

James Kennedy Public Library
Board of Trustees
Minutes of the September 9th, 2025 Regular Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, September 9th, 2025 in the Genealogy Room. Present: Beth Gudenkauf, Beth Derr, Alex Wiezorek, Catherine O’Hea, Melissa Kane, Alycia Willenbring and Library Director Shirley Vonderhaar. Absent: Danelle Schroeder, Melissa Kane and Sally Kelly.

1. President Alex Wiezorek called meeting to order at 6:01 pm.

2. Consider Approval of Agenda

O’Hea MOVED “Approval of Agenda,” seconded by Steffen.
Ayes: Gudenkauf, Derr, Wiezorek, O’Hea, Kane, and Willenbring
Nays: None
Motion CARRIED

3. Consider Agenda Consent Calendar

- Correspondence & Communication
- Approve Minutes of Previous Meetings: August 12, 2025 Regular Meeting
- Approve August Librarian’s Report
- Approve Bills:
 - September Bills
 - Claims Report for August
 - August & September Credit Card Claims
- Budget Reports
 - August City Report
 - August Library Report
- Trust Account Reports
 - August Bank Statements – This month’s statement reflects a deduction made from the Fidelity account. This was a city error and will be corrected in next month’s report.
 - August Balance Report
 - Trust Account Expenditure Report
 - August Donations
- Program Reports
 - August Report of Programs and Attendance
 - August WhoFi Program Overview
 - August Schedule of Events
 - Schedule for Upcoming Programs
- Grant Report – nothing new to report.
- Friends of the Library Report – next meeting is in 9/16.
- JKPL Endowment Report – nothing new to report.

- Strategic Planning Report – updated report was emailed to the board. The board is to review and come back with any feedback at next month's meeting.
- Committee Reports
 - Executive Committee – nothing new to report.
 - Finance Committee – nothing new to report.
 - Fundraising, Marketing and Public Relations Committee – reviewed our main events coming up.
 - Furnishings, Art & Facilities Committee – nothing new to report.
 - Personnel Committee – We have hired a clerk and are now fully staffed.
 - Policy Committee – nothing new to report.

Derr MOVED "Approval of Agenda," seconded by O'Hea.
 Ayes: Gudenkauf, Derr, Wiezorek, O'Hea, Kane, and Willenbring
 Nays: None
 Motion CARRIED

4. Meetings and Training
 - City Council Attendance: October 6th – Danelle Schroeder
 - Upcoming – Board & Commissions Dinner, Public Libraries of Dubuque County Agency is September 18th, ARSL is September 17-20.
 - Recently Attended
 - Trustee Training Webinar
5. Oral Presentations
6. Adjournment
 Steffen MOVED to adjourn, seconded by O'Hea. Meeting
 ADJOURNED by Wiezorek at 6:26 pm.

Beth Gudenkauf

Beth Gudenkauf, Secretary

10/14/25

Date