. Registration is required by November 12 to ensure we have enough attendees to hold the program. Want to watch but not play? Feel free to come be part of the audience.



Trading Card Game Hangout: Saturday, November 15 from 10:00—12:00 pm

As part of International Games Month, come hang out with Librarian Paul and learn how to play various trading card games. Games include: Pokemon, Magic the Gathering, Keyforge, Digimon, Dragon Ball Super, and Yu-Gi-Oh. Demo decks for some of the games will be available for attendees to take home courtesy of Dyersville Comics and Games. Ages 7 and up are welcome!



Family Movies @ Your Library presents "Smurfs (2025)": Saturday, November 15 @ 1:00 pm. When Papa Smurf is taken by evil wizards Razamel and Gargamel, Smurfette leads the Smurfs on a mission to the real world to save him. Rated PG (92 minutes).



Bingo Party: Monday, November 17 from 1:00—3:00 pm. Come enjoy bingo at the JKPL! There is a two-card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

Cricut with Christopher presents Glass Grinches: Monday, November 17 @ 6:00 pm. Come learn about the Cricut Maker from local expert Lisa Christopher and create a glass Grinch. Participants should be 14 or older. Please bring a glue gun if you have one. Otherwise, some will be provided. Registration is required as attendance is limited to 10.

Health & Wellness 365 with the Northeast Iowa Area Agency on Aging: Thursday, November 20 @ 11:15 am. Join Nutrition Specialist Colleen Lawler as she talks about the importance of taking Vitamin D in Winter and also food safety during the holidays. There will be food samples to try. All are welcome.

Create with Audrey—Watercolor Bookmarks: Thursday, November 20 from 5:30—7:30 pm & Friday, November 21 from 10:00 am to 12:30 pm

Join Audrey on the 3rd Thursday and Friday of each month to create a cool craft or art project. This month we will be painting bookmarks with watercolors. There are several designs available and each one comes with its own watercolor set. This is a drop-in event so guests are welcome to come and go as their schedule permits. Refreshments provided. This program is intended for members of the neurodivergent community, their families and caregivers, but all are welcome. Those under the age of 10 need an adult companion.



Wreath-It-Up Fundraiser Closing Reception: Sunday, November 23 from 2:00—4:00 pm

Stop in for refreshments and your last chance to bid on the wreaths, wall hangings, and tabletop home decor items that were donated for this year's Wreath-It-Up fundraiser. All items are on display in the library and photographs are posted on Facebook and the library's website at www.dyersville.lib.ia.us.

- Bids can be placed in person at the library, by calling the library, or emailing librarian@dyersville.lib.ia.us.
- Bidding by phone or email ends at 3 pm on Saturday, November 22, bidding in person ends promptly at 3:00 pm on Sunday, November 23.
- All proceeds from this fundraiser will be used to support library services and collections.



Layette Quilt Display and Sale: November 24 thru December 23

The James Kennedy Public Library is partnering with the Dyersville Layette Ladies to share with you the work and talent of the Layette Ladies as well as raise some funds for both organizations. Several layette or lap size quilts, as well as some larger sizes, made by the group will be on display at the library from November 24 thru December 23. These quilts will be available to purchase starting at \$25.00 (larger sizes are more) and proceeds will be split between the Layette Ladies group and the JKPL.



Strings Club: Monday, November 24 @ 6:00 pm. Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Gary Bramel. This group typically meets on the fourth Monday of each month. Registration is encouraged, but walk-ins are welcome as space allows. Please contact the library to register.

JKPL Writing Group: Tuesday, November 25 @ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please contact the library by 5:30 pm on the day of the event.

Visit with Live Animals with Dubuque County Conservation: Wednesday, November 26 @ 10:00 am

Join Dubuque County Conservation naturalists to learn about animals native to Iowa including snakes, turtles, and salamanders. After this 30 minute presentation, stay to pet the animals! All ages welcome. No registration required.



Library closes @ 5:00 pm: Wednesday, November 26
Library closed: Thursday, November 27



Game Night @ Your Library: Friday, November 28 from 6:00—8:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome but those under the age of 7 need a teen or adult companion. **NOTE: NEW DAY & TIME GOING FORWARD**

Breakfast Burrito Grab and Go Fundraiser: Saturday, November 29 from 9:00—11:00 am

Take a quick break from your local shopping to support your library by enjoying a breakfast burrito! \$8.00 gets you a delicious egg, sausage, hash brown and cheese burrito. Don't want a tortilla? New this year you can choose a Burrito Bowl for the same price. Step into the Hoffman Community Room to get your breakfast and support your library! All proceeds from this fundraiser will be used to support library services and collections. A special Thank You goes to Fareway of Dyersville for supporting this fundraiser! Burritos available while supplies last.



Small Business Saturday Refueling Station: Saturday, November 29 from 9:30 am—2:30 pm. Need a break from shopping? Stop in the library and relax with a warm beverage or snack. Grab a few moments of down time by working on the puzzle, coloring, reading or just relaxing.



Upcoming EVENTS

Storytime Wednesdays, December 3, 10 & 17 @ 10:30 am & 6:30 pm

Join JKPL Children's Programmer Andrea Lepley for Storytime, where children are introduced to two or three books, rhymes, songs and a movement activity. Storytime is open to all ages and abilities but geared for those 1-6 years old. An adult companion is required. No registration is necessary.

Sustainability & Conservation at Home Thursday, December 4 @ 6:00 pm

Join a Dubuque County Conservation naturalist who will talk about steps to live a more sustainable life. Learn about and see sustainable products, simple DIY projects, best ways to repurpose, how to watch out for greenwashing, and how to implement these practices into your life. All ages welcome, but those under the age of 16 need an adult companion. Registration is requested by 12:00 pm on December 3.

Cookie Walk Fundraiser Friday, December 5 from 1:00–5:00 pm Saturday, December 6 from 9:00 am–3:00 pm

Craving some special treats but don't have time to bake for yourself? Come to the library for the annual Cookie Walk Fundraiser!

- Guests will be able to purchase a dozen items for \$8.00 (or 24 for \$15.00).
- Choose from a delicious assortment of homemade treats to be placed on a plate, covered, and decorated with a bow.
- Prepackaged plates will be available while supplies last.
- Funds raised from this event will be used to support library collections, programs and services.

Snowball Fight Storytime Saturday, December 6 @ 10:30 am

Ready to enjoy some snowy stories and snowballs? Come to Miss Andrea's special snowy storytime! Listen to a couple of snow-themed stories then enjoy an indoor snowball fight at the end!

JKPL at the Merry Mingle Market Saturday, December 6!

Ice Fishing for Kids' Craft Kits from 12:00–4:00 pm
Come to the JKPL booth to fish for kids' craft kits at our ice fishing pond! Craft kits are sponsored by Tim & Angela English.

Pop-Up Library & Cookies from 12:00–4:00 pm
When visiting the market, be sure to check out the JKPL pop-up library. Learn more about the library and select a free book to keep. There will be books for all ages available. Also, a variety of plated homemade cookies and sweet treats will be available to buy for \$8.00 per dozen. Want something to grab and go? Individual cookies will be for sale for \$1.00 each and hot cocoa for \$2.00 a cup.

Find the latest information on library events and programs at www.dyersville.lib.ia.us or scan the QR code



Old Fashioned Christmas Sunday, December 14 from 1:30–3:30 pm

The entire family is invited for an afternoon of live music, traditional Christmas carols, cookies, and spiced cider at the Dyer-Botsford House in Dyersville. Prizes will be given out in a drawing. All ages welcome, but children under the age of 10 must be accompanied by an adult. This event is sponsored by the Senior Advisory Committee of the JKPL and the Dyersville Area Historical Society.

Dementia Basics Tuesday, December 16 @ 1:00 pm

Nancy Fett, from Dementia Friendly Iowa, will be at the library to lead this interactive session that helps people better understand the basics of what it is like to live with dementia, and what we can each do to support those affected. The goal of Dementia Friendly Iowa is to help everyone feel more confident and comfortable interacting with someone living with dementia. All are welcome.

Create with Audrey—Rubber Band Bracelets Thursday, December 18 from 5:30–7:30 pm Friday, December 19 from 10:00 am–12:30 pm

Join Audrey at the JKPL to make rubber band bracelets with charms. The rubber bands are neon colored and latex free. This is a drop-in event so guests are welcome to come and go as their schedule permits. Refreshments provided. This program is intended for members of the neurodivergent community, their families and caregivers, but all are welcome. Those under the age of 10 need an adult companion.

The Mitten Storytime with Dubuque County Conservation Tuesday, December 23 @ 10:00 am

Do you love mittens and furry animals? Join a Dubuque County Conservation naturalist to listen to Jan Brett's *The Mitten* storybook then climb into a HUGE mitten to touch the fur of different animals! All ages are welcome. No registration required.

Save the Date!

Mystery Dinner Theatre Fundraiser *Murder at the Fish Fly Club* Saturday, February 28 @ 6:30 pm

The JKPL is excited to announce the 2026 Mystery Dinner Fundraiser! Join us for a night of mystery and intrigue in the wild and romantic era of the roaring 20's! The show will be performed by the Brew Ha Ha Players, the meal will be catered by J & D Catering, and the event will be held at the Dyersville Social Center. Snow date is March 7. Themed dress is welcome! Pricing and final details to be announced.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<div>NOVEMBER 2025</div>		<div>November 1—30</div> <ul style="list-style-type: none"> Coloring, Creating, & Doing Upcycled Cards kits Get Puzzled StoryWalk® 	<div>November 1—30</div> <ul style="list-style-type: none"> Create a meal challenge Children's Pretend Play Station & scavenger hunt Paper bag scarecrow craft kits 	<div>November is International Games Month!</div>	<div>Wreath-It-Up Silent Auction Continues through November 23!</div>	<div>1</div> <div>Building Creativity One Block at a Time: a LEGO® program from 10-11am</div> <div>Karate Kid: Legends (PG-13) @ 1pm</div>
<div>2</div>	<div>3</div> <div>Strength Training @ 9:30am & 10:30am</div> <div>Books For Lunch @ 12pm</div> <div>Genealogy with Ann from 1-3pm</div> <div>Practical Magic (PG-13) @ 6pm</div>	<div>4</div> <div>Rural Justice Project @ 1pm</div> <div>KEYS To Dementia Prevention from 5-7pm</div>	<div>5</div> <div>Storytime @ 10:30am & 6:30pm</div> <div>Sit & Stitch from 1-3pm</div> <div>Children's Book Week (Tween Craft Afternoon) @ 4pm</div>	<div>6</div> <div>Strength Training @ 9:30am & 10:30am</div> <div>Kids Can Cook @ 4pm</div>	<div>7</div> <div>Euchre Card Party from 1-3:30pm</div>	<div>8</div> <div>STEAM Day mini-fest from 10am-12pm</div> <div>Dungeons & Dragons @ 3:30pm</div>
<div>9</div> <div>Super Smash Bros Tournament @ 1:30pm</div>	<div>10</div> <div>Strength Training @ 9:30am & 10:30am</div> <div>Adult Crafternoon from 1-3pm</div>	<div>11</div> <div>KEYS To Dementia Prevention from 5-7pm</div> <div>A Novel Approach to Faith book club @ 7pm</div>	<div>12</div> <div>Storytime @ 10:30am & 6:30pm</div> <div>Sit & Stitch from 1-3pm</div> <div>Tween Craft Afternoon from 4-5pm</div>	<div>13</div> <div>Strength Training @ 9:30am & 10:30am</div> <div>Kids Can Cook @ 4pm</div> <div>Nature at Night Hike @ 6pm</div> <div>Celebrate World Kindness Day @ the library!</div>	<div>14</div> <div>Euchre Card Party from 1-3:30pm</div> <div>Game Changer @ 6pm</div>	<div>15</div> <div>Trading Card Game Hangout from 10am-12pm</div> <div>Smurfs (2025- Rated PG) @ 1pm</div>
<div>16</div>	<div>17</div> <div>Strength Training @ 9:30am & 10:30am</div> <div>Bingo Party from 1-3pm</div> <div>Cricut with Christopher @ 6pm</div>	<div>18</div>	<div>19</div> <div>Storytime @ 10:30am & 6:30pm</div> <div>Sit & Stitch from 1-3pm</div> <div>Tween Craft Afternoon from 4-5pm</div>	<div>20</div> <div>Strength Training @ 9:30am & 10:30am</div> <div>Health & Wellness 365 @ 11:15am</div> <div>Kids Can Cook @ 4pm</div> <div>Watercolor Bookmarks from 5:30-7:30pm</div>	<div>21</div> <div>Watercolor Bookmarks from 10am-12:30pm</div> <div>Euchre Card Party from 1-3:30pm</div>	<div>22</div>
<div>23</div> <div>Wreath-It-Up Closing Reception from 2-3pm</div>	<div>24</div> <div>Strength Training @ 9:30am & 10:30am</div> <div>Strings Club @ 6pm</div> <div>Layette Quilt Sale begins!</div>	<div>25</div> <div>JKPL Writing Group @ 6:30pm</div>	<div>26</div> <div>Visit with Live Animals with DCC @ 10am</div> <div>Sit & Stitch from 1-3pm</div> <div>Library closes @ 5pm</div>	<div>27</div> <div>Library closed</div>	<div>28</div> <div>Euchre Card Party from 1-3:30pm</div> <div>Game Night from 6-8pm</div>	<div>29</div> <div>Breakfast Burrito Fundraiser from 9-11am</div> <div>SBS Refueling Station from 9:30am-2:30pm</div>
<div>30</div>						

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Upcoming Events for DECEMBER 2025 and Beyond

Save the Date: Mystery Dinner Theatre Fundraiser - Murder at the Fish Fly Club: Saturday, February 28 @ 6:30 pm. The JKPL is excited to announce the 2026 Mystery Dinner Fundraiser! Join us for a night of mystery and intrigue in the wild and romantic era of the roaring 20's! The show will be performed by the Brew Ha Ha Players, the meal will be catered by J & D Catering, and the event will be held at the Dyersville Social Center. Snow date is March 7. Doors open at 5:45 pm and the performance starts promptly at 6:30 pm. Themed dress is welcome! Pricing and final details to be announced.

December 1—23: Layette Quilt Display and Sale Continues. The James Kennedy Public Library has partnered with the Dyersville Layette Ladies to share with you the work and talent of the Layette Ladies as well as raise some funds for both organizations. Several layette, lap size, and larger quilts that were made by the Layette Ladies continue to be on display at the library thru December 23. These quilts are available to purchase starting at \$25.00 (larger sizes are more) and proceeds will be split between the Layette Ladies and the JKPL. Photographs of the quilts are posted on the library's website and Facebook page.

Children's Pretend Play Station: : December 1-31. Area families are invited to come to the library and explore what it has to offer in Ice Cream Shop play!

Children's Scavenger Hunt: Ice Cream: December 1-31. Area children and their families are encouraged to participate in our "Ice Cream" scavenger hunt to earn a sticker! One sticker per child per library visit.

Kids Can Craft: Create a Snow Pet Challenge: December 1-31. Kids of all ages are invited to stop in the library to create a snow pet. Every design turned in qualifies artists for an entry into the drawing for a prize basket but is limited to one entry per day. Winner will be announced in early January.

Creation Station Craft: Beaded Tree Ornament: December 1-31. Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's craft is a tree ornament made out of pipe cleaners and beads. The kit includes most of the needed supplies and how-to instructions. A video demonstration will also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

Upcycled Greeting Card Kits: December 1-31. Want a unique card for someone special? Pick up one of these kits that use the front of an old greeting card combined with glue and cardstock to make an entirely new card. Each card kit includes a greeting card front with coordinating cardstock and an envelope. You will need to supply the glue. If crafting in the library, glue sticks may be borrowed from the desk for in-library use. Kits are available while supplies last.

Coloring, Creating and Doing @ Your Library: December 1-31. The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the front desk.

Get Puzzled @ Your Library: December 1-31. Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *The Perfect Tree*. The puzzle is located on the table under

the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. Please stop at the front desk to get your name entered.

Westside Park StoryWalk®: "Snowflakes on Our Tongues" by Mike Ornstein: December 1-31.

Families are invited to walk the StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. The StoryWalk(R) is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.

Strength Training for Older Adults: Mondays and Thursdays, December 1, 4, 8, 11, 15, 18, 22 & 29 @ 9:30 and 10:30 am. Older adults of any age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.

Books for Lunch Book Discussion: Monday, December 1 @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *My Grandmother Asked Me to Tell You She's Sorry* by Fredrik Backman. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. The Zoom room is opened upon request. New members are welcome to join at any time. If you plan to attend via Zoom, please email librarian@dyersville.lib.ia.us by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you.

Genealogy with Ann: Monday, December 1 from 1:00-3:00 pm. Staff member Ann will be on hand to help you start, or continue to work on, your five-generation ancestor chart. Ann will also share information on free websites good for genealogy research. Attendees are encouraged to bring their own laptop, if they have one. Some library laptops will be available for use. Appointments with Ann can be made if that is more convenient.

"Elf" – an All-Abilities Movie Event: Monday, December 1 @ 6:00 pm. After accidentally falling into Santa Claus' gift sack, a human baby is raised at the North Pole, growing up to believe he is an elf. Due to his large size, the "elf" causes chaos in Santa's workshop, forcing Kris Kringle to send him on a mission to find his human roots. Rated PG (97 min.) Refreshments provided. Those under the age of 10 need an adult companion. Please note that this film may be shown with closed captioning enabled, ambient light and potentially other sensory friendly adjustments.

Storytime: Wednesdays, December 3, 10 & 17 @ 10:30 am & 6:30 pm. Join Ms. Andrea for Storytime, where children are introduced to two or three books, rhymes, songs and a movement activity. Storytime is open to all ages and abilities but geared for those 1-6 years old. An adult companion is required and participation is encouraged. No registration needed.

Sit & Stitch: Wednesdays, December 3, 10, 17 & 31 from 1:00—3:00 pm. Grab your hobby or craft and

join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. The Zoom room is opened upon request. New members are welcome to join at any time. If you wish to join virtually, please email librarian@dyersville.lib.ia.us by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is used each week.

Tween Craft Afternoons: Wednesdays, December 3, 10 & 17 from 4:00-5:00 pm. Children ages 8-12 are invited to the JKPL Creation Station for a weekly craft that introduces popular art trends, art concepts, artists, and/or techniques. The dates and themes are: December 3- Button Wreath; December 10- Kandinsky Tree; and December 17- Ornament Kit.

Thursday, December 4: Celebrate National Cookie Day! National Cookie Day is a day set aside to celebrate the joy of cookies. All cookies! Stop by the JKPL anytime after 10 am today to enjoy a homemade cookie while visiting the library. Vote for your favorite cookie flavor between December 4 and 20 to enter your name in a drawing for a plate of homemade cookies. Pick up a special activity packet and join us in celebrating all things cookie! Packets will be available while supplies last.

Sustainability & Conservation at Home: Thursday, December 4 @ 6:00 pm. Join us at the JKPL and listen to one of Dubuque County Conservation naturalists talk about steps to live a more sustainable life. Learn about, and see, sustainable products and simple DIY projects. Learn about the best ways to repurpose items, how to watch out for greenwashing, and learn how to implement these practices into your life. All ages welcome, but those under the age of 16 need an adult companion. Registration is requested by 12:00 pm on December 3 as a minimum of 10 participants is needed for this program to be held. Walk-ins are welcome as space allows. Register by contacting the library or online in the library's calendar of events at: www.dyersville.lib.ia.us/events.

Euchre Card Party: Fridays, December 5, 12, 19 & 26 from 1:00-3:30 pm. Join us Friday afternoons for Euchre in the Hoffman Room. Come meet, teach, and play with other players.

Cookie Walk Fundraiser: Friday, December 5 from 1:00-5:00 pm & Saturday, December 6 from 9:00 am-3:00 pm. Craving some special treats but don't have time to bake for yourself? Come to the library for the annual Cookie Walk Fundraiser! Guests will be able to purchase a dozen items for \$8.00 (or 24 for \$15.00). Choose from a delicious assortment of treats to be placed on a plate, covered, and decorated with a bow. Items will be homemade by friends, volunteers, board members, and staff of the library. Cookies will be stored away from the public and handled only by staff and volunteers working the event. Prepackaged plates will be available while supplies last. Funds raised from this event will be used to support library collections, programs and services.

Snowball Fight Storytime: Saturday, December 6 @ 10:30 am. Ready to enjoy some snowy stories and snowballs? Come to Miss Andrea's special snowy storytime! Listen to a couple of snow-themed stories then enjoy an indoor snowball fight at the end! When all the snowy fun is done, visit the Cookie Walk inside the library or go to the Downtown Winter Market at Legacy Square to go Ice Fishing for Crafts.

Ice Fishing for Kids' Craft Kits at the Merry Mingle Market: Saturday, December 6 from 12:00-4:00 pm. Come visit the JKPL at our booth at the Merry Mingle Market and fish for kids' craft kits at our ice fishing pond! Bundle up, grab a hot chocolate and cookie at the JKPL market booth, and see what "big fish" you can catch at our frozen pond. *Craft kits at the Ice Fishing Pond are sponsored by Tim & Angela English.*

Cookies and Cocoa at the Merry Mingle Market: Saturday, December 6 from 12:00-4:00 pm. The JKPL will be at the Merry Mingle Market and we're bringing part of the annual cookie walk fundraiser with us! Stop by the JKPL booth and support the library while satisfying your sweet tooth. A variety of homemade cookies and sweet treats will be on a decorative plate, covered and decorated with a colorful bow. Each plate will be \$8.00 and include 12 items. Want something to grab and go? Individual cookies will be for sale for \$1.00 each and hot cocoa for \$2.00 a cup.

Pop-Up Library at Merry Mingle Market: Saturday, December 6 from 12:00-4:00 pm. When visiting the Merry Mingle Market, be sure to check out the JKPL pop-up library. Learn more about the library and select a free book to keep. There will be books for all ages available. The JKPL Pop-Up Library is sponsored in part by a grant from the Dyersville Area Community Foundation and partnership with the Dyersville Campaign for Grade Level Reading and the Friends of the JKPL.

Adult Crafternoon: Monday, December 8 from 1:00-3:00 pm. Stop in the library to create and take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. Project to be announced.

Inspirational Fiction: A Novel Approach to Faith Book Club: Tuesday, December 9 @ 7:00 pm. Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Tea with Elephants* by Robin Jones Gunn. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you.

Building Creativity One Block at a Time: a LEGO® program: Saturday, December 13 from 10:00-11:00 am. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. This program is for all ages but children under 7 must be accompanied by an adult or older partner. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.

Family Movies @ Your Library presents "The Best Christmas Pageant Ever": Saturday, December 13 @ 1:00 pm. Rated G (101 minutes).

Dungeons & Dragons Players Club: Saturday, December 13 @ 3:30 pm. Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the second Saturday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at Pzurawski@dyersville.lib.ia.us by 2:00 pm the day of the program to receive the server invite.

Saturday, December 13: National Cocoa Day Celebration from 10:00 am to 3:00 pm. This time of year many people crave the sweet, dark, creamy beverage known as hot cocoa and this is a perfect occasion to indulge yourself! Stop by the library and enjoy a hot cup of cocoa from our cocoa bar while enjoying your local library.

Old Fashioned Christmas: Sunday, December 14 from 1:30- 3:30 pm. The entire family is invited for an afternoon of live music, traditional Christmas carols, cookies, and spiced cider at the Dyer-Botsford House in Dyersville. Prizes will be given out in a drawing. All ages welcome, but children under the

age of 10 must be accompanied by an adult. This event is sponsored by the Senior Advisory Committee of the JKPL and the Dyersville Area Historical Society. Poster please

Bingo Party: Monday, December 15 from 1:00-3:00 pm. Come enjoy bingo at the JKPL! There is a two card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

Become A Dementia Friend: Tuesday, December 16 @ 1:00 pm. Join a growing movement of people like you who are helping fellow community members live with dementia! Become a Dementia Friend by attending this one-hour informational session to learn about living with dementia, and the simple things you can do to support someone living with the disease. Led by Nancy Fett from Dementia Friendly Iowa. All are welcome.

Health & Wellness 365 with the Northeast Iowa Area Agency on Aging: Thursday, December 18 @ 11:15 am. Presented by Nutrition Specialist Colleen Lawler. There will be food samples to try! All are welcome. **Poster please**

Create with Audrey - Rubber Band Bracelets : Thursday, December 18 from 5:30 to 7:30 pm and Friday, December 19 from 10:00 am-12:30 pm. Join Audrey at the JKPL on the 3rd Thursday and Friday of each month to create a cool craft or art project. This month we will be making rubber band bracelets with charms. The rubber bands are neon colored and latex free. This is a drop-in event so guests are welcome to come and go as their schedule permits. Refreshments provided. This program is intended for members of the neurodivergent community, their families and caregivers, but all are welcome. Those under the age of 10 need an adult companion.

Mock-A-Movie Night for Teens: Friday, December 19 @ 6:00 pm. Join us for a night of terrible cinema, good food, and lots of fun mocking the movie! Refreshments will be provided. For ages 12-18 only.

Nerf War @ Your Library: Saturday, December 20 from 4:00-6:00 pm. Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed. Guns with excessive hitting power will not be allowed.

Sunday, December 21: Live Holiday Music @ 2:00 pm. Join us at the JKPL for this special holiday event featuring local musicians! Refreshments provided.

Strings Club: Monday, December 22 @ 6:00 pm. Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Gary Bramel. This group typically meets on the fourth Monday of each month. Registration is encouraged, but walk-ins are welcome as space allows. Please contact the library to register.

"The Mitten" Storytime with Dubuque County Conservation: Tuesday, December 23 @ 10:00 am. Do you love mittens and furry animals? Join a Dubuque County Conservation naturalist to listen to Jan

Brett's *The Mitten* storybook then climb into a HUGE mitten to touch the fur of different animals! All ages are welcome. No registration required.

Library closes @ 5:00 pm: Tuesday, December 23

Library closed: Wednesday, December 24 & Thursday, December 25

Game Night @ Your Library: Friday, December 26 from 6:00-8:00 pm. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month (Note: new day/time). All ages welcome but those under the age of 7 need a teen or adult companion.

JKPL Writing Group: Tuesday, December 30 @ 6:30 pm. Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please contact the library by 5:30 pm on the day of the event.

Library closes @ 5:00 pm: Wednesday, December 31

Library closed: Thursday, January 1

Winter Library Challenge: January 2-February 28. The JKPL is once again offering a winter library program. Details to be announced.

Teen Quiz Bowl: Friday, January 2 @ 4:00 pm. Want to test your knowledge and try to win some prizes? Join us for the first Library Teen Quiz Bowl! The game will consist of 3 rounds consisting of 2 questions on each of the core subjects which include Arts, Literature, Science, Pop Culture, and History. Participants can sign up for one of three teams (Max 6 players per team). Registration is requested, and walk-ins are welcome if there is space on a team. For ages 13-18 only. Spectators are welcome! This program is sponsored by TACKL.

Registration for Kids Can Cook Begins: Monday, January 5. Kids Can Cook will teach kids ages 10-12 basic kitchen skills and how to make healthy food choices. The first ten minutes of each class will focus on kitchen safety and introductory cooking information, such as how to read a recipe. The remainder of each class will be hands-on learning, cooking, and cleaning up. Kitchen safety and cleanliness will be emphasized. At the end of the school year, children who have participated in over half of the classes will receive an apron. Classes will be held February 5, 12 & 19; March 5, 12 & 19; and April 2, 9 & 16. Registration for each session is required as there is a limit of 12 children per session. A waiver signed by a parent or legal guardian must be on file for a child to attend. *This program is funded by Theisen's More for Your Community, Dyersville Area Community Foundation, Jeanne M. Coppola Endowment for Education, the Friends of the James Kennedy Public Library, and various library fundraising events.*

Books for Lunch Book Discussion: Monday, January 5 @ 12:00 noon. This group gathers on the first Monday of each month at noon. This month the group will discuss *The Santa Claus Girl* by Patricia Goodin.

Home Alone – an All-Abilities Movie Event: Monday, January 5 @ 6:00 pm. Join us for this classic holiday favorite! A mischievous 8-year-old who's picked on by his older siblings and ignored by his parents would really rather be left alone—and that's exactly what happens when he gets accidentally left

behind in a frenzied rush to the airport for a family vacation in Paris over the holiday season. After learning to fend for himself, the boy has to protect his house against two bumbling burglars who are planning to rob it. Rated PG (102 min.) Refreshments provided. Those under the age of 10 need an adult companion. Please note that this film may be shown with closed captioning enabled, ambient light and potentially other sensory friendly adjustments.

Tween Craft Afternoons: Wednesdays, January 7, 14, 21 & 28 from 4:00-5:00 pm. Children ages 8-12 are invited to the JKPL Creation Station for a weekly craft that introduces popular art trends, art concepts, artists, and/or techniques. The dates and themes are: January 7- Pom Pom Shooters; January 14- Dot Art; January 21- Miniature Bookshelf; and January 28- Katie Daisy Cow.

Family Movies @ Your Library presents "Freaky Friday": Saturday, January 10 @ 1:00 pm. Rated PG (105 minutes). Join us January 24 for the sequel!

Soup Lunch and Dinner Fundraiser: Monday, January 12 from 11:30 am —1:00 pm & 4:30—6:30 pm. Enjoy a bowl of homemade chili or chicken noodle soup. Or make it a meal with crackers, roll, and a cookie. Again this year, we are offering carryout service for lunch as well as dinner. Lunch will be available from 11:30 am—1:00 pm and dinner will be offered from 4:30—6:30 pm (or until we run out). Details to be finalized.

Adult Crafternoon: ?????: Monday, January 12 from 1:00-3:00 pm. Join us this month to make a

Create with Audrey - Glow-In-the-Dark Rocks: Thursday, January 15 from 5:30 to 7:30 pm and Friday, January 16 from 10:00 am-12:30 pm.

Evergreen: Tuesday, January 20 from 6 to 7 pm. A naturalist from DCC will bring boughs of Cedar, Spruce, and White Pine to show the differences between them all. Come sample a tea from the White Pine and make a small craft. For all ages.

Fit the Pieces Jigsaw Puzzle Fundraiser: Thursday, January 22 from 6:00 to 8:00 pm. Join us in celebrating National Puzzle Day at this fundraising event to support the JKPL! This event will be held at Textile Brewery. Teams of up to 4 individuals can buy a table for \$60.00 which includes a 500-piece puzzle. Complete the puzzle first to win! Prizes will be awarded for 1st and 2nd place. Be sure to bring some cash to buy some fun twists like freezing the competition, making them wear gloves, putting them in jail and more - with all proceeds going to the library! Participation is limited to 15 teams. Textile Brewery will donate 10% of food sales during the event to the JKPL. All proceeds will benefit the James Kennedy Public Library. ***Confirming date and details.***

Used Book Sale: Friday, January 23 thru Monday, January 26. Join us for the Friends of the Library used book sale, which will be held in the basement of the James Kennedy Public Library. Bags of books are \$2.00 on Monday, the last day of the sale. Hours are: Friday, January 23: 9:00 am—5:00 pm; Saturday, January 24: 9:00 am—3:00 pm; Sunday, January 25: 1:00-4:00 pm; and Monday, January 26: 9:00 am—6:00 pm.

Antique Children's Book Sale: Saturday, January 24 from 9:00 am - 2:00 pm. Visit the James Kennedy Public Library to peruse a donated collection of antique children's picture books from the 1960s through the late 1990s. Enjoy the memories of bygone books, and support the library by purchasing some for your own collection. Books will be priced to sell at \$5 each, but the memories, laughs, and potential finds are priceless.

Family Movies @ Your Library presents “Freakier Friday”: Saturday, January 24 @ 1:00 pm. Rated PG (105 minutes).

Free Trees for Earth Day! The JKPL is celebrating Earth Day again this spring by participating in the Annual Neighborhood Forest free tree program, whose aim is to provide free trees to kids every Earth Day. Since 2010, Neighborhood Forest has reached over 100,000 families and planted over 50,000 (mostly urban and residential) trees through the hands of children and parents across North America. The JKPL is excited to be participating in this wonderful program that teaches kids stewardship through the magic and wonder of planting and watching trees grow. Details to be confirmed.

Love My Library Giving Tree Fundraiser: February 2025. Do you “Love Your Library”? Then consider participating in this annual fundraising activity that will improve the collections, programs, and services the library is able to offer. Library staff have identified books and other materials, furnishings, equipment, programs, supplies, and more that the library needs. Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library. Donations will be written on a heart and displayed on the library windows as well as acknowledged on the library website and social media. Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out. Some items are listed on the bulletin board in the entry to the library as well as being featured on the library webpage and social media. The complete list can be viewed at the front desk or from the home page of the library’s website (www.dyersville.lib.ia.us). Not finding something you want to “love”? Bring your ideas to a librarian! Details to be confirmed.

Storytime Symphony Concert: Saturday, March 7 from 10:00-11:00 am. Join select players from the Dubuque Symphony Orchestra for a concert in our Hoffman Room. –

April 5: Library is closed for Easter

Sunday, May 10: Library closed for Mother’s Day

Sunday, May 24 & Monday, May 25: Library closed for Memorial Day



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Summary of Fund Activity
James Kennedy Public Library Endowment - # 01372

Fund Statement: 9/1/2025 through 9/30/2025

*Investment returns and admin fees are usually updated by the 20th day of the following month.

BEGINNING FUND BALANCE	21,113.41
Gifts	0.00
Interest/Dividend Income	61.63
Realized Gains (Losses)	15.12
Unrealized Gains (Losses)	245.41
Other Income	0.00
Grants Approved	0.00
Investment & Admin Fees	(30.81)
Credit Card Fees	0.00
ENDING FUND BALANCE	21,404.76
Available to Spend	630.00

This fund balance is comprised of gifts and corresponding earnings, grants or fees which individual donors, other than your organization, have contributed to the Community Foundation of Greater Dubuque. This is an asset of the Community Foundation of Greater Dubuque for the support of your organization.

Question From Dawn Regarding Strategic Plan Objective:

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Objective: The Assistant Director will investigate opportunities to provide job seekers with volunteer or internship style opportunities that will increase their skills and employability (look good on a resume) by July 2025. Since this objective is vague enough to mean volunteer/intern opportunities either at the library or at other community businesses, Dawn would like some guidance on which way the board would like this objective to be pursued. Dawn would also like to push this goal back to December 2025. See comments below on this goal from Dawn.

If this goal is about volunteer and internships at businesses in town, then I think that is out of our control. Only individual businesses can determine if they want volunteers/interns as they would have to create those positions and how that works for them. I asked the Chamber if they post for internships on their job board and they said they do not at this time. However, they are working on adding a section to their website specifically to list internships in the area. They hope to have that done by early 2026. Also, the Dyersville Economic Development Corp. organized the first-ever city-wide summer intern program this past summer and they had a good amount of interns, according to the Chamber, and they placed interns at five businesses in town. They plan to have another summer intern program in 2026.

If this goal is about volunteer and internships at our library then I think we need to give this some serious thought. We already accept volunteers and many of those volunteers come weekly to help with something in particular (i.e. processing new items, assisting at the circulation desk, assisting with book repairs etc.) and some are in charge of specific tasks at the library (i.e. managing donations). Paul has high school kids in TACKL that help with events, help fundraise, and also make purchasing suggestions for the young adult collection. Both Paul and I have had to teach some of our volunteers' new skills, new software programs, or new tasks in order to complete their volunteer duties with us. However, the help we need from a volunteer doesn't always coincide with ways for them to increase their skills for the general job market unless we create something specific to do that. Also, Paul and I both have written letters of recommendation, or given them verbally, to other agencies or employers on behalf of our volunteers looking for employment. We currently don't have a partnership with the high schools for volunteers but I do know that Xavier and Beckman send their students to us if they just need a few hours volunteering.

This goal mentions creating an intern position and I do wonder if it would be applicable if the person doesn't want to work in the library field as a career? We were approached many years ago about a teen girl at WD that was interested in an internship with us for work study because she was interested in the library field. However, before we could get too far down that path her parents vetoed the idea because they thought it would take up too much of her time along with her other commitments. I am open to the idea of an internship, but I again question what good would it do if the person doesn't want to work in the library field? It seems then it would be better for them to just volunteer.

James Kennedy Public Library FY25 Operating Budget					
	FY25		Received		% Expended
ESTIMATED REVENUES:		Jun-25	to date	Difference	To date
Dubuque County Library Agency	9,000.00	0.00	7,393.66	1,606.34	
Fees from copier, R/P, etc.	4,000.00	207.40	3,365.41	634.59	
Open Access	8,500.00	0.00	8,324.01	175.99	
Access Plus / ILL	1,000.00	0.00	1,193.29	-193.29	
Direct State Aid	2,100.00	0.00	2,060.42	39.58	
TOTAL:	24,600.00	207.40	22,336.79	2,263.21	
			22,336.79	2,263.21	
ESTIMATED EXPENDITURES:					
PERSONAL SERVICES				Remaining	
Wages	329,610.00	25,128.38	325,516.69	4,093.31	98.8%
FICA	20,335.00	1,510.80	19,633.12	701.88	96.5%
Medicare	4,756.00	353.35	4,591.83	164.17	96.5%
IPERS	30,962.00	2,304.35	29,770.02	1,191.98	96.2%
SUI	234.00	21.95	474.76	-240.76	202.9%
Group Insurance	48,146.00	-6,493.26	37,129.43	11,016.57	77.1%
Meetings and training	2,500.00	0.00	1,612.98	887.02	64.5%
Dues and memberships	850.00	0.00	906.00	-56.00	106.6%
TOTAL:	437,393.00	22,825.57	419,634.83	17,758.17	95.9%
			419,634.83	17,758.17	
CONTRACTUAL SERVICES:					
Utilities (telephone)	0.00	0.00	0.00	0.00	NA
Electricity	12,000.00	779.78	11,977.40	22.60	99.8%
Gas / Heat	3,000.00	100.06	3,293.03	-293.03	109.8%
Insurance (bldg)	10,000.00	30.00	10,321.11	-321.11	103.2%
Legal Fees	0.00	0.00	0.00	0.00	NA
Custodial services	12,400.00	2,000.00	12,300.00	100.00	99.2%
Window cleaning	600.00	0.00	368.00	232.00	61.3%
Service / Maintenance Cont	7,500.00	2,562.08	7,277.13	222.87	97.0%
TOTAL:	45,500.00	5,471.92	45,536.67	-36.67	100.1%
			45,536.67	-36.67	
SUPPLIES:					
General library supplies	8,500.00	952.19	8,638.71	-138.71	101.6%
Program fees & supplies	500.00	655.66	1,164.70	-664.70	232.9%
Marketing & advertising	500.00	38.50	603.53	-103.53	120.7%
Maintenance and Repairs	8,000.00	5,137.87	8,821.93	-821.93	110.3%
TOTAL	17,500.00	6,784.22	19,228.87	-1,728.87	109.9%
			19,228.87	-1,728.87	
BOOKS AND MATERIALS					
Adult fiction	4,607.00	1,385.18	6,041.58	-1,434.58	131.1%
Adult nonfiction	2,500.00	770.07	3,251.23	-751.23	130.0%
YA fiction	2,000.00	259.49	2,097.58	-97.58	104.9%
YA nonfiction	1,000.00	47.17	767.29	232.71	76.7%
Juvenile fiction	4,500.00	181.25	4,675.19	-175.19	103.9%
Juvenile nonfiction	3,000.00	21.74	2,740.06	259.94	91.3%
Large Print	1,000.00	0.00	1,011.41	-11.41	101.1%
Electronic media (ebooks, e	7,000.00	1,109.96	6,528.84	471.16	93.3%
Reference & electronic data	1,500.00	725.00	1,011.81	488.19	67.5%
Periodicals and newspapers	4,000.00	130.00	3,867.04	132.96	96.7%
Audiobooks (CD, playaway)	2,000.00	285.53	1,979.84	20.16	99.0%
Software & Gaming	1,000.00	0.00	1,101.65	-101.65	110.2%
DVDs	5,000.00	213.90	4,987.76	12.24	99.8%
SS / Creation Station / LoT	500.00	524.93	1,059.23	-559.23	211.8%
TOTAL:	39,607.00	5,654.22	41,120.51	-1,513.51	103.8%
			41,120.51	-1,513.51	
TOTAL EXPENDITURES:	540,000.00	40,735.93	525,520.88	14,479.12	97.3%
TOTAL REVENUES:	24,600.00	207.40	22,336.79	2,263.21	90.8%
ACTUAL ASKING	515,400.00	40,528.53	503,184.09	12,215.91	97.6%
			503,184.09		

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Expense							
<u>001-5-410-4-60100</u>	SALARIES	316,281.00	316,281.00	25,128.38	325,516.69	-9,235.69	-2.92 %
<u>001-5-410-4-61100</u>	FICA	19,424.00	19,424.00	1,510.80	19,633.12	-209.12	-1.08 %
<u>001-5-410-4-61200</u>	MEDICARE	4,543.00	4,543.00	353.35	4,591.83	-48.83	-1.07 %
<u>001-5-410-4-61300</u>	IPERS	29,574.00	29,574.00	2,304.35	29,770.02	-196.02	-0.66 %
<u>001-5-410-4-61500</u>	GROUP INSURANCE	48,145.00	48,145.00	-6,493.26	37,129.43	11,015.57	22.88 %
<u>001-5-410-4-61700</u>	SUI	228.00	228.00	21.95	474.76	-246.76	-108.23 %
<u>001-5-410-4-62100</u>	DUES	750.00	750.00	0.00	906.00	-156.00	-20.80 %
<u>001-5-410-4-62300</u>	MEETINGS/TRAINING	2,500.00	2,500.00	0.00	1,612.98	887.02	35.48 %
<u>001-5-410-4-63710</u>	ELECTRICITY	14,000.00	14,000.00	779.78	11,977.40	2,022.60	14.45 %
<u>001-5-410-4-63711</u>	GAS HEAT	6,500.00	6,500.00	100.06	3,293.03	3,206.97	49.34 %
<u>001-5-410-4-63730</u>	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-63750</u>	MAINTENANCE	7,500.00	7,500.00	5,137.87	8,773.78	-1,273.78	-16.98 %
<u>001-5-410-4-64080</u>	INSURANCE PREMIUM	10,000.00	10,000.00	30.00	10,321.11	-321.11	-3.21 %
<u>001-5-410-4-64110</u>	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64200</u>	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-64316</u>	CONTRACTS	0.00	0.00	2,562.08	7,277.13	-7,277.13	0.00 %
<u>001-5-410-4-64322</u>	CONTRACTED SERVICES	11,000.00	11,000.00	2,000.00	12,716.15	-1,716.15	-15.60 %
<u>001-5-410-4-65060</u>	OFFICE SUPPLIES	22,500.00	22,500.00	1,646.35	10,406.94	12,093.06	53.75 %
<u>001-5-410-4-67210</u>	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67274</u>	CAPITAL IMPROVEMENTS/EQUIPM	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>001-5-410-4-67701</u>	BOOKS/FILMS/RECORDS/SUBSCRIP	47,055.00	47,055.00	5,654.22	41,120.51	5,934.49	12.61 %
Expense Total:		540,000.00	540,000.00	40,735.93	525,520.88	14,479.12	2.68%
Fund: 001 - GENERAL FUND Total:		540,000.00	540,000.00	40,735.93	525,520.88	14,479.12	2.68%
Fund: 002 - LIBRARY TRUST FUND							
Expense							
<u>002-5-410-4-67700</u>	LIBRARY TRUST EXPENDITURE	40,000.00	65,000.00	6,065.25	54,966.59	10,033.41	15.44 %
Expense Total:		40,000.00	65,000.00	6,065.25	54,966.59	10,033.41	15.44%
Fund: 002 - LIBRARY TRUST FUND Total:		40,000.00	65,000.00	6,065.25	54,966.59	10,033.41	15.44%
Report Total:		580,000.00	605,000.00	46,801.18	580,487.47	24,512.53	4.05%

Detail Report

Account Detail

Date Range: 06/01/2025 - 06/30/2025

Account	Name		Beginning Balance		Total Activity	Ending Balance
Fund: 001 - GENERAL FUND						
001-5-410-4-60100						
SALARIES						
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	
06/06/2025	PYPKT01423	PYPKT01423 - 06.06.2		PYPKT01423 - 06.06.25 Payroll - Period		25,128.38
06/13/2025	PYPKT01426	PYPKT01426 - 06.13.2		PYPKT01426 - 06.13.25 Payroll Process -		Amount
06/20/2025	PYPKT01429	PYPKT01429 - 06.20.2		PYPKT01429 - 06.20.25 Payroll - Period		6,331.15
06/27/2025	PYPKT01432	PYPKT01432 - 06.27.2		PYPKT01432 - 06.27.25 Payroll - Period		6,181.72
						312,901.18
						6,196.86
						319,098.04
						6,418.65
						325,516.69
001-5-410-4-61100						
FICA						
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	
06/06/2025	PYPKT01423	PYPKT01423 - 06.06.2		PYPKT01423 - 06.06.25 Payroll - Period		1,510.80
06/13/2025	PYPKT01426	PYPKT01426 - 06.13.2		PYPKT01426 - 06.13.25 Payroll Process -		Amount
06/20/2025	PYPKT01429	PYPKT01429 - 06.20.2		PYPKT01429 - 06.20.25 Payroll - Period		380.75
06/27/2025	PYPKT01432	PYPKT01432 - 06.27.2		PYPKT01432 - 06.27.25 Payroll - Period		371.47
						18,874.54
						372.42
						19,246.96
						386.16
						19,633.12
001-5-410-4-61200						
MEDICARE						
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	
06/06/2025	PYPKT01423	PYPKT01423 - 06.06.2		PYPKT01423 - 06.06.25 Payroll - Period		353.35
06/13/2025	PYPKT01426	PYPKT01426 - 06.13.2		PYPKT01426 - 06.13.25 Payroll Process -		Amount
06/20/2025	PYPKT01429	PYPKT01429 - 06.20.2		PYPKT01429 - 06.20.25 Payroll - Period		89.06
06/27/2025	PYPKT01432	PYPKT01432 - 06.27.2		PYPKT01432 - 06.27.25 Payroll - Period		86.87
						4,414.41
						87.10
						4,501.51
						90.32
						4,591.83
001-5-410-4-61300						
IPERS						
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	
06/06/2025	PYPKT01423	PYPKT01423 - 06.06.2		PYPKT01423 - 06.06.25 Payroll - Period		2,304.35
06/13/2025	PYPKT01426	PYPKT01426 - 06.13.2		PYPKT01426 - 06.13.25 Payroll Process -		Amount
06/20/2025	PYPKT01429	PYPKT01429 - 06.20.2		PYPKT01429 - 06.20.25 Payroll - Period		579.04
06/27/2025	PYPKT01432	PYPKT01432 - 06.27.2		PYPKT01432 - 06.27.25 Payroll - Period		576.26
						28,620.97
						564.47
						29,185.44
						584.58
						29,770.02
001-5-410-4-61500						
GROUP INSURANCE						
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	
06/02/2025	APPKT01950	06.2025	APA007668	Library Insurance	001429 - RELIANCE STANDARD	-6,493.26
06/06/2025	PYPKT01423	PYPKT01423 - 06.06.2		PYPKT01423 - 06.06.25 Payroll - Period		Amount
06/13/2025	PYPKT01426	PYPKT01426 - 06.13.2		PYPKT01426 - 06.13.25 Payroll Process -		108.39
06/20/2025	PYPKT01429	PYPKT01429 - 06.20.2		PYPKT01429 - 06.20.25 Payroll - Period		802.84
06/27/2025	PYPKT01432	PYPKT01432 - 06.27.2		PYPKT01432 - 06.27.25 Payroll - Period		802.84
06/30/2025	APPKT01974	07.2025	APA007868	Library Insurance	001429 - RELIANCE STANDARD	802.84
06/30/2025	GLPKT05919	09507		To clean up insurance deductions payab		802.84
						46,139.60
						46,942.44
						47,050.83
						-9,921.40
						37,129.43

Notes for October 28, 2025 meeting

U

Members of the JKPL Fundraising and Marketing Committee met at 6:00 pm on Tuesday, October 28, 2025. Participants were Alex Wiezorek, Beth Gudenkauf, Danelle Schroeder and Shirley Vonderhaar. Monika Steffen was excused.

Puzzle Fundraiser: The Fit the Pieces Puzzle Fundraiser was a success and raised about \$1,200. Exact amount to be confirmed. The committee confirmed that the \$40 gift card for first place and \$20 for second place, provided by Textile Brewing, were acceptable prizes.

Fall / Halloween Trivia Event at O So Good: This event was a success with eight tables being sold. Details regarding income to be determined.

Love My Library Giving Tree / Direct Mail: The primary focus of tonight's meeting was to discuss how to manage the 2026 Love My Library Giving Tree. After discussion, the follow items were agreed upon:

- Mailing will be larger postcards – size to be determined based on cost and content.
 - One side will be full color "Love My Library" featuring candy hearts (Valentine's Day) with some of the items to be sponsored
 - Other side will be black and white with information about the library, possibly other fundraisers, how to donate, etc. Details of what to include to be decided
 - A QR code to the Love My Library webpage will be included
- Will use EDDM (Every Door Direct Mail) to routes in and around Dyersville, final routes to be decided.
- Shirley was directed to reach out to the Friends group to see if they would be willing to set up a Venmo account to be used for electronic payments. Beth G. offered to work with them to get this all organized and serve on a subcommittee, if they wish.
- Danelle will contact Heritage Printing to get printing cost estimates.
- Mailing will take place in late January.

MARKETING:

Float for Christmas Lighted Parade: Due to limited time and volunteers, along with not having a large enough trailer and truck to pull, the Committee agreed to simplify the plans for the float. The decision was to use the small (4 x 6 foot) trailer available from Bill Vonderhaar and use a lighted inflatable and other items, along with costumed walkers. Dawn will take charge of planning and organizing this smaller float and the Committee agreed to fund expenses out of unencumbered Fundraising income. Shirley will contact Alycia to let her know of this decision.

Bookmarks for Trick or Treaters: Alycia had emailed Shirley offering to include something from / promoting the JKPL in the treat bags they typically give out to the 350 to 500 Trick or Treaters that visit their home. After discussion, the committee agreed that this would be a good way to potentially reach families that don't visit the Books for Treats pop-up library. The library will create black and white themed bookmarks that can be colored on one side and include library contact information and a QR code to the library events page on the second. These bookmarks will also be available at the Books for Treats location.

Next Meeting: To be decided

V

Notes for November 2025 Virtual Discussion

Members of the JKPL Fundraising and Marketing Committee shared information and updates via email from November 4-7, 2025. Participants were Alex Wiezorek, Beth Gudenkauf, Monika Steffen, Danelle Schroeder and Shirley Vonderhaar.

Wreath-it-up Fundraiser: This annual event started September 1 with people donating wreath and other décor items. As of 11/7/25, 29 items have been donated. A "Buy It Now" option for Halloween Wreaths was added. Shirley spoke with the donors to get a value to create the "Buy It Now" price and received their permission before offering this option. Ten items were marked for "Buy It Now" with prices ranging from \$25 to \$50. Two wreaths have been purchased with this option. The Silent Auction started October 20 and runs until November 23.

The Donor Reception and start of voting for ribbons was held on Sunday, October 26. Categories for voting in the JKPL are Best Overall, Most Creative and Best Seasonal. Shirley considered options to include sold items in the voting – potentially posting pictures as an alternative – but decided that this was unnecessary as the two sold items had similar items, donated by the same creators, still available to view / vote for. New this year we added a "Most Liked" category, so people can vote for their favorite on Facebook. Voting ends on November 9 so ribbons can be attached and displayed starting on the 10th. The Silent Auction ends at 3:00 pm on Sunday, November 23. Alex and Shirley will work the closing.

Blind Date with a Book Fundraiser: Beth took the lead on this and reports that she has some books wrapped and on display for sale at Ideal Decoration. Books are available for \$10.00 each and include library themed bookmarks, oversized paperclips and hot beverage packets. Books will also be available to purchase at the Burrito Breakfast fundraiser in November and the Merry Mingle Downtown Market in December.

Puzzle Fundraiser: The Fit the Pieces Puzzle Fundraiser was held Thursday, October 23 from 5 to 8 pm at Textile Brewing Company. Teams of up to 4 members purchased tables for \$60.00 and competed to complete a 500-piece puzzle. All 15 tables were sold. Textile donated gift cards for first (\$40) and second (\$20) place prizes. Income from this event includes \$900 for tables, \$305 for twists, and a projected \$150 donation from Textile (10% of food and drink sales). Expenses were \$149.85 for puzzles and \$9.99 for the jail backdrop. Another puzzle event is tentatively scheduled with Textile for Thursday, January 22, 2026.

Fall / Halloween Trivia Event at O So Good: This annual event / partnership with O So Good Winery and Distillery was held Friday, October 24 following all the same procedures and prices as previous events. Tickets were \$120 for a table for up to six guests - included two bottles of wine of choice (or equal value in other drinks), a charcuterie board for six, and a dessert to share. Eight tables were sold. There were also gimmes and a 50/50 raffle to support the JKPL. Costumes were encouraged and the JKPL provided library swag for prizes for the best individual costume, the best group / table costume, and the highest scoring trivia team from those that purchased tables. Dollar Fresh donated a \$200 gift card to help with expenses. O So Good has not yet closed this event so we do not know total income.

Layette Quilt Display and Sale: This annual event will run November 24 to December 23. The Layette Ladies will bring in a variety of quilts that are displayed in the magazine room. These quilts are available to purchase starting at \$25.00 (larger sizes are more) and proceeds are split between the Layette Ladies group and the JKPL. JKPL gets \$10.00 for each sold, Layette group get the remainder. The committee

discussed ways to get more sales and involvement and suggested the JKPL could host a program on quilting, making a quilt square, sewing or something related, presented by the Layette Group members or other quilters in the community, to help grow interest. Shirley reports that the Layette leader would talk with her group about a program and did not expect there would be anyone available at this time.

Breakfast Burrito Grab and Go Fundraiser: This event is scheduled for Small Business / Shop Local Saturday - November 29 from 9 to 11 am. Fareway has agreed to partner again and will donate the ingredients and supplies. This year we are adding a bowl option. Price will be \$8.00 per burrito or bowl. Alex will cook on his Blackstone outside and sales will take place in the Hoffman Room. Alex plans to start cooking about 7 am and additional workers should plan to arrive by 8 am. Sausage, eggs, hash browns, and cheese will all be mixed together in one roaster, after cooking, as burritos get those items equally. Salsa is the only additional item and will be added upon request. Workers will be needed to take money, fill tortillas (or bowl), roll tortillas, and add salsa/cover bowl. Shirley has sent out an email asking for volunteers and will put together a schedule based on responses. Two tables with 4 chairs each will be set up in the Hoffman Room for those wanting to eat onsite. Pitchers of water, disposable cups and flatware will also be provided.

Cookie Walk Fundraiser: This annual event will be December 5 -7 this year. Hours will be Friday from 1 to 5 and Saturday 9 to 3 at the JKPL. Sunday will be a work day for clean-up and plating for gifts and sales. Anyone wanting to purchase cookies on Sunday will be able to select from those already plated. Prices will again be \$8.00 per dozen or \$15 for 2 dozen. The JKPL will also have a booth at The Merry Mingle Market (Downtown Winter Market) on Saturday, December 6 from 12 to 4 pm. Beth G. and Danelle will manage the booth at the Market. Prices will be plated - \$8, individual cookies - \$1, and hot chocolate - \$2 per 12 oz cup. They will also have "Blind Date with a Book" items available to purchase. Beth also volunteered her husband to run cookies and / or cocoa from the library as needed. Workers will be needed at the library on Friday, December 5 from 1 to 5 pm, Saturday, December 6 from 9 am to 3 pm and Sunday, December 7 from 1 to 4 pm (or until everything is plated and cleaned up). Shirley has sent out an email asking for volunteers and will put together a schedule based on responses. Extra cookies will be plated and available to purchase the week following the event and also taken as thank you gifts to community partners.

Based on past events, we need about 300 dozen items donated. Shirley sent out emails to past donors on 11/1. Staff and / or volunteers will start calling those who haven't responded on 11/10. Shirley will also make sure all needed supplies are available.

Soup Lunch and Supper: This annual event is scheduled for Monday, January 12, 2026. All Board and Fundraising members are asked to donate at least 4 or 5 quarts (ice cream tub) of either chicken noodle soup or chili for this fundraiser. Library staff, volunteers, and past board and committee members also donate. Other items are either purchased or donated. This carry out event is held for lunch and dinner: 11:30am – 1:00 pm & 4:30 – 6:30 pm. Shirley has sent out an email asking for volunteers and will put together a schedule based on responses.

Love My Library Giving Tree / Direct Mail: Per the discussion on October 28, 2025, this year the Committee is planning to send oversize postcards using Every Door Direct Mail to routes in and around Dyersville. We have asked the Friends group if they would be willing to set up a Venmo or similar account to accept electronic payments. They should discuss at their meeting on 11/11.

2026 Mystery Dinner: This event is scheduled for Saturday, February 28 with a snow date of March 7. Confirmed with Social Center, Brew Ha Ha and J & D Catering. Brew Ha Ha will perform their Roaring 20s show, *Murder at the Fish Fly Club*. Shirley has shared the price list from J & D Mart with the committee. Decisions on menu and pricing should be made in November so details can be included in December schedule of events.

Fundraising Partnerships: Fuse is interested in partnering for an event in February – potentially hosting a comedian. The committee will discuss this in more detail at their next meeting.

MARKETING:

Radio Interviews: Beth is scheduled as guest of the day at KDST on Friday, November 14 at 9am. She will take two coupons for free burritos for the station to give away and focus on the Wreath-it-up, Blind Date with a Book, Burrito and Cookie Walk / Merry Mingle Market events. Another interview should be scheduled to promote the Soup / Winter Events.

Annual Report: The revised draft of the FY25 Annual Report is attached. The Committee is recommending approval.

Float for Christmas Lighted Parade: Alycia has agreed to create this float for this year, using the 4 x 6-foot trailer provided by Bill Vonderhaar. Alycia suggested she could dress a skeleton up as a Christmas skeleton reading a giant book, or have a werewolf read the three little pigs. We can discuss themes at the Board meeting. Bill will drop the trailer off on 11/7 so Alycia has time to put everything together. Alycia and Dawn will work together to finalize details, organize walkers and giveaways, and any needed additional supplies. Parade supplies will be funded out of the Trust Account.

Marketing Survey: At a previous meeting, the Committee briefly discussed the benefit of conducting a survey to find out the best way(s) to share information with the community. The committee wondered if we could add a question about this on the library card registration form. They were also more open to using the ILS (library circulation system) to send emails and texts to patrons. Shirley will talk to Dawn about options, as she manages the ILS and is also in charge of most marketing efforts, and report back at a future meeting.

Next Meeting: To be decided

ANNUAL REPORT

JULY 1, 2024–JUNE 30, 2025



MESSAGE FROM THE LIBRARY BOARD PRESIDENT, ALEX WIEZOREK

This year has been one of continued growth and innovation for the James Kennedy Public Library. Our dedicated staff and volunteers have worked to ensure that our library remains a welcoming, inclusive, and forward-thinking space for all members of our community. From expanding our collections to hosting engaging programs for all ages, we continue to uphold our mission of connecting people, ideas, and resources in ways that inspire learning and enrich lives.

A particular point of pride this year has been the implementation of new accommodations designed to better serve our neurodivergent patrons. Recognizing that every individual experiences the library environment differently, we have introduced a variety of thoughtful enhancements, including soft seating options, designated quiet spaces, and an assortment of fidget toys available for use. These additions create a more sensory-friendly environment that promotes comfort, focus, and belonging—ensuring that the James Kennedy Public Library is a place where everyone can thrive.

As we look ahead, we remain committed to meeting the evolving needs of our community. The Board of Trustees extends heartfelt thanks to our library staff, volunteers, and supporters whose dedication makes these achievements possible. Together, we continue to build not only a library, but a true community hub—one that celebrates inclusivity, curiosity, and the joy of lifelong learning.



MISSION STATEMENT

The James Kennedy Public Library enriches the Dyersville community by providing equal access to creative resources for entertainment and education.

VISION STATEMENT

The James Kennedy Public Library helps create a thriving community to inspire curiosity, creativity, innovation, and connection.

DISCOVER: WITH MATERIALS

PRINT COLLECTION

- Books
- Large print books
- Magazines
- Newspapers

BOOKS: 43,742

MAGAZINES/NEWSPAPERS: 94



Physical Items (print, audio, video, games, etc.) added to the Library Collection (both purchased & donated): **3,474**

AUDIOBOOK COLLECTION

- Books on CD
- Books on Playaway

COLLECTION: 1,284

DVD & BLURAY COLLECTION

- Feature films for all ages
- Television series
- Documentaries, Exercise, & How-To

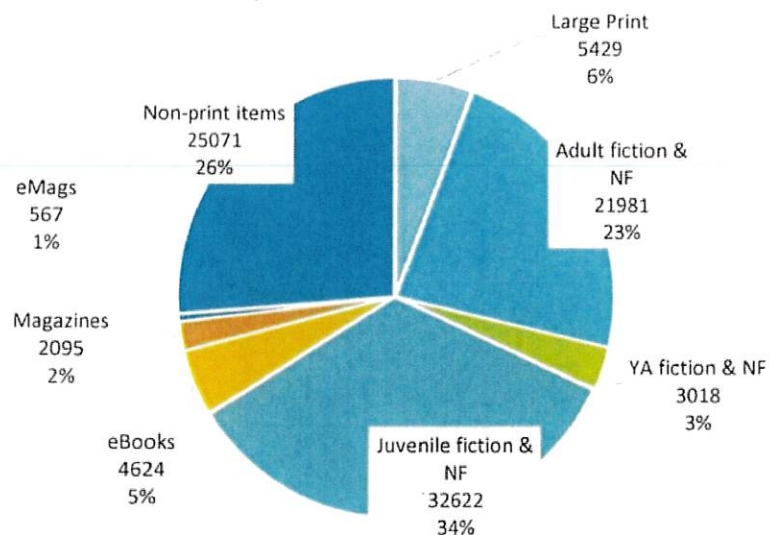
COLLECTION: 4,870

GAMING & LIBRARY OF THINGS COLLECTION

- Console Games: Xbox, XboxOne, Wii, WiiU, Nintendo Switch, Playstation
- Board Games
- Puzzles
- S.T.E.A.M. Items
- Kitchen equipment, tools, arts & crafts, & more!

COLLECTION: 1,296

USAGE BY TYPE OF MATERIAL



DOWNLOADABLE MATERIALS

- 70,033 eBooks
- 54,244 eAudiobooks

Number of Items of all types checked out from the JKPL

95,407

Total VALUE of items checked out: **\$3.3 Million!**



Library card holders checked out an average of **22** items each. At a value of **\$35.00** per item, each library user saved **\$770!**

CONNECT: WITH SERVICES

DIGITAL COLLECTION / ELECTRONIC SERVICES

- eBooks and eAudiobooks: BRIDGES, Freeding, & Hoopla
- eMagazines: BRIDGES
- Music: Hoopla
- Streaming Videos: Kanopy & Hoopla
- Language Learning: Mango
- Newspaper Archives & Genealogy: Ancestry Library Edition & Dyersville Commercial Archives
- Databases: People's Law Library, Craft & Hobby, Library Chef, Global Road Warrior, A to Z World Culture, A to Z World Food, BrainFuse, Niche Academy, G.O.L.D. Databases & more

Used 10,269 times!*

***This number does not include eBooks & eAudio numbers. They are included with usage chart.**



SOCIAL MEDIA

- Facebook
- Instagram
- X
- YouTube
- Goodreads



SPACE & EQUIPMENT AVAILABLE

- Meeting & study spaces
- Community spaces
- Gaming Equipment (Xbox & WiiU)
- Soft seating & fireplace
- Projection system
- Large screen TV & Bluray player
- Device charging station
- Train table

MEETING SPACE USE: 776 GATHERINGS

COMPUTER SERVICES AVAILABLE

- Public Access Computers with Internet
- Children's Computers
- Laptops, Tablets, & Hotspots
- WiFi
- Library website with online catalog and account access

COMPUTER USE

5,293
Individual Internet Sessions

2,484
Total Hours Used

6,571
WiFi Use Sessions

**Number of People with
Library Cards**

4,390

**Number of people entering
the library**

60,620

**Number of Items
Available (including
electronic): 175,563**

INSPIRE: WITH PROGRAMS

PROGRAMS INSIDE & OUTSIDE THE LIBRARY

- Book Clubs and Author Visits
- Movie Showings
- Story Times and OutReads
- Gaming Activities
- Computer & Technology Programs
- Speakers & Presentations for Life-long learning
- Health & Wellness
- Senior Programs at MercyOne Dyersville & Ellen Kennedy Living Center
- Crafting
- Writing Events
- Seasonal Programs
- Storywalk®
- Pop-up Libraries
- STEAM Programs
- Take-and Make kits

PROGRAM PARTICIPATION

Live programs (in-person & virtual):
821 offered
15,355 participants

At a value of \$15 per live program, JKPL users saved \$230,325 while learning & playing at the library!

Passive (Storywalk®, Scavenger Hunts, Trivia Contests, Reading logs, etc.):
5,219 participants

At a value of \$5 per activity, patrons enjoyed \$26,095 worth of fun, self-guided experiences that inspire curiosity & engagement!

Take-and-Make kits & Coloring Sheets:
8,541 taken by patrons

At a value of \$3 per kit, families saved \$25,623 while enjoying creative, hands-on learning from home!



JKPL programming & activities generated \$281,743 in educational & recreational savings for community members!

GRANTS:

The JKPL was awarded 2 grants this year for a total of \$10,474.



FUNDRAISING & OTHER DONATIONS:

Numerous businesses/people donated \$7,303. The JKPL Fundraising Committee raised \$23,041 this year. All money was used to enhance the library's collections & services.

Revenues:	
Dyersville	\$503,184
Library Agency	\$7,394
State Funding	\$11,578
Fees (copier, printer, etc.)	\$3,365
TOTAL	\$525,521
Expenditures:	
Wages & benefits	\$419,635
Building (utilities & contracts)	\$45,537
Supplies & marketing	\$9,242
Equipment & repairs	\$8,822
Programs	\$1,165
Books & materials	\$41,120
TOTAL OPERATING BUDGET	\$525,521
Capital Expenditures	\$31,793

Operating Budget

Income	\$54,834
Expenditures	\$54,904
Remaining	\$101,990

Trust Account

\$19,184

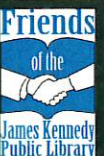


Endowment

101 Volunteers shared their time & talent at the library for 4,276 hours.



Friends of the Library sponsored over \$13,617 worth of special library services & programs. THANK YOU!



James Kennedy Public Library
320 1st Ave E. Dyersville, Iowa 52040
(563)875-8912
www.dyersville.lib.ia.us

Disaster Plan: Updated 11/07/2025

6

Immediate Response and Call List

- **Assess your personal safety and act accordingly.**
- **Get help from another coworker or another person in the area.**
- **Act to protect lives, then physical property.**

If there is a fire or people are hurt: Call 911

Give this information: James Kennedy Public Library
320 1st Ave E
Dyersville, IA 52040
(563) 875-8912

FOR ALL EMERGENCIES, MAKE THE FOLLOWING PHONE CALLS

	Business Phone	Cell Phone
Shirley Vonderhaar <i>First contact</i>	n/a	563-599-4110
Dawn Schrandt <i>Contact if Shirley is unavailable</i>	n/a	707-228-9972
Tricia Maiers, City Clerk <i>Contact if instructed or if Shirley or Dawn are not available</i>	563-875-7724 – City of Dyersville	563-580-4040
Mick Michel, City Manager <i>Contact if instructed or if Shirley, Dawn, or Tricia are not available</i>	563-875-7724 – City of Dyersville	563-590-4221

Evacuation and Emergency Procedures

1. The Librarian-In-Charge should announce that the library needs to evacuate and go around and tell patrons individually.
 2. Staff should help patrons exit through the main doors of the library (if main exit is usable).
 - A. If not possible to exit through the main doors, then staff should help patrons exit through the Hoffman Room and out the side door of the library.
 - B. Or exit down the stairs and through the basement door on the landing.
 - C. Or exit through the Genealogy Room and out the Emergency Exit door.
 3. The Librarian-In-Charge should double check that everybody is out of the library, including checking in the bathrooms, if feasible.
 4. If feasible, the librarian should lock the front doors and turn off the lights in the library. Otherwise, simply exit the building.
 5. Staff should gather at the appointed emergency meeting place, which is the laundromat across the street (assuming it is safe to gather there), or the Basilica.
 6. The Librarian-In-Charge should notify Shirley Vonderhaar.
-

Designated assembly areas outside of the building:

Location: Laundromat across from the library

Back-up Location: St. Francis Xavier Basilica

Command center/Temporary space (if library is partially accessible):

Location: Genealogy Room or Hoffman Room

Alternate Location 1 (not inside library):

Location: Contact City Hall and they will designate

Alternate Location 2 (not inside library):

Contact City Hall and they will designate

In-House Emergency Team

Responsibility	Name	Phone Number(s)
Disaster team leader	Shirley Vonderhaar	563-599-4110
Disaster team leader (backup)	Dawn Schrandt	707-228-9972

Facilities: Locations of Emergency Systems and Shut-Offs

Main Utilities

Water heater shut-off:



The water heater is located in the basement in the storage room behind the refrigerator. At the bottom is a switch to turn the unit on/off. The lever on the top of the tank cuts off the flow of the water to the water heater.

Main water shut-off valve:



The main water shut off is located in the basement in the storage room behind the refrigerator. It is in front of the sprinkler controls.

Sprinkler shut-off valve:



The sprinkler shut off is located in the basement in the storage room behind the refrigerator. The panel to the shut off is on the wall to the left. The key to the padlock that locks the shut off valve is inside the panel.

Main electrical cut-off switch:



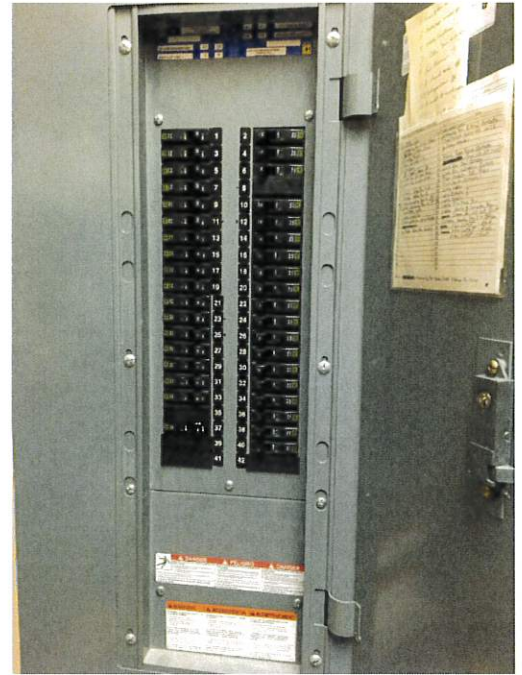
There is a fuse panel located inside the storage room next to the Server room. This fuse panel controls all the other fuse panels in the building.

The small panel with a single switch is the main electrical cut-off switch for the entire building.

Fuse Panels:



The fuse panel is located inside the storage room next to the Server room. It has the fuses for everything in the basement.



The fuse panel is located inside the supply closet in the staff workroom. This panel controls everything on the main floor of the library.



The keys to many things, including fire alarm panel, is in the key holder on the wall in the supply closet in the staff workroom.

Heating/cooling system controls:



System 1 looks like this



Shut off valve is located on the side of the unit. Just flip the switch!



Systems 2-6 look like this



Shut off valve is located on the side of the unit (or the front for unit 2). Just flip the switch!

There are 6 HVAC systems in the basement and 1 furnace only. Each are numbered on the top, right corner, except for unit 4 which is not numbered at all. Located on the side of each unit is the shut off box. Flip the switch to turn off the unit. Some of the boxes have the switch on top and some have the switch on the bottom.

HVAC systems #1,3, 4 along with the furnace (#2) are located in the storage room next to the Server room.

HVAC systems #5, 6, 7 are located in the storage room behind the refrigerator.



There are 5 of these air filters in the basement. One is attached to each HVAC system, except unit 1. There is no on/off switch.

This is the Healthy Climate filter in the basement attached to HVAC system #1. On/off switch is located on the front of the system.

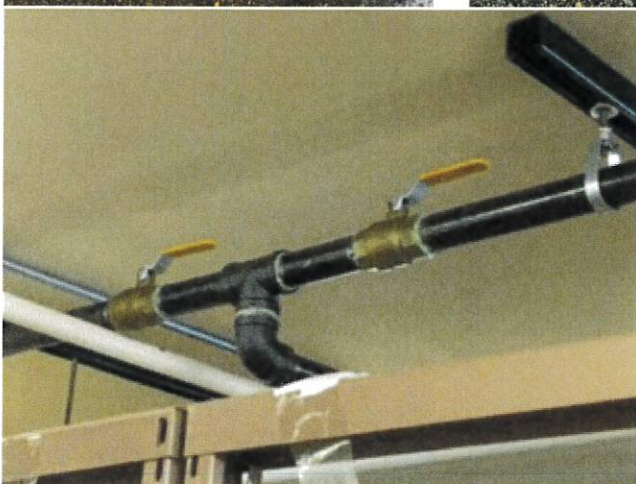


If the HVAC systems need to be turned off outside, there is a panel on the wall behind each of the units. Flip the black lever down to shut off. Three units are located in the alley behind the library just outside the back door leading to the alley. The other units are on the west side of the library tucked behind a retaining wall.

Main Gas Shut Off:



The main gas shut off is located outside in the alley behind the library down by the wall of the staircase. **The turn off valve will require a crescent wrench.**



There are two valves to turn off the gas located on one of the gas pipes in the basement of the library. The pipe runs down the main aisle of the adult fiction storage up at the ceiling. Both valves would need to be turned off. **The turn off valves will require a ladder to reach.**

Fire Extinguishers

All Dry Chemical extinguishers (Type ABC)

1. Next to the women's bathroom door in the entry
2. Mounted on the wall by the sink in the Hoffman Room
3. Mounted on the pillar near the romance/YA sections
4. Next to the rear exit door in the basement, that leads to the stone steps

Other Fire Suppression Systems (by room or area)

1. **Sprinklers:** basement only
2. **Fire hoses:** none
3. **Other:** none

Fire Alarm Pull Boxes:

1. By main front doors, next to men's bathroom door
2. Next to emergency exit door from Genealogy Room
3. Next to the door to the basement stairs
4. Next to the door to the outside on the basement landing
5. On left wall, just inside the basement
6. Next to the rear exit door in the basement, that leads to the stone steps

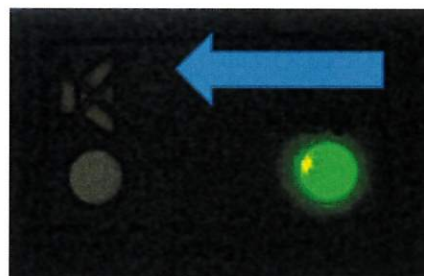
Fire Alarm Annunciator Panel: located in entry to library

To silence, if the alarm is going off:

1. Get key from the staff supply closet (Key is marked Fire Alarm)
*Note: you will need a key from a librarian to unlock the supply closet, if it is locked.
2. Unlock the door to the panel and open it



3. Hit the button below the digital screen that is the symbol of a speaker being silenced.



4. Lock the panel and put away the key once the event is over with.

Smoke and Heat Detectors: 33 in total

28 on the first floor:

- 12 on the main floor of the library
- 1 staff room
- 1 supply closet in staff room

- 1 staff bathroom
- 1 public women's bathroom
- 1 public men's bathroom
- 1 Assistant Director's office
- 1 Director's office
- 1 Study room
- 1 Gaming room
- 2 Hoffman Room
- 1 book drop room
- 1 janitor's closet
- 1 ramp to Genealogy room
- 2 Genealogy room

5 on stairs/basement floor:

- 1 landing of stairs to basement
- 2 basement main floor
- 1 storage room behind the refrigerator
- 1 server room

Water Detectors: none

Security systems: none

Individuals with master and/or special keys (list names, titles and keys in possession):

Master Key 1: access to exterior doors of main building, Hoffman Room doors, interior glass entrance door, basement doors, janitor's closet, book drop room, and Genealogy Room

- Shirley Vonderhaar, Library Director
- Dawn Schrandt, Assistant Library Director
- Christa Palm, Librarian
- Paul Zurawski, Librarian
- Robert Eick, IT consultant
- Zakk Hansel, janitor
- Police Department

Master Key 2: access to staff work room, staff supply closet, server room, and assistant director's office

- Christa Palm, Librarian
- Paul Zurawski, Librarian
- Robert Eick, IT consultant
- Zakk Hansel, janitor

Master Key 3: access to staff work room, staff supply closet, server room, assistant director's office, and director's office

- Shirley Vonderhaar, Library Director
- Dawn Schrandt, Assistant Library Director
- Zakk Hansel, janitor

Book Drop Key: unlocks the doors to the interior book drop in the room off the Hoffman Room

- Shirley Vonderhaar, Library Director
- Dawn Schrandt, Assistant Library Director
- Christa Palm, Librarian
- Paul Zurawski, Librarian
- On key rack in staff supply closet

Recycle Bin: key to unlock the padlock on the outside recycle bin for the library

- Zakk Hansel, janitor
- On key rack in staff supply closet

Paper Towel Holders: keys to unlock each of the paper towel holders in the three bathrooms

Public Bathrooms (2):

- Zakk Hansel, janitor
- On key rack in staff supply closet

Staff Bathroom (1):

- Key is inserted in the lock on the top of the paper towel holder. No other copies exist.

Bathroom cupboard: key to unlock the cupboards in the women's and men's bathrooms

- Zakk Hansel, janitor
- On key rack in staff supply closet

Bathroom waste bins: key to unlock the waste bins in the women's and men's bathrooms

- Zakk Hansel, janitor
- On key rack in staff supply closet

First Aid Kits:

- Staff bathroom
- Supply closet in staff room
- basement (near refrigerator)

Defibrillator: Hallway between City Hall and Police Station

Weather radio: in cupboard by coat rack in staff room

Insurance

English Insurance
Tim English
(563)875-2716

Procedures required in case of emergency or loss: *All claims must be run through Mick Michel, City Administrator.*

Technology Back-Ups & Passwords (as of 10.06.2025)

Atrium (ILS): Different per staff but logon is first letter of first name + last name (i.e. jsmith).

Password is last name of staff member (i.e. smith).

Note: some staff may have changed to something different.

Server: none

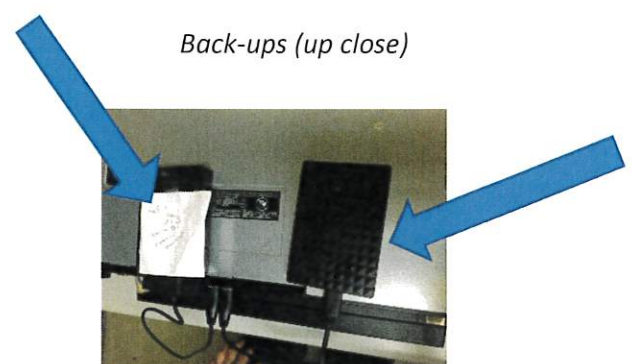
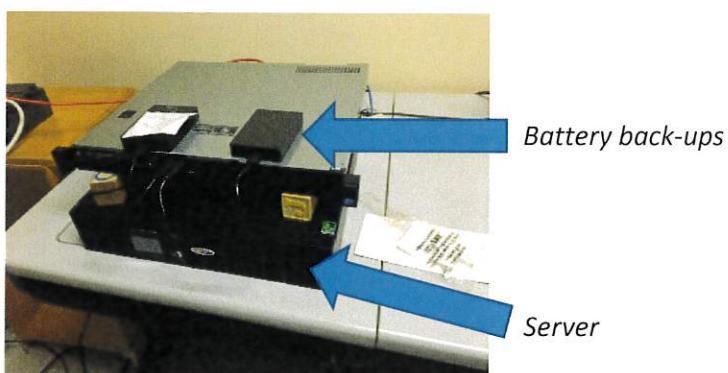
Admin for public computers: none

Security for public computers: \$trustb (no log in name)

Time management for public computers: trust\$B (no log in name)

Server Backups:

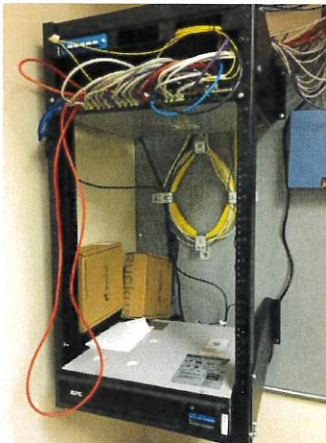
- The server backs up the staff workstations every night, as long as workstations are turned on. Only files in Library Files on the server back-up.
- The server backs-up every night.
- The server has three back-ups. One is located inside the server itself. The other two are on two hard drives hooked up to the server. (They are physically located on top of the server).



Other Server Information:

- Our server shares a switch and a router with the City of Dyersville. Both are managed by the City and must be running for our server or internet to work.

- The switch is mounted in the corner of the library's server room. The Switch is on top (with all the cords connected) and the battery back-up is on the bottom.



Emergency Assistance

Dubuque County Emergency Management Agency

Tom Berger
District 6 coordinator
(563) 589-4170
Tom.berger@dbqcoema.com

Iowa Department of Homeland Security & Emergency Management

(515)725-3231
<https://homelandsecurity.iowa.gov/>

FEMA Regional Office (Region 7)

800-621-3362 AskIA@fema.dhs.gov

Utilities

Service Type	Company Name/Contact Name	Phone Number(s)
Electric company	Alliant Energy	(800)255-4268
Gas company	Black Hills	(888)890-5554
Internet service provider	Contact City Hall	(563)875-7724
Telephone company	Contact City Hall	(563)875-7724

Other Services

Service Type	Company Name/Contact Name	Phone Number(s)
Arborist	n/a	
Architect	Contact City Hall	(563)875-7724
Carpenter	Contact City Hall	(563)875-7724
Electrician	MM Mechanical: Contact City Hall	(563)875-7724
Exterminator	Contact City Hall	(563)875-7724
Fire/Alarm detection system	SimplexGrinnell: contact City Hall	(563)875-7724
Fire Extinguishers	Dubuque Fire Equipment: contact City Hall	(563)875-7724
HVAC system	MM Mechanical: Contact City Hall	(563)875-7724
IT/Computer consultant	Robert Eick	563-542-6952
Janitorial service	Zakk Hansel	(563)542-0125 hanselcleaningservices@gmail.com
Lawn/Grounds	City of Dyersville Public Works/ John Wandsnider	(563)875-7724, office
Legal advisor	City Attorney- contact City Hall	(563)875-7724
Local/Regional freezers	See next section for names	
Locksmith	Mr. Lock & Key	(563)875-8700
Online catalog/network	Book Systems (Atrium)	(800)289-1216 support@booksys.com
Plowing	City of Dyersville Public Works/John Wandsnider	(563)875-7724, office
Plumber	MM Mechanical	(563)875-2761
Security monitoring (external security cameras)	Dyersville Police Department	(563)875-7366
Sprinkler Service	Tri-State Automatic Sprinklers	(563)386-8707
Website host	State Library of Iowa NE District LRT: Trisha Frazier	800-248-4483 (8:00am-4:30pm) Monday-Friday
General contractor	Contact City Hall	(563)875-7724

Collections Emergency 24/7 disaster assistance hotlines:

The Iowa Museums Archives Libraries Emergency Response Team (IMALERT) Hotline
(319)384-3673
24 hour assistance

National Heritage Responders
(202)661-8068
24 hour assistance

Disaster Recovery Vendors:

Freezers:

Big Ten Rentals
Mobile freezer trailers/other storage
(319)337-7368
Based out of Iowa City

Chill Out Rentals
Mobile freezer trailers
(855)522-4455
Based out of Cedar Rapids & Des Moines

Affiliated Warehouse Companies
Freezer storage warehouses
(888)865-1150
Located in Davenport

Cleaners:

ServPro of Dubuque
3160 Cedar Cross Ct
Dubuque, IA
(563)584-2242
24 hour emergency service
(Water/fire damage, mold, etc)

Conservators:

Iowa Conservation & Preservation Consortium
Iowa City, IA
They indicate to contact them through contact with The Iowa Museums Archives Libraries
Emergency Response Team (IMALERT) Hotline

Salvage Priorities

1. Operational and Administrative Records

Listed below are priorities for salvaging operational and administrative records that are vital to recovery operations, including personnel files.

Records	Format	Location	Special Notes
Server back-ups (2)		Server room: on top of the server	
Server		Server room	Only take if a fire

2. Collections

Add additional rows as needed.

Collection name	Location	Size & other notes
Cemetery records	File cabinet, by emergency exit, in Genealogy Room	Take all records out of cabinet
Family histories	Genealogy Room	
Iowa collection	Genealogy Room	Starts on tall shelves on the left and finishes on the short shelves on the right

3. Collection records

Listed below are the priorities for salvaging card files, electronic databases, printed finding aids, collection donor files, or other catalogs necessary to reestablish the integrity of the collection.

Description of records	Location	Size & other notes
n/a		

Salvage Supplies

Date Supplies Last Checked and Replenished: **10/21/25**

Personal Protective Equipment (PPE):

Item:	Quantity	Location
Masks		Staff workroom / underneath TV

Nitrile gloves		Janitor closet
Work gloves	4	In tub marked Salvage Supplies in Janitor closet
Aprons/smocks	4	In tub marked Salvage Supplies in Janitor closet
Waterproof boots		
Head lamps/flashlights	4	Supply closet/emergency kits
Safety glasses	4	In tub marked Salvage Supplies in Janitor closet
Hard hats		
Caution tape	2 rolls	In tub marked Salvage Supplies in Janitor closet

Collection salvage supplies:

Item:		Location:
Plastic sheeting		Public Works - possibly
Scissors & tape		Staff workroom
Trash bags		Janitor closet
Packing tape		Supply closet
Freezer paper or waxed paper		Underneath sink in staff room
Blank newsprint/butcher paper		Craft supplies in basement
Paper towels		Janitor closet
Nylon cord		Public Works - possibly
Clothes pins		
Nylon netting		
Boxes		Hoffman Room/basement/Staff workroom

Recordkeeping supplies:

	Quantity	Location
Clipboards	4	In tub marked Salvage Supplies in Janitor closet
Paper		Staff workroom, circ desk, basement
Pencils/markers/pens		Staff workroom

Clean up equipment:

	Quantity	Location
Buckets and/or trash cans	14	Janitor closer / staff desks
Sponges	4 x-large	In tub marked Salvage Supplies in Janitor closet
Mops	1	Janitor closet

Brooms	1	Janitor closet
Book trucks	13	Staff workroom/Staff offices
Extension cords		Supply Closet / Public Works
Dehumidifiers	1	Server room/ also see Public Works
Fans		Library / also Public Works
Generator		Public Works, possibly
Portable lighting		Public Works, possibly
Portable sump pump		Public Works, possibly
Tables		Hoffman Room
Water hoses	1	basement

Date Plan Created: 02/14/2023

Dates Plan Revised: 11/07/2025; 11/01/2023

Locations Where This Plan Is on File:

In-House:

- Master Copy: Library Director and Assistant Library Director
- Public Copy (no passwords): In cupboard with other disaster supplies; with Children's Librarian; and with Young & Emerging Adult Librarian

Off-site: Master Copy with Library Director and Assistant Library Director

Person(s) responsible for reviewing this plan annually and revising as needed: Assistant Library Director