

James Kennedy Public Library
Board of Trustees
Minutes of the August 12, 2025 Regular Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, August 12th, 2025 in the Hoffman Room. Present: Danelle Schroeder, Beth Gudenkauf, Beth Derr, Alex Wiezorek, Catherine O’Hea, Sally Kelly, Melissa Kane, Alycia Willenbring and Library Director Shirley Vonderhaar. Absent: Monika Steffen

1. President Alex Wiezorek called meeting to order at 6:00 pm.
2. Consider Approval of Agenda
Willenbring MOVED “Approval of Agenda,” seconded by O’Hea.
Ayes: Schroeder, Gudenkauf, Derr, Wiezorek, O’Hea, Kelly, Willenbring, and Kane
Nays: None
Motion CARRIED
3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meetings: July 15, 2025 Special Meeting and July 15, 2025 Regular Meeting
 - Approve July Librarian’s Report
 - Approve Bills:
 - August Bills
 - Claims Report for July
 - July & August Credit Card Claims
 - Budget Reports
 - July City Report
 - July Library Report
 - Trust Account Reports
 - July Bank Statements
 - July Balance Report
 - Trust Account Expenditure Report
 - July Donations
 - Program Reports
 - July Report of Programs and Attendance
 - July WhoFi Program Overview
 - August Schedule of Events
 - Schedule for Upcoming Programs
 - Grant Report – Shirley was awarded a grant to fund expenses at the Health Reference Preconference and ARSL Conference in Albuquerque
 - Friends of the Library Report – next meeting is in September.
 - JKPL Endowment Report – nothing new to report.
 - Strategic Planning Report – nothing new to report.
 - Committee Reports
 - Executive Committee – nothing new to report.
 - Finance Committee – discussed the committee’s recommendations regarding the Trust account allocations.

- Fundraising, Marketing and Public Relations Committee – reviewed the last fiscal years fundraising report and discussed fundraisers coming up.
- Furnishings, Art & Facilities Committee – nothing new to report.
- Personnel Committee – We have hired the Children's Programmer position and are interviewing for the open Clerk position.
- Policy Committee – Committee reviewed FY26 Holiday Schedule.

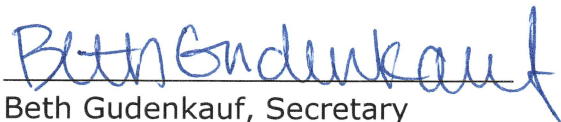
Kane MOVED "Approval of Agenda Consent Calendar," seconded by O'Hea.


Ayes: Schroeder, Gudenkauf, Derr, Wiezorek, O'Hea, Kelly, Willenbring, and Kane

Nays: None

Motion CARRIED

4. Committee Appointments – Shared by President
5. Schedule for Attendance of City Council Meetings – Shared by President
6. Consider approval of Library Holiday Schedule for FY26
Policy Committee MOVED to "approve the FY26 Library Holiday Schedule, including closing on Sunday, July 5." No second needed.
Ayes: Schroeder, Gudenkauf, Derr, Wiezorek, O'Hea, Kelly, Willenbring, and Kane
Nays: None
Motion CARRIED
7. Meetings and Training
 - City Council Attendance – September 2nd – Beth Gudenkauf
 - Upcoming – Staff from Hills & Dales will present information and considerations of the neurodivergent community at the next staff meeting.
 - Recently Attended – Beth Gudenkauf shared notes from the 2025 United for Libraries Virtual fundraising meeting she participated in.
 - Trustee Training Webinar
8. Oral Presentations
9. Adjournment
Willenbring MOVED to adjourn, seconded by Kelly. Meeting
ADJOURNED by Wiezorek at 6:31 pm.


Beth Gudenkauf, Secretary


Date