#### Hello all:

Here is the packet for the meeting on Tuesday, December 13, 2016. Hope to see you all

- 1. Call to Order
- 2. Consider Approval of Agenda
- Consider Agenda Consent Calendar 3.
  - Approve Minutes of Previous Meetings: November 8, 2016 Regular meeting - A
  - Correspondence & Communication
  - Approve November Librarian's Report B

NOTE: You had asked about what languages were being used on Mango. I will bring the reports if you want to see the whole list, but the highest used ones are Spanish, Japanese, and German

- Approve Bills:
  - November Claims Report C
  - Library Claims for December D (separate document)
  - o November & December Credit Card Claims E
- **Budget Reports** 
  - o November City Report F
  - o November Library Report G
- Trust Account Reports
  - O November Bank Statement H1 & H2
  - o November Balance Report I
  - o Trust Account Expenditure Report J
  - November Donations Form K
- **Program Reports** 
  - o November Report on Programs and Attendance L
  - o December Calendar of events M (separate document)
  - Schedule for upcoming programs N
- Grant Report 3... As I emailed out previously, the JKPL was one of 15 libraries selected nationally to participate in the Small Libraries Create Smart Spaces project. I am including in your board packets a copy of the information about the project that I looked at when deciding to apply. It provides a lot more detail than the press release about this project.
- Friends of the Library Report
- **Evaluation of Library Director** 4.

- 2016 Iowa Public Library General Information Survey This is the 5. report / survey of statistics, etc. that we are asked to complete for the State Library. These are the statistics that are then reported to the IMLS and are where the Library Journal gets their data. I am still working on finishing this up and will post prior to the meeting and bring copies.
- Library Journal Star Ratings I am including a copy of the article 6. in your packets as information. Although this was shared prior to our November meeting, we didn't discuss.
- Personnel Committee Report 7.
  - Discussion / decision on Exempt Status Law In October, the Board discussed and approved revising the salary status for the Assistant Library Director based on the expectation that this law would go into effect on December 1. This did not happen. I am including in your packet an email from Mandy Easter, Iowa Law Librarian about this injunction and what it means in general. From my perspective, the Board needs to clarify if the change in status is dependent on this law going into effect or not.
- 8. Finance Committee Report
  - Schedule for FY18 Budget Planning
- Fundraising Committee Report 9.
  - Notes from November 13, 2016 meeting & update
- Furnishings, Art & Facilities Committee Report 10.
- Marketing Committee Report 11.
- Policy Committee Report 12.
- Strategic Planning Report 13.
- Meetings and Training 14.
  - Board training None this meeting
  - Upcoming ILOC (flier included in packet for your information)
  - Recently Attended Angela to talk about Clerk's meeting
- **Oral Presentations** 15.
- 16. Adjournment

Date of next regular meeting: Tuesday, January 10, 2017 at 5:30 pm



320 1st Ave E Dyersville, Iowa 52040

Phone: 563-875-8912 Fax: 563-875-6162

## Regular Library Board Meeting

## December 13, 2016

5:30 pm Program Room James Kennedy Public Library

### **Agenda Topics**

- 1. Call to Order
- 2. Consider Approval of Agenda
- Consider Agenda Consent Calendar
  - Approve Minutes of Previous Meetings: November 8, 2016
     Regular meeting
  - Correspondence & Communication
  - Approve November Librarian's Report
  - Approve Bills:
    - o November Claims Report
    - o Library Claims for December
    - o November & December Credit Card Claims
  - Budget Reports
    - o November City Report
    - November Library Report
  - Trust Account Reports
    - o November Bank Statement
    - November Balance Report
    - o Trust Account Expenditure Report
    - o November Donations Form
  - Program Reports
    - o November Report on Programs and Attendance
    - December Calendar of events
    - Schedule for upcoming programs
  - Grant Report
  - Friends of the Library Report

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Web: www.dyersville.lib.ia.us

Director: Shirley Vonderhaar

Accredited by the State of Iowa, June 2008

- 4. Evaluation of Library Director
- 5. 2016 Iowa Public Library General Information Survey
- 6. Library Journal Star Ratings
- 7. Personnel Committee Report
  - Discussion / decision on Exempt Status Law
- 8. Finance Committee Report
  - Schedule for FY18 Budget Planning
- 9. Fundraising Committee Report
  - Notes from November 13, 2016 meeting & update
- 10. Furnishings, Art & Facilities Committee Report
- 11. Marketing Committee Report
- 12. Policy Committee Report
- 13. Strategic Planning Report
- 14. Meetings and Training
  - Board training
  - Upcoming
  - Recently Attended
- 15. Oral Presentations
- 16. Adjournment

Date of next regular meeting: Tuesday, January 10, 2017 at 5:30 pm

# James Kennedy Public Library Board of Trustees Minutes of the November 8, 2016 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, November 8, 2016, in the program room. Present: Lynn Osterhaus, Steve Werner, Mary Jane Meade, Mike Mullis, Joe Petsche, Barb Heitzman, Jolene Pitzenberger-Timp, Angela English, Library Director Shirley Vonderhaar and Assistant Director Dawn Schrandt, Absent: Pat Valant

- 1. President Angela English called the meeting to order at 5:30 pm.
- Agenda: Lynn MOVED "approval of the Agenda" which motion was seconded by Steve and CARRIED. Ayes: Osterhaus, Werner, Meade, Mullis, Petsche, Heitzman, Pitzenberger-Timp and English. Nays: None
- Agenda Consent Calendar
  - Minutes of Previous Meetings: October 11, 2016
  - Correspondence & Communication
  - October Librarian's Report

Note: Mango Language use added to report

- Bills:
  - o October Claims Report
  - Library Claims for November
  - o October & November Credit Card Claims
- Budget Reports
  - October City Report
  - o October Library Report
- Trust Account Reports
  - o October Bank Statement
  - o October Balance Report
  - o Trust Account Expenditure Report
  - o October Donations Form
    - •Lynn Gibbs- \$25.00
    - •Lisa Gaylor Retirement- \$295.00
- Program Reports
  - October Report on Programs and Attendance: Discussion on decrease in Story Time attendance. The Board suggested a survey of parents to explore other options.
  - November Calendar of events

- Schedule for upcoming programs
- Grant Report: Shirley reported on two recent grant applications: PLACE (Public Libraries Advancing Community Engagement) and Small Libraries Create Smart Spaces. Both should be announced in December.
- Friends of the Library Report: The Board extended their thanks to Friends of the Library for support in budget shortfall.

Jolene MOVED "approval of the consent items" which was seconded by Mike and CARRIED. Ayes: Osterhaus, Werner, Meade, Mullis, Petsche, Heitzman, Pitzenberger-Timp and English. Nays: None

- Update on Evaluation of Library Director: Forms will be sent via email soon.
- 5. FY16 JKPL Annual Report: Draft shared with board. Notify Shirley of any corrections. Final version of the Annual Report will be disseminated to the City Council and Community on Monday, November 21.
- 6. Personnel Committee Report: No report.
- 7. Finance Committee Report: Committee shared the FY17 Revised Budget which incorporates the previously approved changes in the personnel budget.
- 8. Fundraising Committee Report: Committee meeting is scheduled for 11/13/16. Cookies needed for Cookie Walk by Friday, December 2. Board members are asked to donate 2 or more dozen to this fundraiser. Coloring Contest page submissions are due 11/13/16. Soup Supper planned for January.
- 9. Furnishings, Art & Facilities Committee Report: Countertops installation complete. Children's computer tables need refurbishing with more durable finish. Stall dividers in restrooms need replacing. Exterior door to Hoffman room needs repair due to rust. Exploring replacement of all light fixtures to LED. Touch up painting needed after all countertops installed.
- 10. Marketing Committee Report: No report
- 11. Policy Committee Report: No report

- 12. Strategic Planning Report: No report
- 13. Meetings and Training
  - Board training Board viewed video concerning relationship between trustees and director. Main message was to respect boundaries.
  - Upcoming- Paul and Kim will attend summer reading workshop. Dawn will attend adult programming training through Dubuque County Library.
  - Recently Attended Board requested report from attendees of ILA and ARSL.
- 14. Oral Presentations
- 15. Joe's motion to ADJOURN was seconded by Barb and CARRIED at 6:21 pm.

Marv	Jane	Meade

### JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

Librarian's report to the Board of Trustees for the month November 2016

Additions:

Items purchased:

261

Items donated: 25

Year to date: 1,378

Items withdrawn: Books: 62 DVD: 4 SCD: 1

Items donated previous YTD:

Items donated YTD:

284

Year to date: Books: 1,304 DVD: 24 SCD: 34 Games: 3 Puzzles: 1 Kits: 1 New Library Cards Issued New Library Cards Issued City: 4 Co Computer use: 440 hours YTD: 3,596 hours

Contractual: 5 Total: 9

YTD: 127

YTD: 805

Meeting Room Use: 159 Library Use: 36

Previous YTD: 3,162 hours

Programs Held: 57 Attendance: 817 people

Community Use: 123 Library Visits: 6,020 YTD: 34,324

Previous YTD: 756 Prev. YTD: 34,453

Circulation:

Number of Items Loaned 11,396

Year to Date:

61,945

Previous Year Circ. Difference (numerical):

11,551

Previous YTD:

62,211

-155

Difference (numerical):

-266

Difference (percentage):

-1.34%

Difference (percentage)

-0.43%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:			Daagetea
Computer Printing:	63.60	334.99	1,000.00
Reader/printer:	73.00	447.60	1,250.00
Fax:	0.00	0.00	25.00
Computer Use	67.60	397.40	1000.00
Holds & Scans	25.00	92.00	
	9.00	50.00	300.00
Lost Books and Materials Memberships	55.08	577.36	25.00
	0.00	280.00	1,000.00
Agency Contract fees:	0.00	0.00	500.00
lowa Direct State Aid, Enrich Iowa and Infrastructure Fund	14,740.25	14,740.25	5,000.00
wisc. snipping	7.10	24.85	15,600.00
Total:	15,040.63		300.00
	10,040.03	16,944.45	26,000.00

Trust Account Receipts:	Current	Year to Date
CB Donations:		
Memorials:	8.95	76.24
Halbach Books:	0.00	230.00
Adopt a book donations:	20.00	180.00
Friends donation:	28.67	389.67
Other: Friends special support	46.00	213.00
Other: Chair-ity Fundraiser	5500.00	5680.00
Other:	797.00	1,930.00
Total:	0.00	1,009.00
Total.	6400.62	9.707.91

#### SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non- fiction	Young Adult Fiction	Juven Fic	Juven Non- fiction	E book	A & YA Audio	Juv. Audio	A& YA	Juv. Vid	CDs, Games	TOTAL
Curr.	6	68	19	29	53	2	14	15	2	Vid	10	Misc.	
Month						-	17	13	3	52	16	9	286
2015 Month	15	118	38	4	84	69	0	12	1	25	12	2	380
Curr. YTD	90	438	143	52	244	13	23	79	10	198	66	22	1378
Prev. YTD	101	543	253	52	335	138	0	60	17	205	95	56	1855

#### SUMMARY OF CIRCULATION:

	LP	Adult	YA	Juven.	eBks	1 1/1000	7: .								
1		Fiction	Fiction	Fiction	CDV2	Mags.	Zinio	Total	down	Adult	Juven.	Adult	Juven.	Cds	Grand
		& NF	& NF	& NF	1		eMags	100 00000000000000000000000000000000000	load	and YA	Audio &	& YA	video &	Games	
Curr. Month	674	2375	515	3631	196	074		Items	audio	Audio	Kits	V/DVD	DVD	etc.	
2015 month	803	2567	375	2835		374	2	7767	60	350	36	1909	907	367	11396
Difference	-129	-192	140		136	314	0	7030	68	436	20	2339	1266	392	11551
Current YTE		13658		796	60	60	2	737	-8	-86	16	-430	-359	-25	
Prev. YTD	0000		2809	19436	1007	1842	32	42372	341	1710	263	9610	5324		-155
Difference	.0.0	14299	2898	15748	682	1705	38	40183	373	2006	148	10744		2325	61945
		-641	-89	3688	325	137	-6	2189	-32	-296	115		6469	2288	62211
Diff. %	-25.5%	-4.5%	-3.1%	23.4%	47.7%	8.0%	-16%	5.4%	-8.6%	-14.8%		-1134	-1145	37	-266
Freegal (Mu	ısic Down	loads): N	lovember	: 60 To	tal FY= 3	43					77.7%	-10.6%	-17.7%	1.6%	-0.4%
Mango Lan	guage Us	e: Nover	nber: 27 s	sessions	FY = 13	6 total se	III ennieze	luges Sti	reaming \	√ideo Nov	ember: 0	) FY=2			

Mango Language Use: November: 27 sessions; FY = 136 total sessions

### James Kennedy Public Library November 2016 Claims Report

**Utilities and Contractual** 

Check issued to:	Cunties and Contractual	
The state of the s	Purpose	Amount
Tim Singsank	Custodial Services	600.00
Black Hills	Gas / Heat	
Alliant Energy	Electricity	52.70
Mediacom		938.57
Total	Internet & Phone	182.87
Total		\$1774.14

Miscellaneous Bills

Check issued to:	Purpose	
City Laundering	Mats	Amount
Compass Business	Checks	17.94
Pitney Bowes	Shipping	68.74
English Insurance	Insurance Premium	249.84
UPS	Shipping	90.00
Total	Cripping	9.08
		\$435.60

November 2016 Budget	
November claims approved	\$7,222.00
Utility and Contractual from Bills above	\$7,322.02
Miscellaneous Bills from above	1774.14
Total wages and benefits	435.60
Total November 2016 expenses	18,542.97
	\$28,074.73

• Should match with City Expenditure Report, not including Trust Account Expenditures.

E

Credit Card Claims for November & December 2016

Vendor	Items	Amount
Mediacom	Phone & Internet	182.87
-		
		Titelis .

CITY OF DYERSVILLE

AS OF: NOVEMBER 30TH, 2016

-GENERAL FUND

RARY

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

PAGE: 1

ENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET	% OF BUDGET
F 410 4 60400					
-5-410-4-60100 SALARIES	207,896.00	15,838.88	88,206.18	119,689.82	42.43
-5-410-4-61100 FICA	12,890.00	959.98	5,358.59	7,531.41	41.57
-5-410-4-61200 MEDICARE	3,015.00	224.50	1,253.26	1,761.74	41.57
-5-410-4-61300 IPERS	18,565.00	1,414.44	7,876.97	10,688.03	42.43
-5-410-4-61500 GROUP INSURANCE	19,800.00	105.17	6,413.93	13,386.07	32.39
-5-410-4-61700 SUI	1,964.00	0.00	87.42	1,876.58	4.45
-5-410-4-62100 DUES	900.00	0.00	185.00	715.00	20.56
-5-410-4-62300 MEETINGS/TRAINING	2,500.00	615.68	1,269.99	1,230.01	50.80
-5-410-4-63710 ELECTRICITY	14,500.00	938.57	7,491.54	7,008.46	51.67
-5-410-4-63711 GAS HEAT	2,200.00	52.70	203.23	1,996.77	9.24
-5-410-4-63730 TELEPHONE	2,100.00	182.87	718.80	1,381.20	34.23
-5-410-4-63750 MAINTENANCE	5,000.00	37.50	3,550.53	1,449.47	71.01
-5-410-4-64080 INSURANCE PREMIUM	5,600.00	90.00	90.00	5,510.00	1.61
-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
-5-410-4-64316 CONTRACTS	0.00	70.79	517.47 (	517.47)	0.00
-5-410-4-64322 CONTRACTED SERVICES	8,200.00	820.00	3,220.00	4,980.00	39.27
-5-410-4-65060 OFFICE SUPPLIES	18,500.00	1,382.44	8,529.58	9,970.42	46.11
-5-410-4-67210 FURNITURE/FIXTURES	0.00	0.00	0.00	0.00	0.00
-5-410-4-67274 CAPITAL IMPROVEMENTS/E	0.00	81.25	6,111.65 (	6,111.65)	0.00
5-410-4-67701 BOOKS/FILMS/RECORDS/SU	58,000.00	5,259.96	21,975.94	36,024.06	37.89
'AL LIBRARY	381,630.00	28,074.73	163,060.08	218,569.92	42.73
L EXPENDITURES	381,630.00	28,074.73	163,060.08	218,569.92	42.73

James Kennedy Public Library FY		T	-				
ESTIMATED REVENUES:	FY17				Received		% Expended
Oubuque County Library Agency	Approved	October	November	Dec (est)	to date	Difference	To date
ees from copier, R/P, etc.	5,000.00				0.00		
Open Access	5,400.00				,	3,195.80	
Access Plus / ILL	13,000.00 800.00				,		
Direct State Aid							
TOTAL:	1,800.00				0.00	1 .,	Programme and
	26,000.00	355.70	15,040.63	300.00			
STIMATED EXPENDITURES:					16,944.45	9,055.55	
PERSONAL SERVICES	1				0 11		
Wages	207,896.00	16,421.62	15,838.88	20.000.00	Spent to date		
FICA	12,890.00	996.09		20,000.00			42.4%
Medicare	3,015.00	232.97	959.98	1,240.00			41.6%
IPERS	18,565.00		224.50	290.00			41.6%
SUI	1,964.00	1,466.47	1,414.44	1,786.00	, , , , , , , , , , , , , , , , , , , ,	10,688.03	42.4%
Group Insurance	19,800.00	39.01	0.00	0.00		1,876.58	4.5%
Meetings and training		1,581.38	105.17	1,600.00	6,413.93	13,386.07	32.4%
Dues and memberships	2,500.00 900.00	137.46	615.68	615.68	1,269.99	1,230.01	50.8%
TOTAL:		35.00	0.00	64.67	185.00	715.00	20.6%
	267,530.00	20,910.00	19,158.65	25,596.35	110,651.34	156,878.66	41.4%
CONTRACTUAL SERVICES:					T 10,001.04	130,070.00	
Utilities (telephone)	2,100.00	182.97	182.87	182.87	718.80	4 004 00	
Electricity	14,500.00	1,682.37	938.57	1,000.00	7,491.54	1,381.20	34.2%
Gas / Heat	2,200.00	40.54	52.70	100.00		7,008.46	51.7%
Insurance (bldg)	5,600.00	0.00	90.00	0.00	203.23	1,996.77	9.2%
Legal Fees	0.00	0.00	0.00	0.00	90.00	5,510.00	1.6%
Custodial services	8,000.00	600.00	600.00	900.00	0.00	0.00	NA
Window cleaning	200.00	0.00	220.00	0.00	3,000.00	5,000.00	37.5%
Service / Maintenance Contract	5,000.00	73.54	70.79	302.22	220.00	-20.00	110.0%
TOTAL:	37,600.00	2,579.42	2,154.93	2,485.09	517.47	4,482.53	10.3%
CLIPPLIES	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2,010.12	2,104.93	2,405.09	12,241.04	25,358.96 25,358.96	32.6%
SUPPLIES:					12,211.01	20,000.90	
General library supplies	10,000.00	1,562.48	927.35	1,261.01	7,129.87	2,870.13	71.3%
Program fees & supplies	2,500.00	209.08	215.09	62.41	661.84	1,838.16	
Marketing & advertising	1,000.00	0.00	240.00	0.00	737.87	262.13	26.5% 73.8%
Maintenance and Repairs	5,000.00	2,361.60	37.50	0.00	3,550.53	1,449.47	
TOTAL	18,500.00	4,133.16	1,419.94	1,323.42	12,080.11	6,419.89	71.0%
BOOKS AND MATERIALS				1,020.12	12,080.11	0,419.89	65.3%
Adult fiction							
Adult nonfiction	8,400.00	865.83	752.50	974.18	3,613.31	4,786.69	43.0%
	5,900.00	292.13	170.37	748.46	1,245.38	4,654.62	21.1%
Young adult fiction  Juvenile fiction	2,000.00	9.51	669.60	0.00	703.00	1,297.00	35.2%
	7,400.00	280.82	1,216.00	123.78	1,976.90	5,423.10	26.7%
Juvenile nonfiction	3,300.00	0.00	137.56	8.62	137.56	3,162.44	4.2%
Large Print	4,000.00	263.78	270.66	186.68	1,372.24	2,627.76	34.3%
Electronic media (ebooks, etc.)	4,500.00	0.00	415.54	466.12	1,080.76	3,419.24	24.0%
Reference & electronic database	5,500.00	0.00	0.00	0.00	4,709.90	790.10	85.6%
Periodicals and newspapers	4,000.00	510.27	186.83	72.94	1,642.88	2,357.12	41.1%
Audiobooks (CD, playaway)	4,000.00	289.32	571.64	412.53	1,835.05	2,164.95	45.9%
Software & Gaming	2,000.00	79.70	16.83	0.00	191.42	1,808.58	9.6%
DVDs	7,000.00	684.68	852.43	509.72	3,467.54	3,532.46	49.5%
TOTAL:	58,000.00	3,276.04	5,259.96	3,503.03	21,975.94		37.9%
TOTAL EVE					21,970.94	36,024.06 30,024.00	37.370
TOTAL EXPENDITURES:	381,630.00	30,898.62	27,993.48	32,907.89	156,948.43	224,681.57	41 10/
TOTAL REVENUES:	26,000.00	355.70	15,040.63	300.00	16,944.45	9,055.55	41.1%
ACTUAL ASKING	355,630.00	30,542.92	12,952.85	32,607.89	140,003.98	215,626.02	65.2%
0					0,000.00	210,020.02	39.4%
Capital Improvement	0.00	3,835.00	81.25	3,108.56	6,111.65	-6,111.65 N/	^
all expenditures	381,630.00		28,074.73	36,016.45	163,060.08	218,569.92 N/	
				,- (0.10	.00,000.00	2 10,009.92 N/	-

James Kennedy Public Library FY							
ESTIMATED REVENUES:	FY17	FY16 Expense	Nov. 2015	Total FY1	6 Budget	Amount	Over/Unc
Dubuque County Library Agency	Approved	thru Nov	expenses		Projection		
ees from copier, R/P, etc.	5,000.00		0.0	5,845.			Budge
Open Access	5,400.00		443.8		97 2016		
Access Plus / ILL	13,000.00		12,598.4	0 12,598.			
Direct State Aid	800.00		818.1				
TOTAL:	1,800.00		0.0				
TOTAL.	26,000.00		13,860.3	4 26,149.	71	Estate a	150 100 100 100
STIMATED EXPENDITURES:	+	17,633.05		26,149.	71		
PERSONAL SERVICES	+	0 11 11					
Wages	207,896.00	Spent to date		Spent to da			
FICA			14,515.6			619	1.
Medicare	12,890.00		893.72	1,10001			0.
IPERS	3,015.00	, , , , , , , , , , , , , , , , , , , ,	209.0			-25	0.9
SUI	18,565.00	7,363.90	1,296.28	17,478.8	7,821.48		1.0
Group Insurance	1,964.00	80.35	0.00		2 1,030.61		0.0
Meetings and training	19,800.00	3,927.10	875.27	10,549.1	9 7,370.86		0.8
Dues and memberships	2,500.00	420.12	0.00		0 1,121.04		1.1
TOTAL:	900.00	49.00	0.00	747.0			3.
	267,530.00	100,573.09	17,789.91		4 111.931.35		0.9
CONTRACTUAL SERVICES:		100,373.09		240,302.3	+	.,200	U.8
Utilities (telephone)	2,100.00	707.72	170 10	0.001	-		
Electricity	14,500.00	5,746.65	173.10			8	1.0
Gas / Heat	2,200.00	202.55	1,036.40	, , , , , , ,		964	1.1
Insurance (bldg)	5,600.00	1,315.00	45.95	1,000.10		-74	0.7
Legal Fees	0.00	0.00	0.00	-,		-997	0.0
Custodial services	8,000.00		0.00			0	Nothin
Window cleaning	200.00	3,266.00	600.00	8,096.00		-227	0.9
Service / Maintenance Contract	5,000.00	200.00	200.00	200.00		20	1.1
TOTAL:	37,600.00	532.17	92.52	5,045.88		-10	0.9
	37,800.00	11,970.09	2,147.97	36,579.02		-63	0.9
SUPPLIES:		7,7,7,0,0		36,579.02			
General library supplies	10,000.00	3,353.26	1,730.92	10,533.50	2 400 40	2010	
Program fees & supplies	2,500.00	745.88	57.10	3,611.93	, , , , , , , , , ,	3,946	2.24
Marketing & advertising	1,000.00	686.67	0.00	1,458.28		146	1.28
Maintenance and Repairs	5,000.00	773.81	0.00	12,160.76		267	1.57
TOTAL	18,500.00	5,559.62	1,788.02			3,232	11.16
POOKS AND MATERIALS		5,559.62	1,700.02	27,764.47 27,764.47	3,704.48	8,376	3.26
BOOKS AND MATERIALS							
Adult fiction	8,400.00	3,122.01	692.49	9,544.55	2,747.63	866	1 20
Adult nonfiction	5,900.00	3,278.19	1,005.72	6,566.47	2,945.47	-1,700	1.32
Young adult fiction	2,000.00	624.45	54.07	2,773.13	450.36	253	0.42
Juvenile fiction	7,400.00	2,343.11	73.32	6,856.37	2,528.89	-552	1.56
Juvenile nonfiction	3,300.00	277.91	126.57	4,214.07	217.63	-80	0.78
Large Print	4,000.00	1,691.46	384.73	3,814.79	1,773.58	-401	0.63
Electronic media (ebooks, etc.)	4,500.00	2,215.22	0.00	4,522.04	2,204.42	-1,124	0.77
Reference & electronic databas	5,500.00	1,072.90	0.00	6,038.66	977.20	3,733	0.49
Periodicals and newspapers	4,000.00	1,439.80	525.20	4,044.75	1,423.87	219	4.82
Audiobooks (CD, playaway)	4,000.00	1,763.33	313.69	3,756.45	1,877.66		1.15
Software & Gaming	2,000.00	442.01	145.28	998.75	885.13	-43	0.98
DVDs	7,000.00	3,229.31	695.23	7,345.78	3,077.30	-694	0.22
TOTAL:	58,000.00	21,499.70	4,016.30	60,475.81	20,619.53	390	1.13
		21,499.10	.,	00,475.61	20,019.53	1,356	1.07
TOTAL EXPENDITURES:	381,630.00	139,602.50	25,742.20		145 000 40	44.000	
TOTAL REVENUES:	26,000.00		13,860.34		145,882.43	11,066	1.08
ACTUAL ASKING			11,881.86	26,149.71	17,532.10	-588	0.97
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	_ 1,000.70	11,001.00	339,051.93	127,933.19	12,071	1.09
Capital Improvement	0.00	4116.92	0.00	10,000,05			
all expenditures			0.00	12,269.65			
	,,	TU, 113.421	20.747701	377,471.29			



P.O. Box 938 • Dubuque, IA 52004-0938 563.582.1841 • www.americantrust.com

CITY OF DYERSVILLE JAMES KENNEDY PUBLIC LIBRARY TRUST 340 1ST AVE E DYERSVILLE IA 52040-1203

#### Statement of Account

4-1

Last statement: October 31, 2016 This statement: November 30, 2016 Total days in statement period: 30

005951-435-6 Page 1 of 1

Direct inquiries to: Customer Service Department 563-589-0800

American Trust And Savings Bank PO Box 938 Dubuque Iowa 52004-0938

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FEEL SECURE KNOWING YOU HAVE A PLAN
FOR THE LEADERSHIP SUCCESSION OF
YOUR FAMILY BUSINESS AND ESTATE.
WE'LL WORK WITH YOU AND YOUR
ATTORNEY TO IDENTIFY AND MEET YOUR
GOALS. CONTACT OUR WEALTH MANAGEMENT
DEPARTMENT FOR MORE INFORMATION.

**Summary of Account Balance** 

Account	Number	Ending Balance		
Money Market Account	005951-435-6	\$40,169.63		

Account number 005951-435-6	Beginning balance Low balance Avg collected balance Interest paid year to date Total additions	\$40,156.43 \$40,156.43 \$40,156 \$129.57 \$13.20	Total subtra	actions	\$-0.00
	Effective dates 10-31-16	Inte	erest Rate 0.400%		
	Date Description 11-30 #Interest			Additions 13.20	Subtractions
	Daily balances  Date Amoun 10-31 40,156.43	nt <u>Date</u> 11-30	Amount 40,169.63	Date	Amount





www.bankfidelity.com

Anamosa 319-462-6031

Bellevue 563-872-5515

Cascade 563-852-3245 Oubuque Cedar Cross 563-556-7700

Dubuque Asbury 563-557-2300

Dyersville 563-875-7157

East Dubuque, IL 815-747-3173

Epworth

563-876-9090

563-252-1493

Gultenberg

La Molte 563-773-2255

Maquoketa

563-652-6660

Luxemburg 563-853-2245 Monticello 319-465-7010

319-283-2524

563-556-3002

Oelwein

Peosta

Platteville, Wi 608-348-5501

Postville 563-864-7615

Worthington 563-855-2415

> CITY OF DYERSVILLE J KENNEDY PUBLIC LIBRARY TRUST 340 1ST AVE E DYERSVILLE IA 52040-1203

իկիդինդկերում միկիդինիրկիկիկիանի

## THROUGH DECEMBER PURCHASE GIFT CARDS WITHOUT A FEE! HAPPY HOLIDAYS FROM FIDELITY BANK & TRUST!

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 11/01/2016 - 11/30/2016

MONEY MARKET ACCOUNT 617571

#### -- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT 35.90+ 11/01
DEPOSIT 6,225.64+ 11/17
DEPOSIT 139.08+ 11/21

WEB TRANSFER DEBIT 345.49- 11/23

INTERNET BANKING TRANSFER FROM \*571 TO \*358 ON 11/23 AT

11:36

INTEREST PAID .35+ 11/30

YEAR-TO-DATE INTEREST PAID 5.25 AVERAGE COLLECTED BALANCE 8,533.84

#### -- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

#### -- BALANCE INFORMATION --

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
10/31	5,651.41	11/17	11,912.95	11/23	11,706.54
11/01	5,687.31	11/21	12,052.03	11/30	11,706.89

SUMMARY:

ACCOUNT PREVIOUS TOTAL TOTAL SERVICE ENDING
...NUMBER...BALANCE...DEBITS....CREDITS....CHARGES .BALANCE..
DDA 617571 5,651.41 1 345.49 4 6,400.97 .00 11,706.89

3

## I

## TRUST ACCOUNT REPORT for November 2016

American Bank & Trust - balance on hand July 1 July 31, 2016 interest August 31, 2016 interest September 30, 2016 interest October 31, 2016 interest November 30, 2016	\$13.63 \$13.63 \$13.19 \$13.64 \$13.20			\$ 40,102.34 \$ 40,115.97 \$ 40,129.60 \$ 40,142.79 \$ 40,156.43 \$ 40,169.63
Balances October 31, 2016  Deposits  November 1, 2016			\$23,619.54	
History book Conscience box donations Friends booksale / donation	\$20.00 \$4.15 \$11.75	\$35.90		
November 17, 2016  Friends for LP, children's & programming Adopt-a-book - Bries Chair-ity fundraiser Conscience box donations Friends booksale / donation	\$5,500.00 \$12.99 \$696.00 \$0.65 \$16.00	\$6,225.64		
November 21, 2016  Adopt-a-book - Hermsen Chair-ity fundraiser Conscience box donations Friends booksale / donation	\$15.68 \$101.00 \$4.15 \$18.25	\$139.08		
November 30, 2016 Interest	\$0.35	\$0.35		\$6,400.97
Debits				40,400.07
Transfer amount correction for October Mystery Dinner Theatre - J&D deposit Jan Funke Memorial Joan English Memorial George Menke Memorial Large Print materials (Lion's Club) Program refreshments (Friends) Gene Olberding Memorial (Friends) Adopt-a-book	(\$1.00) \$100.00 \$15.12 \$46.99 \$28.49 \$27.74 \$42.98 \$26.24		00.45.40	
Balances November 30, 2016	<u>\$58.93</u>		\$345.49	\$345.49
The second design of the second secon			\$23,274.05	\$11,706.89

FIDELITY TRUST ACCOUNT INCOME / EXPENDITURE REPORT FY16 (July 1, 2016 - June 30, 2017) in account New Deposits Amount left at American Trust \$3,723.70 INCOME: (as of July 1, 2016) **EXPENDITURES:** REMAINING: DONATIONS: DONATIONS: Previous Fundraisers \$2,006.98 Previous fundraisers - Total Remaining \$2,006.98 Love My Library Fundraiser \$1,758.33 \$1,584.95 \$76.55 Oct-16 LML - Halloween Mystery Dinner Theatre 2017 Nov-16 J&D Deposit \$100.00 -\$100.00 Chair-ity Fundraiser Nov-16 \$797.00 \$797.00 Raffles \$1,329,11 \$1,329.11 **Donations** Miscellaneous Donations Total Remaining \$1,507.77 Lion's Club - LP Previous \$0.00 \$161.59 Nov-16 LP books \$27.74 Conscience Box Previous \$1,063.82 \$1,140.06 \$8.95 Nov-16 History Book Previous \$874.74 \$1,054.74 \$20.00 Nov-16 Previous \$83.86 Genealogy Donation \$83.86 Meeting Room Donatid Previous \$266.79 \$299.79 Adopt-a-book donation \$258.89 Previous \$132.83 \$58.93 Nov-16 \$28.67 Nov-16 materials Friends - bksale Previous \$274.90 \$348.09 Nov-16 \$46.00 Nov-16 Refreshments \$42.98 Friends adult SRP Aug-16 \$200.00 Oct-16 SRP prize \$109.95 \$90.05 Friends culled books Aug-16 \$50.00 \$50.00 Friends - Olberding memorial Oct-16 LP materials \$99.71 Nov-16 LP materials \$26.24 -\$125.95 Friends - Children's materails \$2,000.00 \$2,000.00 Friends - Large print \$2,000.00 \$2,000.00 Friends - Programming \$1,500.00 \$1,500.00 Summer Reading Program 2016 \$0.00 \$0.00 TACKL Previous \$812.65 \$865.29 \$2,517.60 Kennedy Donation May-06 \$2,517.60 for art or building Money Market Jan-05 \$784.34 \$784.34 Kay Their Bequest Dec-08 \$1,000.00 \$1,000.00 Soppe Bequest Nov-03 \$24,200.37 \$24,200.37 Bequests & Specified donations total \$28,502.31 Memorials or In Honor of Nick LeGrand Mar-10 \$5.00 **Bob LeMay** Jul-12 \$10.00 Helen Wessels Jul-11 \$100.00 Oct-15 G. Menke (books) \$30.00 Nov-16 Books \$28.49 \$1.51 Jan Funke Jul-16 \$30.00 Oct-16 Books \$16.80 -\$1.92 Nov-16 Books \$15.12 Lisa Gaylor - Large Aug-16 \$50.00 Oct-16 LP materials \$28.67 \$316.33 Lisa Gaylor - Large Oct-16 \$295.00 Joan English Sep-16 \$200.00 Oct-16 Books \$52.65 \$100.36 Nov-16 Books \$46.99 Memorials or "In Honor Of" - Total Remaining \$531.28 **GRANTS: GRANTS:** 1000 Books (DRA & Friends) \$2,259.62 \$2,259.62 Launchpads Launchpads Grant / Match totals \$0.00 INTEREST DEPOSITS remaining from previous years \$3,691.58 Interest brought forward and FY to date \$3,692.81 Nov-16 \$0.35 American Trust transfer -\$33,500.00 TOTAL DEPOSITS \$9,709.14 EXPENDITURES: \$1,725.95 Balance \$11,706.89



## K

#### Memorials and Donations November 2016

From:

Friends of the Library

Donation:

\$5500.00

Fund:

Library Trust Account

Restrictions:

One-time support for materials & regular programming

\$2000.00 - Large Print

\$2000.00 - Children's materials

\$1500.00 - Programming

From:

Chair-ity Fundraiser

Donation:

\$797.00

Fund:

Library Trust Account

Restrictions:

Fundraiser for special services & collections

From:

**Joyce Bries** 

Donation:

\$12.99

Fund:

Library Trust Account

Restrictions:

Adopt-a-book donation for specific item

From:

Kimshiro Benton-Hermsen

Donation:

\$15.68

Fund:

Library Trust Account

Restrictions:

Adopt-a-book donation for specific item

#### James Kennedy Public Library Monthly Program Report

Report for the Month of November 2016

Story Time Sessions:

For the week of November 2, 2016

Theme - Moon & Stars

Total attendance at 1 program - 2 children

Time for preparation & performance – 3.75 hrs (pd)

Supplies:

Color copies & construction paper, chalk and star stickers for activity

Stickers for treats

For the week of November 9, 2016

Theme - Zoo

Total attendance at 1 program - 3 children

Time for preparation & performance – 4.75 hrs (pd)

1 hr (vol)

Supplies:

Color copies & copies, laminating sheets, & baggies for activity

Stickers for treats

For the week of November 16, 2016

Theme - Family

Total attendance at 1 program - 2 children & 1 adult

Time for preparation & performance – 4.25 hrs (pd) Color copies & blocks for activity Supplies: Stickers for treats

Wee Read Sessions:

For the week of November 2, 2016

Theme – Moon & Stars

Total attendance at 1 program – o attendance

Time for preparation & performance - NA

Supplies:

For the week of November 9, 2016

Theme - Zoo

Total attendance at 1 program - 4 children & 3 adults Time for preparation & performance – .5 hrs (pd)

Supplies:

Color copies & copies, laminating sheets, & baggies for activity

Stickers for treats

For the week of November 16, 2016

Theme – Family

Total attendance at 1 program - 4 children & 3 adults Time for preparation & performance - .5 hrs (pd)

Supplies: Color copies & blocks for activity

Stickers for treats

Out-Reads (Bi-Monthly Story Times to Daycares)

For the first session in November 2016

Theme - Spiders & Bats

Total attendance at 8 programs – 154 children & caregivers Time for preparation & performance – 6 hrs (pd)

Supplies:

20 copies of activities, poems, etc. for parents & / or teachers

For the second session in November 2016

Theme - Moon & Stars

Total attendance at 8 programs - 166 children & caregivers Time for preparation & performance - 6 hrs (pd)

20 copies of activities, poems, etc. for parents & / or teachers

2.25 hrs (vol)

Branching Out (Wednesdays at 11:00 am)

November 2, 9, 16, 23, 30, 2016

Total attendance - 177

Time for preparation & performance – 8 hrs (pd) Supplies:

Posters & library information; Materials to check out

Program at Ellen Kennedy Center – Iowa Barn Quilts featuring slides by Danny Steiber

November 4, 2016

Total attendance - 17

Time for preparation & performance - 2 hrs (pd)

Supplies:

None

Program at Oakcrest Manor (Third Thursday of each month) - Veteran's Day Honor Flight Presentation

November 11, 2016

Total attendance - 8

Time for preparation & performance -2.5 hrs (pd) Supplies:

DVD presentation & discussion

Sit 'n' Stitch (Wednesdays of each month)

November 2, 9, 16, 23, 30, 2016

Total attendance - 55

Time for preparation & performance – 1.25 hrs (pd)

10 hrs (vol)

Supplies: Refreshments provided by participants

Books for Lunch Book Club (First Monday of each month) - Miss Peregrine's Home for Peculiar Children November 7, 2016 Total attendance - 7 Time for preparation & performance – .5 hrs (pd) 1 hr (vol) Supplies: Posters, PSA, beverages & paper products Refreshments provided by participants or the Friends Carol Ruden donated her time to facilitate this program. A Novel Approach to Faith Book Club November 15, 2016 Total attendance - 7 Time for preparation & performance - 2.75 hr (pd) Supplies: Posters, PSA, beverages & paper products Refreshments provided by participants or the Friends Dungeons & Dragons Club (1st Monday of each Month) Total attendance - 7 November 7, 2016 Time for preparation & performance – 3 hrs (pd) Supplies: Snacks & beverages Brian Menke donated 2 hours to DM JKPL Memoir Project (3rd Monday of each Month) November 22, 2016 Total attendance - 6 Time for preparation & performance - 6.25 hrs Supplies: Refreshments & handouts Open Mic Night @ Brew & Brew (1st Friday of each month) November 4, 2016 Total attendance - 15 Time for preparation & performance – 2.5 hrs (pd) Supplies: Posters & PSA 6 performers donated their time & talent for this event Game Night (4th Friday of each Month) November 25, 2016 Total attendance - 14 Time for preparation & performance - 4 hrs (pd) Supplies: Snacks & beverages Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies) November 29, 2016 Total attendance - 15 Time for preparation & performance – 3 hrs (pd) Supplies: Posters, PSA, Refreshments, sponsored by DuTrac Coloring for Adults (monthly, date and time varies) November 15, 2016 Total attendance – 7 Time for preparation & performance -.5 hr (pd) Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils Get Puzzled @ Your Library November 1-30, 2016 Total attendance - 15 Time for preparation & performance – 1 hrs (pd) Posters, PSA, \$15.00 for puzzle Supplies:

Movies @ Your Library - showing of Alice through the Looking Glass

November 5, 2016

Time for preparation & performance - .25 hrs

Supplies: Posters, PSA,

Movies @ Your Library - showing of Ice Age November 12, 2016

Time for preparation & performance - 2 hrs

Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF Supplies:

Total attendance - o

Total attendance - 3

Movies @ Your Library - showing of Ghost Busters

November 13, 2016 Time for preparation & performance – 3 hrs (pd)

Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library - showing of Finding Nemo

November 26, 2016

Total attendance - 5

Total attendance – 12

Time for preparation & performance – 2.5 hrs (pd)

Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF

Movies @ Your Library - showing of Ithaca

November 28, 2016

Total attendance - o

Time for preparation & performance -.25 hr

Supplies:

Posters, PSA

NaNoWriMo (National Novel Writing Month) Kick-off

November 1, 2016

Total attendance - 5

Time for preparation & performance – .5 hrs 5 hrs (vol)

Supplies:

Posters & PSA, Refreshments

Carol Denekas donated her time and talent for this event.

NaNoWriMo (National Novel Writing Month) One-on-one sessions

November 6 & 13, 2016 Time for preparation & performance – .5 hrs

Total attendance – 4

Supplies: Po

Posters & PSA, Refreshments

Carol Denekas donated her time and talent for this event.

6 hrs (vol)

Author Visit with Julianne Couch

November 6, 2016

Total attendance – 7

Time for preparation & performance – 3 hrs Supplies: Posters, PSA, Refreshments

Author donated her time and talent to present this program (pd mileage only)

2 hr (vol)

Chair-ity Closing Reception

November 13, 2016

Total attendance – 15

Time for preparation & performance – 1.5 hr (pd)

Supplies:

Posters, PSA, Refreshments

1000 Books Before Kindergarten

November 14, 2016

Total attendance - 38

Time for preparation & performance - 5 hrs

Supplies:

Posters, PSA, Refreshments; Certificates and trophies

International Games Day

November 19, 2016

Funded by the Friends of the Library and DRA grant

Time for preparation & performance – 4 hrs (pd) 10 hrs (vol)

Supplies:

Posters, PSA, Refreshments

Door prizes donated by Dyersville Comics & Games

Game On for Shop Local / Shop Small Saturday

November 26, 2016

Total attendance – 6

Total attendance - 10

Time for preparation & performance – 2.5 hrs (pd) 6 hrs (vol)

Supplies:

Posters, PSA, Snacks

Pizza donated by Casey's General Store

NaNoWriMo (National Novel Writing Month) Finale: Presentation by the authors

November 30, 2016

Total attendance - 20

Time for preparation & performance – .5 hrs 6 hrs (vol)

Supplies:

Posters & PSA, Refreshments

Carol Denekas donated her time and talent for this event.

## N

#### Tentative Schedule of Library Events - January 2017 & Beyond

Tickets available for 2017 Mystery Dinner Theatre, Dinner a la Morte. The JKPL welcomes back the Die-Laughing Murder Mystery Troupe for another murder mystery dinner fundraiser on Saturday, February 25 @ 6:30 pm. It is 1929 and you are a guest at Katherine Ryan's dinner party in honor of her late husband, and banker, Francis Ryan. As the evening unfolds, you will help solve the mystery while laughing and enjoying a delicious meal catered by J & D Mart and dessert provided by First Avenue Bakery. This event will be held at the Dyersville Golf & Country Club with the doors opening at 5:30 and the performance / dinner starting at 6:30. Tickets are \$50 each or \$350 for a table of 8. First 30 tickets purchased include a complimentary JKPL wine glass and glass of wine. Seating is limited. These tickets make great gifts! Tickets are on sale now at the library!

**Discover** . **Connect** . **Inspire**: a coloring book! Do you like coloring? Or do you know someone who enjoys coloring? This traditional pastime has made a comeback and coloring books make popular gifts. New this year, the James Kennedy Public Library has created a coloring book featuring local artists. Artists submitted original images and a committee selected 55 to include in this coloring book. There are pages to appeal to all ages of colorists. The book is 8.5 x 11 inches and coil bound with perforated pages for easy removal. The books are \$10.00 and available to purchase now.

### Sunday, January 1 and Monday, January 2: Library closed for New Years

Tuesday, January 3: Warm—Up @ Your Library Begins. Again this winter the JKPL is offering a winter library program for adults. Since last year's program was very successful we decided to use the same format - a bingo card! Connect · Discover · Inspire is the library tagline and this program is intended to help you: DISCOVER what the library has to offer; CONNECT with your library and community and INSPIRE others to read, learn and explore what the library has to offer. Stop in anytime after January 3 and pick up your Warm-Up bingo card and book bag. Read different genres and formats, listen to books, try out databases and other services, or attend library programs to fill the squares. Every bingo (maximum of three per person) earns the chance to win some great prizes, including the grand prize of a tablet or eReader (final product to be decided). All black out bingos will earn you a special JKPL goodie bag. Adults eighteen and older with a James Kennedy Public Library card are eligible to participate. The winter library program will run from January 3 thru February 28 and is sponsored by the Friends of the James Kennedy Public Library.

Tuesday, January 3 - Friday, January 28: Quilting Bee with the Dyersville Layette Ladies. The Layette Ladies will be gathering in the library during January this year to demonstrate quilting and encourage others to lend a hand. A quilting rack will be set up under the library skylight and ladies from the Layette Group will be present to quilt on weekday afternoons from 12:00 noon to 5:00 pm and Sundays from 1:00 to 4:00 pm. Members of the community are encouraged to stop in and observe, ask questions, and help with the quilting. Beginners will be able to try quilting on a piece of fabric in a hoop. The quilt will only be available when the quilters are working on it. Once completed, the quilt will be auctioned off to raise money for the Dyersville Relay For Life.

Tuesday, January 3 - Friday, January 13: Borrowing Downloadable Books, Audiobooks, and Magazines from the Library: Have questions about about how to borrow library books, audiobooks, and magazines on your eReaders, tablets, or Smartphones? Then come to the library anytime during our drop-in hours and get your questions answered! January 3: 10 am—7 pm; January 4: 10 am—7 pm; January 5: 1—7 pm; January 6: 10 am—4 pm; January 7: 10 am—4 pm; January 9: 10 am—7 pm; January 10: 10 am—7 pm; January 11: 12 pm—7 pm; January 12: 10 am—7 pm January 13: 10 am—4 pm. Bring your library card and device or smartphone!

**Tuesday, January 3: Dungeons and Dragons Players Club** @ **6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Tuesday of every month at 6:00 pm. The Library has materials available, but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time. *Please note this is a new meeting date!* 

Wednesdays, January 4, 11, 18 & 25: Sit and Stitch @ 1:00 pm. Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

Friday, January 6: Open Mic Night @ 6:00 pm. The James Kennedy Public Library is hosting an open mic night at local restaurant Brew & Brew. Performers are encouraged to sign up for ten minute time slots and show off their talents. Poetry, music, readings, and comedy are just a few examples! All ages are welcome to come and watch but performers must be age 13 or older unless accompanied by a parent or other adult. Performers can register in advance at either the Library or Brew & Brew with walk-in performances allowed, if there is time. Tables for spectators can be reserved by calling Brew & Brew.

Saturday, January 7: Winter Wonderland Story Time @ 9:30 am. The weather outside may be frightful, but families can have lots of fun inside at the library! We will read stories, sing winter songs and have an indoor snowball fight (no mittens required!) We will conclude the 45 minute program with cookies and milk and a goody bag full of fun activities to take home. This family program is for children 6 and under but all ages are welcome. Children who have not completed kindergarten need to have an adult companion. Sponsored by the Friends of the James Kennedy Public Library.

Saturday, January 7: Family Movies @ Your Library presents "Storks" @ 2:00 pm. Eager to have a younger sibling, a lonely kid beseeches the storks to deliver a baby to his workaholic parents -- despite the fact that the birds have long since gotten out of the baby business. But the discovery of an infant in the warehouse inventory forces the delivery service's stork owner to deliver one last bundle of joy. Rated PG. (89 min.)

Sunday, January 8: Sunday Movies @ Your Library presents "Florence Foster Jenkins" @ 2:00 pm. Heiress Florence Foster Jenkins longs to become an opera star in 1940s New York, despite possessing a horrible singing voice. With the help and encouragement of her husband and a talented musician, she finds a very strange kind of success as a performer and recording artist. Based on the real-life socialite and opera singer of the same name. Rated PG-13. (110 min.)

Monday, January 9: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month. This month the group will discuss the book A Quilt for Christmas by Sandra Dallas. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library. Please note this meeting date has been moved due to the New Year's Day holiday.

Tuesday, January 10: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss Christmas Jars by Jason Wright. Copies of each book are available to borrow from the library.

Friday, January 13: Games for Seniors from 2:00-4:00 pm. Seniors are invited to come to the library for an afternoon of games! The library will have the Wii set up in the Hoffman Room for

you to enjoy. If video games aren't your cup of tea, we'll also have playing cards and board games available. Refreshments and snacks provided.

Saturday, January 14: Learn a New Language @ 10:00 am. Ever wanted to learn a new language? Recently, the library added Mango Languages and Little Pim as two new online language-learning services for our library users of all ages. Mango has over 60 languages available to learn and can be accessed on your computer, laptop, tablet or smart phone! This class will cover the basics of how to create an account, access the services, and navigate the website. This resource is only available to those with full-service library cards. Please bring your library card with you along with a laptop or hand-held device, if you have one. All who stop by will get a free Mango promo item to take home!

**Saturday, January 14: Visit with Dubuque Author Vickie Owens @ 2:00 pm.** Dubuque author Vickie Owens is a writer and a poet. Her book, *Weathered Roots*, is a walk back in time to experience what it was like living solely off the land as a pioneer in the hill country where she spent her youth. This book is a compilation of recaptured meals, memories of days past, poetry, pictures, and short stories about her family that made the hill country home. Copies of the book will be available for purchase from the author.

**Sunday, January 15: Gaming event @ 2:00 pm.** Join the students of Dr. Jacob Heidenreich's Math of Games class as they teach and play the games they're studying. Some games, like Board-of-Pair-of-Dice and Kyboi, are simple dice and bead games playable by children 8 and up and only take several minutes. Others, like King of Tokyo and Catan, are commercial games fun for older children and adults, which take 30 minutes to an hour to play. There will be approximately 12 stations where you can learn and play these games, ensuring enough space at the table for everyone!

**Monday, January 16: JKPL Memoir Project @ 6:30 pm.** Everyone has a story to tell, what's yours? Join us for this monthly writers' group that focuses on writing about personal stories and family history. No previous writing experience is necessary, please come and learn with us! This group will meet the third Monday of each month. Suggested topics to write about are presented at each meeting. Participants are invited but not required to share their writing.

Monday, January 16: Story Time and Wee Read Registration begins.

Parents and caregivers are encouraged to sign up their preschoolers for the Spring 2017 sessions of Preschool Story Time and Wee Read. Story Time is open to 3, 4 and 5 year olds who have not been in Kindergarten and will be offered on Wednesdays at 9:30 am or 6:00 pm and Fridays at 9:30 am. Wee Read is for children under 3 and their caregiver and will be offered on Wednesdays and Fridays at 10:30 am. Programs will run February 1 through April 28. Registration is required as space is limited.

Thursday, January 19: Soup Supper Fundraiser from 5:00 to 8:00 pm. Warm up this winter at the JKPL annual Soup Supper! Join us for soup (chili or chicken noodle), crackers, bread, brownie, and beverages starting at 5:00 pm until we run out! The soup is made and served by the JKPL Library Board and Fundraising Committee members. Price is \$5.00 per person with soup refills for \$1.00 each. Carry outs available. There will also be a 50/50 raffle. Proceeds from the fundraiser will be used to support the library's collections.

Thursday, January 19 – February 28: Love My Library Giving Tree Fundraiser! Do you "Love Your Library"? Then consider supporting this annual fundraising activity that improves the collection and services the library is able to offer. Library staff have identified things (books and materials, furnishings, equipment, etc.) that they believe would improve the library. Some of these items are listed on the bulletin board in the entry to the library. The complete list can be viewed at the circulation desk or from the home page of the library's website (www.dyersville.lib.ia.us). Select one or more items and donate the funds needed for purchase, or purchase the items yourself and donate

them to the library. Donations will be written on a heart and hung on the library "Giving Tree." Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out. Not finding something you want to "love"? Bring your ideas to a librarian!

Friday, January 20 through Monday, January 23: Friends of the Library Used Book Sale. The Friends of the Library used book sale will be held in the basement of the James Kennedy Public Library Friday, January 22 through Monday, January 25. Hours are: Friday, January 20: 9:00 am—5:00 pm; Saturday, January 21: 9:00 am—3:00 pm; Sunday, January 22: 1:00 pm—4:00 pm; Monday, January 23: 9:00 am—7:00 pm. Bags of books are \$2 on the last day of the sale only.

**Saturday, January 21: Building Creativity One Block at a Time: a LEGO**® **program from 2:00 pm to 4:00 pm.** This month's theme is "Castles". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Sunday, January 22:** Coloring for Adults @ Your Library from 1:00 to 4:00 pm. Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

Monday, January 23: Book Flicks @ Your Library presents "Sully" @ 6:30 pm. This portrait of airline pilot Chesley "Sully" Sullenberger depicts his successful emergency landing of an Airbus A320 on the Hudson River in January 2009. In the aftermath of this unprecedented and heroic feat, the traumatized pilot must endure second-guessing by investigators, the weight of sudden fame, and his own doubts about his actions that fateful day. Based on the book Sully: My Search For What Really Matters by Chesley B. Sullenberger III and Jeffrey Zaslow. Rated PG-13. (108 min.)

Friday, January 27: Game Night @ Your Library @ 6:00 pm. Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

Saturday, January 28: Bear Creek Carving Club Open House and Demo from 10:00 am to 2:00 pm. Members of the Bear Creek Woodcarving Club will be at the library demonstrate carving techniques and display their carvings. Questions are welcome. Everyone is invited to stop in during this open house and view the carvers and their works. Contact: Bob Willenborg 875-2051.

Wednesday, February 1 - Tuesday, February 28: Get Puzzled @ Your Library. Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a new jigsaw puzzle. In honor of President's Day, this month's puzzle is US Presidents. The puzzle will be located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle!

Wednesdays February 1, 8, 15 & 22: Sit and Stitch @ 1:00 pm. Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

**Monday, February 6: Books for Lunch Book Discussion** @ **12:00 noon.** This group gathers on the first Monday of each month. This month the group will discuss the book *TBA*. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

**Monday, February 6: Build-A-Basket Fundraiser begins.** Join us for the 5th Annual Build-A-Basket Fundraiser and help support your library! Pick something you love like candles, cooking, cats or coloring and create a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library by March 5. The baskets will then be auctioned off in a silent auction that runs March 6 - April 2. The library will provide you an empty basket if you need one!

**Tuesday, February 7: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Monday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

Friday, February 10: Building Creativity One Block at a Time: a LEGO® program from 2:00 pm to 4:00 pm. This month's theme is "Homes of the future". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Tuesday, February 14: Inspirational Fiction:** A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss A Change of Fortune by Jen Turano. Copies of each book are available to borrow from the library.

**Saturday, February 18: Nerf War** @ **Your Library from 6:00-8:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**Monday, February 20: JKPL Memoir Project** @ **6:30 pm.** Everyone has a story to tell, what's yours? Join us for this monthly writers' group that focuses on writing about personal stories and family history. No previous writing experience is necessary, please come and learn with us! This group will meet the third Monday of each month. Suggested topics to write about are presented at each meeting. Participants are invited but not required to share their writing.

**Tuesday, February 21:** Coloring for Adults @ Your Library from 5:00 to 8:00 pm. Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older. (Note: Date may change.)

Tuesday, February 21 or 28: Tax Basics @ 6:30 pm. Do you have questions about who you can claim as a dependent on your tax return? Do you know what the Earned Income Tax Credit is? Do you have questions about the new tax credits available under the Affordable Care Act ("Obamacare")? If so, mark your calendar and plan to come to this informational presentation and Q & A. An attorney from Iowa Legal Aid will visit the Library to discuss tax issues and concerns. There will also be time to ask questions regarding any tax issues you may have. Iowa Legal Aid, a nonprofit organization providing critical legal assistance to low-income and vulnerable Iowans who are unable to retain private attorneys to assist them with their legal issues, is partnering with the JKPL to provide you with this opportunity to learn more about tax basics. Everyone is welcome to attend this free program. Refreshments provided. Date and time to be confirmed.

**Thursday, February 23: Digital Learning Day Q & A from 3:00-5:00 pm.** To celebrate Digital Learning Day, the James Kennedy Public Library is hosting a Question and Answer session to help patrons learn about the constantly changing world of technology. Bring any technology related question and we will answer it to the best of our ability! Part of the session will be a demo on how to perform basic research on your home computer.

Friday, February 24: Game Night @ Your Library @ 6:00 pm. Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

Saturday, February 25: Mathematics in Gaming @ 2:00 pm. Come hear Dr. Jacob Heidenreich talk about the mathematics behind the popular card game, Magic: the Gathering. We'll look at the probability and statistics underlying the game, interesting math puzzles, and other fun facts that will enrich your appreciation of the game. If you're interested in playing there will also be a session teaching people how to play, followed by a casual play session for all those involved. Bring your decks if you've got them, otherwise we'll have decks to lend you! The game would be appropriate for ages 10 and up, but the math will be a bit higher level.

Saturday, February 25: "Dinner a la Morte" Mystery Dinner Theatre @ 6:30 pm. The JKPL welcomes back the Die-Laughing Murder Mystery Troupe for another murder mystery dinner fundraiser. It is 1929 and you are a guest at Katherine Ryan's dinner party in honor of her late husband, and banker, Francis Ryan. As the evening unfolds, you will help solve the mystery while laughing and enjoying a delicious meal catered by J & D Mart and dessert provided by First Avenue Bakery. This event will be held at the Dyersville Golf & Country Club. Doors open at 5:30pm with the performance starting at 6:30pm. Menu includes parmesan peppercorn chicken, breaded pork cutlets, parsley red potatoes, salad, and bread. Dessert is provided by First Avenue Bakery. Tickets are \$50 each or a table of 8 for \$350.00. First 30 tickets sold include glass of wine and JKPL wine glass provided the night of the event! Cash bar available. Seating is limited with all tickets sold in advance at the James Kennedy Public Library.

Monday, February 27: Book Flicks @ Your Library presents "The Light Between Oceans" @ 6:30 pm. An Australian World War I veteran takes a job as a lighthouse keeper on an isolated island. He meets his future wife at the nearest coastal town, and the two begin their new life

alone at the lighthouse. Once settled, a lifeboat washes ashore with a newborn inside, and the couple raise the infant as their own. Based on the book by M.L. Stedman. Rated PG-13. (132 min.)

Wednesday, March 1 - Friday, March: Get Puzzled @ Your Library. Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is Story Time in celebration of Read Across America! The puzzle will be located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle!

Monday, March 6: Build-A-Basket Fundraiser Silent Auction Begins. Join us for the 5th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets again this year. Photos and descriptions of the baskets are posted on the library website at www.dyersville.lib.ia.us. If you cannot get to the library during the auction, you can bid by emailing <a href="mailto:librarian@dyersville.lib.ia.us">librarian@dyersville.lib.ia.us</a> by 1:00 pm on Sunday, April 2. The silent auction starts March 6 and ends promptly at 3:00 pm on Sunday, April 2. All proceeds will be used to support library services and collections.

**Tuesday, March 7: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D and D players! This group meets the first Monday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

Saturday, March 11: Building Creativity One Block at a Time: a LEGO® program from 10:00 am to 12:00 am. This month's theme is "In the wild". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

**Tuesday, March 14: Inspirational Fiction:** A **Novel Approach to Faith book discussion series** @ **7:00 pm.** Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss **The Baker's Wife** by Erin Healy. Copies of each book are available to borrow from the library.

**Saturday, March 18:** Coloring for Adults @ Your Library from 10:00 am to 1:00 pm. Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

Friday, March 24: Game Night @ Your Library @ 6:00 pm. Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

April is D.E.A.R. (Drop Everything And Read) Month. For many years, D.E.A.R. Day was celebrated on or about April 12th - the birthday of noted children's author Beverly Cleary. Now,

D.E.A.R. is a month long celebration of this beloved author, her timeless stories, and the joy of reading. Join us at the JKPL as we celebrate D.E.A.R. month with the Book Jar. During the month of April, the library shares a Book Jar filled with slips of paper with book titles recommended by staff, Board, friends, and avid readers. Different colored slips will indicate different kinds of books - children's, teens, fiction, non-fiction, classics, etc. Readers are encouraged to pick a slip out of the jar and check out the book title they select. All participants will be entered into a drawing for a book related prize. Participants are also encouraged to write a brief review of the book they read and, if they do so, will be entered into a drawing for a second prize.

*April is National Financial Literacy Month.* National Financial Literacy Month begins April 1 and the JKPL is offering several activities to help patrons with their financial knowledge, including participating in *Money Smart Week*® in the middle of the month, and *Dash for the Stash*, which lasts all month long. Check out the displays, pick up some information, or participate in one of the programs to learn more about financial issues.

Saturday, April 1 thru Sunday, April 30: DASH for the STASH @ Your Library! Need to confirm details on this event.

**Saturday, April 1: Yard Sign Fundraiser begins!** To celebrate National Library Week, April 10-16, and raise money to support the library's services and collections, the James Kennedy Public Library is selling yard signs that say "I Love My Library" during the month of April. Signs are 18" x 24", vinyl, reusable, come with a ground stake and are \$10.00 each. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

**Sunday, April 2: Build-A-Basket Fundraiser Closing Reception from 2:00-4:00 pm.** Join us for one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! The silent auction will end at 3:00 pm sharp! Come bid on your favorite basket. They make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services.

National Library Week: April 9-15, 2017 Details to be decided.

**Tuesday, April 11: Inspirational Fiction:** A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Scent of Lilacs* by Ann Gabhart. Copies of each book are available to borrow from the library.

Sunday, April 16: Library closed for Easter

Money Smart Week: April 22-29, 2017: Details to be decided.

Monday, April 24 through Saturday, April 29: Student Art Show. The James Kennedy Public Library is pleased to display the art works of St. Francis Xavier Elementary Grade School students at the library from April 24 through April 29. Stop in anytime to enjoy the artworks created by the students. Everyone welcome. There will be a special reception on Wednesday, April 26 from 5:00 to 8:00 pm for the students displaying their artwork, their families, and anyone who wants to come view the artwork and offer their support. Refreshments provided.

Sunday, May 14: Library closed for Mother's Day Sunday, May 28 & Monday, May 29: Library closed for Memorial Day Small Libraries Create Smart Spaces: Participant Overview:



Are you ...

- Always thinking about new ways to engage your community with your library's services?
- A big-picture thinker who can also manage minute details and get people excited about long-term projects?
- Looking for an opportunity to reinvigorate your library space to support active learning in your community?

Then read on! <u>OCLC</u>, in partnership with the <u>Association for Rural and Small Libraries</u>, is now accepting applications from small public libraries (serving communities with fewer than 25,000 people) interested in engaging their communities in a space transformation process to support active learning at the library.

Questions? Email program manager Betha Gutsche at gutscheb@oclc.org.

#### What is Small Libraries Create Smart Spaces?

Small Libraries Create Smart Spaces is a two-year project made possible by a National Leadership Grant from the Institute of Museum and Library Services. Smart library spaces are places designed to meet the needs and desires of diverse communities. Smart spaces are where discovery and community intersect, fostering social connection among people of all ages by providing opportunities for active learning.

Through this project, 15 small public libraries serving rural or otherwise remote communities will be selected to participate in an online orientation and community of practice facilitated by WebJunction, OCLC's public library program. They will work with each other and their communities to reimagine and reconfigure their library spaces as hubs of active learning and engagement.

#### What are benefits of participation to my library and my community?

As a result of participation in this program, your library will:

- Engage community members and local partners to create a new, dynamic space at the library that supports active learning;
- Be better prepared to quickly adapt the use of library space in response to evolving community needs and interests; and
- Strengthen or deepen relationships with community and local partners to magnify the library's role in providing active learning opportunities for all.

Your community members will have an opportunity to shape and influence the reconfiguration of an existing library space that reflects their interests and learning goals, and benefit from continued access to related services.

#### What is the overall time commitment?

As a participating library, you will engage in online learning and put that learning into practice to facilitate library space transformations and active learning opportunities over a 17-month period (February 2017–June 2018). Because each library's community engagement and transformation process will be unique, it is essential that you are able to prioritize and make time for this work proactively. At a minimum, you can expect to spend an average of four hours a week over the 17 months, with periods of greater or lesser intensity depending upon the phase of engagement.

The WebJunction project team will work closely with participants to set and manage expectations around schedules and time commitments for online learning activities, which will include ten to 12 live online learning sessions (60–90 minutes each), independent readings, group discussion forums, regular progress reporting and contribution to project evaluation activities through all phases of engagement.

The WebJunction project team will also work closely with participants to set milestones for each phase of engagement and will support participants in customizing approaches to meet those milestones. Projected phases of engagement are detailed below (current timeline are estimates and subject to revision based on project priorities and individual library experiences). **The WebJunction project team will provide ongoing instruction and support during each phase.** 

Engage and Explore: February 2017–June 2017

Conduct community outreach and engagement regarding space transformation and active learning opportunities at your library.

Prototype and Prepare for Change: July 2017—August 2017
Develop and test prototypes for library space transformation and active learning, and integrate community feedback.

Transform and Learn: September 2017–May 2018

Create a detailed action plan and budget for completing your space and related service transformations, implement the plan using local partners and resources where appropriate, and gather and report community feedback regarding the use of the new space. The project team will work with libraries to co-develop case studies of each library transformation for a national public library audience.

Celebrate and Sustain: June 2018

Reflect on your experiences together with other participants, and prioritize activities for sustaining and evolving your new spaces beyond the project timeline.

#### Is there a cost to participate?

Project participation is free to selected libraries. OCLC will provide each library with up to \$5,000 in federal grant funds for allowable expenses associated with their space

transformation (though libraries may choose to invest more from their own operating budgets.) Allowable expenses generally include items like furniture, décor, computer equipment, lighting, shelving, shipping, etc. Construction or labor costs are not allowable.

In order to receive funds from OCLC, participating libraries will need to submit a project action plan and detailed budget for their space transformation. OCLC will release 50% of each library's projected budget upon review and approval of this documentation, and will also work with individual libraries to establish a schedule for the release or reimbursement of remaining funds. Participating libraries will be required to provide itemized receipts with proof of payment for all expenses. Undocumented costs will not be approved or reimbursed. Participants will be provided with detailed guidance on these parameters as part of the orientation process.

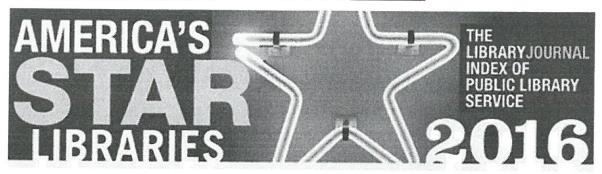
#### What are requirements for participation?

In order to be considered for participation, applicants must:

- Be a paid employee of a U.S. public library.
- Work at a library building/branch that serves a community of fewer than 25,000 people.
- Demonstrate an understanding of the unique needs of your local community.
- Show experience engaging community members and partners in prioritizing library services.
- Share initial ideas about how your library space might be transformed to support active learning.
- Be able to dedicate one primary point of contact for project participation from February 2017—June 2018 to (a) participate productively and consistently in collaborative online learning with other project participants, and (b) facilitate the community engagement, space transformation and active learning services central to this project. Ideally, this single point of contact is someone with decision-making authority at the library, or, minimally, someone with full support from the library director.
- Have regular access to an internet-connected computer or laptop, as well as an audio connection (telephone or audio through your computer, i.e. VoIP), to participate in online webinars and meetings, and access the online community of practice for this project.
- Commit to participate in evaluation activities in support of project deliverables, such as pre- or post- participation surveys, focus groups or interviews, a potential site visit from project staff, gathering information from community members about transformed space and services, etc.
- Be able to work within the cost reimbursement process for allowable expenses associated with your library's space transformation, per the terms defined above.
- Be willing to sign a memorandum of understanding, or MOU, with OCLC to clarify expectations and parameters for participation.

## America's Star Libraries, 2016: Top-Rated Libraries

By Ray Lyons & Keith Curry Lance on November 1, 2016 4 Comments









We are pleased to announce the results of the ninth edition of the *Library Journal* Index of Public Library Service, sponsored by Baker & Taylor's Bibliostat. The *LJ* Index rates U.S. public libraries based on selected per capita output measures. The 2016 *LJ* Index derives from data recently released by the Institute of Museum and Library Services (IMLS) for FY14.

In 2016, 7,349 U.S. public libraries qualified to be rated in the *LJ* Index of Public Library Service. This figure is somewhat smaller than last year's, in part owing to the introduction of the new output measure, e-circ. In this edition, there are 260 Star Libraries, each receiving three-star, four-star, or five-star designations.

#### **OVERVIEW OF STAR LIBRARY CHANGES IN 2016**

Eligible libraries are grouped by total operating expenditures and then, within each of those groups, rated based on how their five measures compare to the peer group's means (or averages) of these five measures: library visits, circulation, program attendance, and public Internet terminal use—and, now, electronic circulation. As always, the constellation of Star Libraries changes with the data reported, the movement of public libraries from one spending peer group to another, the relative fortunes of libraries in the same peer group, and the actual fortunes of individual libraries.

Table 1 reports the means against which library measures are compared and the standard deviations (SD), which indicate the average difference above or below the mean for all libraries in each spending category.

#### TABLE 1 MEANS AND STANDARD DEVIATIONS (SD) OF LJ INDEX STATISTICS BY EXPENDITURE CATEGORY, 2016 (BASED ON FY14 DATA)

PER CAPITA SERVICE OUTPUT EXPENDITURE CATEGORY	LIBRARY VISITS		TOTAL CIRCULATION		CIRCULATION OF ELECTRONIC MATERIALS		TOTAL PROGRAM ATTENDANCE		PUBLIC INTERNET COMPUTER USE	
	MEAN	SD	MEAN	SO	MEAN	50	MEAN	SO	MEAN	5.0
\$30M +	5.34	2.11	10.45	6.70	0.85	0.70	0.36	0.20	1.32	0.66
\$10M-\$29.9M	5.99	3.02	11.45	8.17	0.98	2.00	0.40	0.24	1.25	0.66
\$5M-\$9.9M	6.27	3.98	11.14	8.06	0.76	1.64	0.47	0.39	1.41	1.72
\$1M-\$4.9M	6.57	5.36	9.87	7.84	0.50	0.83	0.55	0.73	1.22	1.15
\$400X-\$999.9K	7.00	6.54	8.91	7.01	0.44	0.91	0.60	0.68	1.30	1.48
\$200K-\$399.9K	6.08	5.89	7.62	6.17	0.36	0.75	0.55	0.68	1.26	1.87
\$100K-\$199.9K	5.59	4.76	7.47	6.28	0.32	0.58	0.56	0.76	1.30	1.80
\$50K-\$99.9K	4.87	3.98	6.45	4.97	0.32	1.49	0.51	0.66	1.21	1.36
\$10K-\$49.9K	3.21	2.68	4.27	3.61	0.21	1.03	0.37	0.70	0.95	1.15

KEY: M-Millions K-Thousands

#### **NEW STARS**

Table 2 lists counts of libraries belonging to each expenditure category each year. In the 2016 edition, 199 of 2015 Star Libraries retain Star status, though their numbers of stars may have changed. There are also 61 new or returning Star Libraries that were not awarded stars in last year's edition.

Among libraries spending \$30 million or more, the lone new Star Library, with three stars, is Salt Lake County Library Services.

Among libraries spending \$10 million-\$29.9 million, there are seven new Star Libraries. Beverly Hills Public Library, CA, is a new five-star library. Tulsa City-County Library System and Berkeley Public Library, CA, are new four-star libraries. And new three-star libraries include Pikes Peak Library District, CO; Loudoun County Public Library, Leesburg, VA; Central Arkansas Library System; and Charleston County Public Library, SC.

TABLE 2 PUBLIC LIBRARIES ELIGIBLE FOR THE LINDEX AND REPEAT AND NEW STAR LIBRARIES, 2009-16 (BASED ON FY06-14 IMLS DATA)

EXPENDITURE CATEGORY	NUMBER OF LIBRARIES										
	NOVEMBER 2018 (2014 DATA)	NOVEMBER 2015 (2013 DATA)	NOVEMBER 2014 2012 DATA)	NOVEMBER 2013 (2011 BATA)	NOVEMBER 2012 (2010 BATA)	NOVEMBER 2011 (2009 DATA)	OCTOBER 2010 (2008 DATA)	NOVEMBER 2009 (2007 DATA)	FEBRUARY 2009 (2006 DATA		
\$30M +	49	51	47	46	44	48	45	36	31		
\$10M~\$29.9M	107	112	113	112	114	107	106	98	88		
\$5M -\$9.9M	222	209	209	1,98	191	211	186	176	159		
\$1M-\$4.9M	1,401	1,397	1,381	1,367	1.349	1,307	1,282	1,209	1,125		
\$400K-\$999.9K	1,414	1,446	1,394	1.395	1,373	1.377	1,333	1,278	1.247		
\$200K-\$399.9K	1,171	1,209	1,208	1,174	1,170	1,129	1,087	1,113	1,089		
\$100K-\$199.9K	1,180	1,257	1,237	1,251	1,258	1,236	1,204	1,191	1,173		
\$50K-\$99.9K	1,055	1,088	1,122	1,111	1,126	1,145	1,128	1,152	1,115		
\$10K-\$49.9K	750	894	875	919	945	953	1,036	1.015	1,088		
TOTAL LIBRARIES RATED	7,349	7,663	7,586	7,573	7,570	7,513	7,407	7.268	7,115		
LIBRARIES: REPEAT STARS (from prior year)	199	207	198	196	203	195	195	208	n/a		
LIBRARIES: NEW STARS (no stars prior year)	61	54	60	67	59	67	63	50	n/a		
TOTAL STARS	260	261	258	263	262	262	258	258	n/a		

Among libraries spending \$5 million—\$9.9 million, there are seven new Star facilities. Washington County Cooperative Library Services, OR, is a new five-star library. Brentwood Public Library, NY; Half Hollow Hills Community Public Library, Dix Hills, NY; and Vernon Area Public Library District, Lincolnshire, IL, are new four-star libraries. New three-star libraries include Pueblo City-County Library District, CO; Cerritos Public Library, CA; and Comsewogue Public Library, Port Jefferson, NY.

Among libraries spending \$1 million—\$4.9 million, there are five new Star Libraries. Lancaster System Administrative Unit, PA, is a new five-star facility. Sanibel Public Library, FL, is a new four-star library. And new three-star libraries include: Mountain Brook—Emmet O'Neal Library, AL; Belvedere-Tiburon Library, CA; and Coal City Public Library District, IL.

Among libraries spending \$400,000–\$999,999, there are eight new Star Libraries. New Port Richey Public Library, FL, and Leslie County Public Library, Hyden, KY, are new five-star libraries. Hewitt Public Library, TX, and Brewton Public Library, AL, are new four-star libraries. And new three-star libraries include: Oak Bluffs Public Library, MA; Homer Public Library, AK, Orrville Public Library, OH; and Bridgeport Public Library, WV.

Among libraries spending \$200,000–\$399,999, there are eight new Star Libraries. Columbiana Public Library, AL, and Richland Community Library, MI, are new five-star libraries. This group has no new four-star libraries but six new three-star institutions: John A. Stahl Library, West Point, NE; Roxana Public Library District, IL; Stinson Memorial Public Library District, Anna, IL; Ak-Chin Indian Community Library, Maricopa, AZ; Kalkaska County Library, MI; and Garden Home Community Library, Portland, OR. Among libraries spending \$100,000–\$199,999, there are six new Star Libraries. Parker Public Library, AZ, is a new five-star facility. Montevallo–Parnell Memorial Library, AL; Ava Ich Asiit Tribal Library, Mohave Valley, AZ; and Quartzsite Public Library, AZ, are new four-star libraries. The two new three-star libraries in this group are Oxford Public Library, IN, and Pentwater Township Library, MI. Among libraries spending \$50,000–\$99,999, there are eight new Star Libraries. Overbrook Public Library, KS, is a new five-star library. There are four new four-star libraries: Dr. Grace O. Doane Alden Public Library, IA; Gardner Public Library, Wakefield, NE; Huachuca City Public Library, KS, and Saint Paul Public Library, IA. And new three-star libraries include Buhler Public Library, KS, and Saint Paul Public

Among libraries spending \$10,000–\$49,999, there are 11 new Star Libraries. New five-star libraries are Wilsonville-Vernice Stoudenmire Library, AL, and Double Springs Public Library, AL. The one new four-star library in this group is Pembroke Public Library District, IL. The remaining eight are new three-star libraries, including Bath Public Library, NH; Lanark Public Library, IL; Parker Public Library, SD; Scotland Public Library, SD; Henry D. Moore Library, Steuben, ME; Barton Public Library, VT; Arma City Library, KS; and Gilbertville Public Library, MA.

#### MORE, FEWER, AND LOST STARS

Each year, some libraries that remain in the same expenditure category as they did the previous year earn additional stars compared with the earlier edition. In this 2016 edition, 65 such Star Libraries moved between the three-, four-, and five-star ratings. Of those 65, 16 Star earners moved up from three stars to four, 11 from four stars to five, and—in only one case, Vincent-Lallouise F. McGraw Library, AL—from three stars to five.

Other facilities lost stars between the 2015 and 2016 editions. Without changing expenditure categories, 17 went from five to four stars and 20 went from four stars to three. No libraries dropped from five stars to three.

#### CHANGING CONSTELLATIONS

Ten libraries retained Star Library status despite moving from a lower to a higher expenditure category and, in two cases, the reverse.

Three libraries gained stars between 2015 and 2016 while moving up one expenditure category:

- Princeton Public Library, NJ, four to five stars, from \$1M-\$4.9M to \$5M-\$9.9M
- Brumback Library, Van Wert, OH, three to four stars, \$400K-\$999.9K to \$1M-\$4.9M
- Real County Public Library, Leakey, TX, four to five stars, \$10K-\$49.9K to \$50K-\$99.9K.
   Five libraries retained their Star status while moving up one expenditure category:
- Carnegie Library of Pittsburgh, three stars, \$10M-\$29.9M in 2015 to \$30M+ in 2016
- Henderson Memorial Public Library Association, Jefferson, OH, three stars, \$200K-\$399.9K in 2015 to \$400K-\$999.9K in 2016

- Beresford Public Library, SD, four stars, \$100K-\$199.K in 2015 to \$200K-\$399.9K in 2016
- Claude H. Gilmer Memorial Library, Rocksprings, TX, five stars, \$50K-\$99.9K in 2015 to \$100K-\$199.9K in 2016
- North Freedom Public Library, WI, five stars, \$10K—\$49.9K in 2015 to \$50K—\$99.9K in 2016. Two libraries moved down an expenditure category between 2015 and 2016 while retaining their Star Library status. Skidompha Public Library, Damariscotta, ME, \$400K—\$999.9K to \$200K—\$399.9K, retained its four-star status, while Pelham Library, MA, \$100K—\$199.9K to \$50k-\$99.9K, gained a star, going from four to five.

The other libraries that moved from a lower to a higher expenditure category lost stars but retained their Star Library status.

#### UNDERSTANDING STAR STATUS CHANGES

Library leaders often wonder why their library's star status changes from year to year. In last year's *LJ*Index article, we discussed several alternative explanations for changes in a library's Star status:

- Which libraries qualify for inclusion in the LJ Index in a given year (see FAQ).
- Changes in the output data reported by libraries within a spending peer group.
- Actual local changes in the library's output data.

This year, there is another potential explanation: the first substantial change in the design of the *LJ*Index of Public Library Service. *LJ* Index scores have never been comparable from year to year, and this year's introduction into the calculation of a new per capita statistic, e-circ, only underscores this point (as well as causing the upper range of scores in each expenditure category to increase compared with prior years).

#### THE BASICS & HOW THEY'RE CHANGING

To receive an *LJ* Index score, a library must have a legal service area population of at least 1,000; spend at least \$10,000 annually; and report all of the data required to calculate its score.

Over this project's nine-year history, there has been a ten percent decline in the number of public libraries that serve a population of fewer than 1,000. According to IMLS's 2016 document, "Supplemental Tables, Public Libraries Survey, Fiscal Year 2014," there were only 972 libraries nationwide serving fewer than 1,000 people. Compare that with IMLS's 2008 document, "Public Libraries Survey, Fiscal Year 2006," in which there were 1,082 libraries nationwide serving fewer than 1,000 people.

There has also been a 58 percent increase in the size of the highest spending group—\$30 million or more—and a 31 percent decrease in the number of libraries in the lowest spending group—\$10K to \$49.9K. Comparing the first *LJ* Index, in 2009 (2006 data) to this year's (2014 data), the number of libraries in the highest spending group has grown from 31 to 49, while the lowest spending group shrank from 1,088 to 750.

Despite the fairly dramatic proportional changes in these basic criteria over the *LJ* Index's history to date, we do not yet see sufficient reason to consider adjusting any of these criteria. Since its earliest years, the *LJ* Index has enjoyed a high level of reporting compliance—the vast majority of libraries that met the population and spending qualifications reported all of the needed data, too. With a new statistic becoming involved in scoring libraries annually—e-circ this year and Wi-Fi access usage next year—it is probably inevitable that more libraries will be excluded from the Index because they fail to report a new statistic. We hope that wishing to remain included in the *LJ* Index and Star Library ratings will serve as an incentive for libraries to be early adopters of these important new output measures.

If you are new to the *LJ* Index and the Star Library ratings, <u>please consult the FAQ</u>, which explains when, why, and how the *LJ* Index and Star Library ratings were created; how libraries qualify to be rated; the sources and limitations of the data used; and how the ratings do—and why they don't—address certain issues.

There are also online-only resources linked from the web version of this article, including an expanded data file on all public libraries that received *LJ* Index ratings in the current edition, so that those from non–Star Libraries can undertake their own "do-it-yourself" peer comparison. Some ideas for such projects were included in last year's article.

#### LJ Index 2016: Next Year's New Statistic: Wi-Fi

By Ray Lyons & Keith Curry Lance on November 1, 2016 Leave a Comment



#### LJ Index of Public Library Service 2016

- What is E-Circ and Why Did We Add It?
- All the Stars, State by State
- Next Year's New Statistic: Wi-Fi
- Find Your Library
- Every Star Library Ever Named
- LJ Index FAQ

## View Tables by Expenditure Range:

- \$30,000,000 +
- \$10,000,000 \$29,999,999
- \$5,000,000 \$9,999,999
- \$1,000,000 \$4,999,999
- \$400,000 \$999,999
- \$200,000 \$399,999
- \$100,000 \$199,999
- \$50,000 \$99,999
- \$10,000 \$49,999

Although IMLS has begun collecting data on Wi-Fi access usage, we did not include Wi-Fi use this year because there are ten states whose data reporting schedules mean that they will always be one year behind the other 41 in reporting any new data element. While we reluctantly excluded libraries from one state this year in order to introduce e-circ to the *LJ* Index, excluding libraries in ten was unthinkable. However, we can give a brief preview. As we did for e-circ last year, let's take a first look at Wi-Fi access usage data reported for FY14.

The Wi-Fi access usage measure has been adopted by libraries and states very quickly. For FY14, 46 states—excluding only Illinois, Maryland, Rhode Island, Tennessee, and the District of Columbia—reported Wi-Fi access usage. However, not every library in those 46 states reported this new measure. Nationwide, 5,593 libraries reported Wi-Fi usage. Excluding the 19 reports from Maryland libraries, which were left out of the *LJ* Index this year over missing e-circ data, this means that more than three out of four (76.1%) of the libraries that received *LJ* Index scores this year also reported Wi-Fi access usage. With the addition of the late-adopting states next year, we are confident that the tenth edition of the *LJ* Index will include Wi-Fi access usage as its sixth measure of public library service output. This is

another overdue addition to the PLS data set as, for many years, public library patrons have been bringing their own devices—notebook computers, computer tablets, and smartphones—into libraries and accessing e-materials and collections directly. While it is very important for public libraries to continue to serve as public computing centers by providing free access to public Internet computers, the bring-your-own-device practice of more and more patrons means we have been missing this burgeoning type of inlibrary virtual use, and, as a result, declines in reported computer usage numbers present a misleading picture of patron priorities.

#### WHAT'S STILL MISSING?

With the addition of e-circ to the *LJ* Index this year and the likely addition of Wi-Fi access usage next year, what is still missing?

Of the long-standing virtual services provided by most public libraries, the most conspicuously unmeasured use is of licensed databases—or, as the PLS now refers to them, electronic collections. The category of electronic collections is probably the broadest, most diverse concept addressed by the PLS. In addition to the definitional changes moving from licensed databases to electronic collections, we also face an uphill battle in obtaining comparable usage statistics across vendors. Since January 2014, Project COUNTER (Counting Online Use of NeTworked Electronic Resources) has provided a register of COUNTER-compliant publishers and vendors. Inclusion in this registry indicates that a publisher or vendor provides usage reports that have been audited and found to be in compliance with COUNTER's Code of Practice. The problem, of course, is that not all publishers and vendors and all of their database products are COUNTER-compliant.

If we are to make significant progress toward being able to collect usage data for electronic collections, public library officials who make purchasing decisions should insist that vendors with whom they do business become COUNTER-compliant. Until that, or some other standard, prevails, it will likely be impossible to collect comparable and meaningful data about the use of electronic collections. We encourage IMLS, Chief Officers of State Library Agencies (COSLA), and individual state library agencies to collaborate on finding a way to resolve this pressing issue. Despite the absence of data, there can be little doubt that millions of items from electronic collections are delivered to public library patrons every day. And despite the level of investment in these products such access has required of most public libraries for several decades, we still lack even one definitive measure of the extent of their use. Surely, this must be the most conspicuously missing data about public library service output. We look forward to the day when database/electronic collection use can become the seventh measure in the *LJ* Index.

#### **Shirley Vonderhaar**

From: iowalib-bounces@lists.silo.lib.ia.us on behalf of Law Library via iowalib

<iowalib@lists.silo.lib.ia.us>

Sent: Monday, November 28, 2016 11:40 AM

To: iowalib@lists.silo.lib.ia.us

Subject: [Iowalib] NEW OVERTIME RULE UPDATE for Your Legal Pickle Tickler File

The U.S. Department of Labor's new overtime rule set to take effect on December 1st--and about which I wrote to you on November 17th--was challenged in court last week and suffered an adverse ruling.

#### WHAT HAPPENED?

On November 22, 2016, Judge Amos Mazzant of the US District Court for the Eastern District of Texas--after hearing arguments from the Department of Labor (DOL), as well as the 21 states and more than 50 business groups challenging the new overtime exemption salary threshold--issued a preliminary injunction against the changes, stating that in his opinion, the DOL exceeded its authority by raising the overtime salary limit so significantly. He said the new rule essentially made the exemption test a one-factor test based on salary alone, basically eliminating the duties test, and said the DOL must examine the duties of employees to determine who falls within the Fair Labor Standards Act's overtime exemption.

The injunction doesn't kill the rule changes, it simply halts them from becoming effective on December 1, the original compliance deadline. Whether or not the rule changes take effect, and when, will be determined at a later date in court. The injunction sets the stage for a future court battle, during which the judge will rule on the merits of the states' and business groups'

lawsuit against the DOL. No timetable has been given on when the judge might rule on the merits of the lawsuit.

#### WHAT HAPPENS NOW?

For months, employers have been preparing to deal with a higher salary threshold for exemption. Now they're wondering what to do in light of the fact that the rule has been delayed indefinitely. Do they revert back to their previous pay practices only to possibly have to move forward with their compliance plans in a few months if the DOL successfully defends its position?

Or do they move forward with their compliance plans as if the injunction were never issued? These are questions employers will have to address on their own; no federal court ruling can help.

#### THE DEPARTMENT OF LABOR'S STATEMENT

The DOL's website, in announcing the delayed implementation of the rule, says, "Since 1940, the Department's regulations have generally required each of three tests to be met for the FLSA's executive, administrative and professional (EAP) exemption to apply... The Department has always recognized that the salary level test works in tandem with the duties tests to identify bona fide EAP employees. The Department has updated the salary level requirements seven times since 1938. The Department strongly disagrees with the decision by the court, which has the

effect of delaying a fair day's pay for a long day's work for millions of hardworking Americans. The Department's Overtime Final Rule is the result of a comprehensive, inclusive rule-making process, and we remain confident in the legality of all aspects of the rule.

We are currently considering all of our legal options."

#### HUMAN RESOURCES PROFESSIONALS WEIGH IN

The authoritative Human Resources news outlet HR MORNING (www.hrmorning.com) wrote on November 23rd, "If the judge does, in fact, determine that the DOL had the authority to raise the salary threshold as much as it's trying to do, the rule changes could take effect rather quickly after his ruling. As a result, employers must stay ready to comply with the changes. The question now is whether or not the DOL will attempt to defend its position, especially in light of the fact that the Trump administration will take office in less than two months. With as much as Trump and the GOP have talked about rolling back the regulation promulgated by the Obama administration, there's a good chance the Trump administration will decide not to dump federal resources into defending the DOL's position that it had the statutory authority to implement such a high salary threshold. That would be a death blow for the rule. Another possibility: Trump will work with the DOL to issue a smaller increase to the salary threshold. Several of the business groups involved in the lawsuit have said they'd be okay with a more moderate increase to the threshold. But with as much as Trump has indicated he wants to focus on rolling back regulations, it's unlikely he'd take this approach anytime soon."

And of course, no matter how the Texas judge rules, the losing side can appeal. Stay tuned.

Mandy

Mandy Easter, Law Librarian/Consultant

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- www.cityofdyersville.com

#### FY 17 / 18 Budget Work Session Schedule

All Departments must have budgets completed by Friday, January 6, 2017. If you have any other questions, please let Mick know.

January 23 Budget review of

City Administrator Budget Report

Public Safety -

Starting at 6 pm

Police, Fire & Emergency Management

Health & Social Services General Government –

Policy & Administration / Economic Development

January 30

Budget review of

Culture & Recreation -

Library / Park & Recreation

Starting at 6 pm

Public Works

Water, Sewer & Solid Waste

February 6

Council Meeting

February 13

Budget Review of

Water, Sewer & Solid Waste

Revenue

Debt

Starting at 6 pm

unless have a P & Z Meeting

Capital Improvements

Review of Complete Budget

February 20

Council Meeting

Set Date of Public Hearing for March 6, 2017 at 7:05 pm

March 6

Council Meeting

Public Hearing

Resolution to Approve FY18 Budget

Notes from the November 13, 2016 meeting of the Fundraising Committee.

The fundraising committee of the JKPL met at 1:30 pm on Sunday, November 13, 2016. In attendance were chairperson Jolene Pitzenberger-Timp, and members Brenda Ingles, Mary Jane Meade, Lynn Osterhaus and Shirley Vonderhaar.

**Fall / Winter Quilt Raffle:** This annual partnership / fundraiser with the Layette group will run from November 28 to December 18. Mary Jo Budan and members of the group will bring in a selection of baby quilts to be raffled off. Quilts will be displayed in the periodicals room and raffle tickets will be sold with the following prices: 1 for \$2.00, 3 for \$5.00 and 10 for \$10.00

Christmas Cookie Walk: The annual Cookie Walk is scheduled for Saturday, December 3, 2016 from 10 am to 1 pm. Library volunteers and staff are calling Friends, volunteers and past donors and asking them to donate 2 dozen (or more) homemade cookies or other sweet treats. The goal is to have at least 150 dozen donated. Supplies needed for this event are plates (have some left, Lynn will pick up others at Sam's this week), basket Bags (have some, Shirley has ordered more from Oriental Trading), and bows (have some, and Jolene took ribbon to make more). We also need gloves but still have those on hand. Volunteers are needed for 9 am to 3 pm, although we might be finished earlier depending on how busy the event is. Workers are needed for:

- Cut samples and plate before & during event 9 to 2 1 person
- Set up and prep 9 to 10 am − 1 to 2 people
- Fill plates during event 10 to 1, could be shifts 2 people
- Take money during the event 10 to 1, could be shifts 1 person
- O Bag & bow during the event 10 to 1, could be shifts 1 person
- Bagging leftovers for additional sales & gifts, 1 to 3 pm the more the merrier
- General clean up, 1 to 3 pm the more the merrier

Lynn, Mary Jane, and Shirley will work all day, Jolene will work a partial day, and Brenda is excused. The committee welcomes additional volunteers to come and assist as needed, socialize and buy. It was decided to stay with \$5.00 per plate and ask Steve if he had time to make a bigger / fancier poster since this is a fundraiser. In general, the committee would like Steve to make posters for all the library fundraisers, if he has the time.

Soup Supper: The Soup Supper is scheduled for Thursday, January 19, 2017 from 5 to 8 pm. All Board and Committee members are asked to donate one 4 or 5 quart ice cream tub of either chicken noodle or chili for this event. We will ask past donors to this event for donations again. Brenda will ask Fareway to donate rolls and crackers and Shirley will reach out to First Avenue Bakery. (If the Bakery is unable to make the brownies this year, committee members volunteered to bake also.) Shirley will donate butter and we will check with Angela about making her famous punch. We will also provide coffee but not use the big pot as we poured out most of it last year. Shirley will check the supplies to see if we need additional soup bowls and Lynn will pick those up at Sam's this week when she gets the plates for the cookie walk. Lynn will also pick up a box of spoons. Additional supplies are breakfast trays (donated by McDonalds), napkins (donated by banks), cups (donated by Farmer's Shipping or US Feeds), and carry out containers (donated by Payless). It was agreed to stay with \$5.00 per person for first bowl, crackers, bun, and brownie with \$1.00 soup refill. Carry-outs will be available for no extra charge. Committee members will bring in roasters to use the night of the event but we should have all other equipment needed on hand. We will also hold a 50/50 raffle with Jolene being in charge of selling the raffle tickets. It was also noted that the Friends Used Book Sale is currently scheduled to start on the day following the

Soup Supper. If the Friends decide to add Thursday evening hours, the committee thought putting some books from the sale, along with signage, on a table at the front of the room might help draw interest to that event as well.

**Love My Library Fundraiser:** The Love My Library Fundraiser will start on the date of the Soup Supper, January 19, 2017. Staff will be asked to have their "wish lists" of items, with values starting at \$5.00 and increasing, ready to go by January 15 so that the lists and displays can be ready for the 19<sup>th</sup>. The Love My Library Fundraiser will run until February 28.

Coloring Book Sales: The deadline for submissions was today at 4:00 pm. Since the committee met before the end of the deadline they decided they could vet any additional submissions on an as needed basis. The committee reviewed those submitted and decided that all were acceptable as the desire was to have a book that would have something for all ages. The committee also agreed to extend the deadline as there were some submissions that were expected but not yet received. There was some discussion about wanting to intersperse images of local interest / landmarks with other images so the committee is also looking at converting some photos into images that would fit into the coloring book. There was also interest in including a Field of Dreams image in the book so Shirley will contact Denise Stillman to see if this is a possibility. It was agreed to order 500 coloring books and set a price of \$10.00 each. These will be coil bound with perforated pages and a color cover. The committee discussed but did not make a final decision on title or cover art. They would like the title to tie in the tag line of Discover. Connect. Inspire and possibly the word "star" but didn't come up with anything that they were really happy with. Shirley was asked to email the Board and staff to brainstorm ideas for the title and she will reach out to Steve for help on the cover art. For sales, the committee suggested we reach out to retailers in the community to see if they would sell for us.

Mystery Dinner: The Mystery Dinner Theatre is scheduled for Saturday, February 25 at Dyersville Country Club. The committee agreed to follow the same schedule as for 2016 with cocktails at 5:30 and meal at 6:30. Die Laughing will perform "Dinner a la Morte" which was their original Mystery Dinner at the same price as they offered last year. This will be the 30 year anniversary of the first production. J & D Mart will cater and the committee decided to have the same menu with one change. The selected menu for 2017 will be parmesan peppercorn chicken and breaded pork cutlet, parsley red potatoes, green bean almandine, and Caesar salad. We will also ask First Avenue Bakery to provide the dessert. There will be a maximum of 88 tickets sold (11 tables seating 8 each) and we will use the Country Clubs linens and dinnerware. Price again this year will be \$50.00 per seat or \$350 for a table of 8. All sales will be in advance with a tentative deadline of February 14. Again this year there will be a perk for those buying their tickets early. The first 30 tickets sold will include a glass of wine and wine glass. Committee members will donate the wine and the wine glasses will be those left from previous events. The committee would like marketing for this to begin by December 1 so that people can plan ahead and buy tickets for Christmas gifts if they wish. Marketing will include posters (by Steve), all of our "regular" marketing by the library staff, an insert in the January Chamber Newsletter, the bank marque, a radio interview with a character from the play (late January, early February) and in the Church bulletin, if possible. We will also make an advertising insert of some kind that can be placed in the Coloring Books and handed out to people at the library or other locations. Last year for the Chamber insert one side was about the Mystery Dinner while the back side talked about other fundraising events coming up. The committee felt it would be good to do something similar this year.

**Car Clings:** As part of the conversation today about fundraisers, the committee thought the idea of creating and selling a car cling or bumper sticker with "Love My Library" might be successful. They will investigate that idea further.

**Chair-ity Event:** The Chair-ity Fundraiser concluded today at 3:00 pm. There was a great turnout and some last minute bidding. All 17 chairs had bids on them with the Dr. Seuss chair going for \$160.00 with the second bidder offering to match her highest bid if Jolene would paint another chair for her. Total proceeds from the Chair-ity this year was \$797.

The committee did not set a date for the next meeting as most will be gathering at the Cookie Walk. Items that need to be discussed further before the next Board meeting will be addressed via email and a face to face meeting will be scheduled for some time before the January 10, 2017 Board meeting.

#### **Shirley Vonderhaar**

From: Emily Bainter <noreply@lt.silo.lib.ia.us>
Sent: Thursday, December 08, 2016 12:42 PM

To: svonderhaar@dyersville.lib.ia.us

Subject: [LT] [General Talk] Registration Open for Innovative Libraries Online Conference on

January 19



**EBainter** Emily Bainter December 8

Registration is open for the 2017 Innovative Libraries Online Conference (ILOC) on Thursday, January 19. This year's theme is "Lean Mean Library Machine," and offers keynote speakers, concurrent sessions on a variety of topics, an evening session designed for trustees and an exhibit hall—all online. The conference replicates an "in-person" experience without registration fees or travel costs!

The morning keynote speaker, Teresa Hay McMahon, is the Executive Director of the **Iowa Lean Consortium**, a non-profit consortium of businesses, government, education and healthcare working to drive competitive performance improvements in Iowa organizations by expanding Lean culture and sharing lessons learned. Lean organizations eliminate waste in processes through active involvement of all employees engaged in non-stop improvement.

Pat Wagner, the evening keynote speaker, is a trainer, educator, and has been a consultant for 40 years. She is a manager and producer at **Pattern Research**, **Inc.** Pat will speak specifically to the role that Trustees can play in achieving lean, mean library machines.

Presentations throughout the day will showcase the ways Iowa librarians have implemented "lean" approaches to their work. There will also be a lightning round of "hacks" you can easily integrate for quick results. In addition, attendees can visit a virtual exhibit hall to talk with a variety of vendors.

Come and go throughout the day, attending the sessions you're most interested in. The online conference is FREE to attend, register in the CE Catalog.

Bookmark the ILOC 2017 webpage for updates, speaker bios and more: http://www.statelibraryofiowa.org/ld/c-d/continuing-ed/iloc

Attending ILOC 2017 in January? We want to know! Use the hashtag #ILOC2017 and let us know what sessions you're most looking forward to on social media. (And follow us on Facebook and Twitter if you haven't already!)

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