



**JAMES
KENNEDY**
Public Library

320 1st Ave E
Dyersville, Iowa 52040

Phone: 563-875-8912
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Regular Library Board Meeting

September 13, 2016

5:30 pm
Program Room
James Kennedy Public Library

Agenda Topics

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Approve Minutes of Previous Meetings: July 12, 2016 Special meeting, August 9, 2016 Special meeting, and Regular meeting
 - Correspondence & Communication
 - Approve August Librarian's Report
 - Approve Bills:
 - August Claims Report
 - Library Claims for September
 - August & September Credit Card Claims
 - Budget Reports
 - August City Report
 - August Library Report
 - Trust Account Reports
 - August Bank Statement
 - August Balance Report
 - Trust Account Expenditure Report
 - August Donations Form
 - Program Reports
 - August Report on Programs and Attendance
 - September Calendar of events
 - Schedule for upcoming programs
 - Summer Reading Program reports
 - Grant Report
 - Friends of the Library Report
4. Committee Appointments

E-mail: svonderhaar@dyersville.lib.ia.us
Web: www.dyersville.lib.ia.us

Director: Shirley Vonderhaar

Accredited by the State of Iowa, June 2008

5. Schedule for attendance of City Council Meetings
6. Consider approval of Library Holiday Hours for FY17
7. Executive Committee Report
8. Finance Committee Report
9. Fundraising Committee Report
 - Update on projects
10. Furnishings, Art & Facilities Committee Report
 - Update on projects
11. Marketing Committee Report
 - Notes from August 17, 2016 email meeting
12. Personnel Committee Report
13. Policy Committee Report
 - Consider approval of Addendum to City of Dyersville Employee Policy Handbook, Section 10: Holidays
14. Strategic Planning Report
15. Meetings and Training
 - Board training – Open Meetings
 - Upcoming
 - Recently Attended
16. Oral Presentations
17. Adjournment

Date of next regular meeting: Tuesday, October 13, 2015 at 5:30 pm

Hi all:

Here is the information for the September 13, 2016 Library Board meeting. See you all at 5:30!

1. Call to Order
2. Consider Approval of Agenda
3. Consider Agenda Consent Calendar
 - Approve Minutes of Previous Meetings: July 12, 2016 Special meeting, August 9, 2016 Special meeting, and Regular meeting – **A, B & C**
 - Correspondence & Communication – **D (note from Miriam Eick)**
 - Approve August Librarian's Report - **E**
 - Approve Bills:
 - August Claims Report – **F**
 - Library Claims for September – **G (separate document)**
 - August & September Credit Card Claims - **H**
 - Budget Reports
 - August City Report - **I**
 - August Library Report – **J**
 - Trust Account Reports
 - August Bank Statements - **K1 & K2**
 - August Balance Report - **L**
 - Trust Account Expenditure Report - **M**
 - August Donations Form - **N**
 - Program Reports
 - August Report on Programs and Attendance - **O**
 - September Calendar of events – **P (separate document)**
 - Schedule for upcoming programs – **Q**
 - Summer Reading Program reports
 - Teen – **R**
 - Children's - **S**
 - Grant Report – **Received payment from Dyersville Area Community Foundation for Launchpad grant they approved previously.**
 - Friends of the Library Report - **T**
4. Committee Appointments
5. Schedule for attendance of City Council Meetings

6. Consider approval of Library Holiday Hours for FY17 – **I have included in your packet a list of city paid holidays and related library information. The city has 10 paid holidays, some of which fall on the weekends so they close on the Friday / Monday instead. Since we are open on weekends, the Board needs to decide if we also will be closed on the days the city is closing. Library staff receive their paid holiday on the date of the actual holiday (since we are open 7 days a week).**
7. Executive Committee Report
8. Finance Committee Report
9. Fundraising Committee Report
 - Update on projects
10. Furnishings, Art & Facilities Committee Report
 - Update on projects
11. Marketing Committee Report
 - Notes from August 17, 2016 email meeting
12. Personnel Committee Report
13. Policy Committee Report
 - Consider approval of Addendum to City of Dyersville Employee Policy Handbook, Section 10: Holidays – **Revised section 3 to reflect past practice of the library board annually reviewing the holiday schedule and deciding hours.**
14. Strategic Planning Report
15. Meetings and Training
 - Board training – Open Meetings
 - Upcoming – **Town Meetings, ILA, ARSL, Agency**
 - Recently Attended
16. Oral Presentations
17. Adjournment

Date of next regular meeting: Tuesday, October 13, 2015 at 5:30 pm

**James Kennedy Public Library
Board of Trustees
Minutes of the July 12, 2016 Meeting**

The July meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, July 12, 2016 at the James Kennedy Public Library. Present: Angela English, Lynn Osterhaus, Mike Mullis, Patrick Valant, Joe Petsche, Library Director Shirley Vonderhaar, and Assistant Director, Dawn Schrandt. Absent: Barb Heitzman, Jolene Pitzenberger-Timp, Mary Jane Meade, and Steve Werner.

Board President, Lynn Osterhaus, called the meeting to order at 5:35 pm.

Agenda: Angela MOVED "Approval of the Agenda as posted which motion was seconded by Mike and CARRIED. Ayes: English, Osterhaus, Mullis, Valant and Petsche. Nays none. Absent: Heitzman, Pitzenberger-Timp, Meade and Werner.

Orientation of New Trustees: Orientation was provided to the new trustees, Mike Mullis, Patrick Valant and Joe Petsche.

Angela MOVED **to adjourn** and was seconded by Joe and CARRIED at 6:47 pm

Lynn Osterhaus, Acting Secretary

**James Kennedy Public Library
Board of Trustees
Minutes of the August 9, 2016, Special Meeting**

A special meeting of the Board of Trustees of the James Kennedy Public Library for the purpose of electing officers was held on Tuesday, August 9, 2016, in the program room. Present: Steven Werner, Angela English, Patrick Valant, Mike Mullis, Mary Jane Meade, Lynn Osterhaus, Joe Petsche, and Assistant Director Dawn Schrandt. Absent: Barb Heitzman, Jolene Pitzenberger-Timp and Director Shirley Vonderhaar. Also present was Mark Wagner as the library liaison for the City Council.

Board President Lynn Osterhaus called the meeting to order at 5:35 pm.

Agenda: Angela MOVED "Approval of the Agenda as posted which motion was seconded by Steve and CARRIED. Ayes: Werner, English, Valant, Mullis, Petsche, Osterhaus, Meade. Nays: none. Absent: Heitzman and Pitzenberger-Timp.

Election of Officers: The following were nominated for office:
President: Angela English
Vice-President- Steve Werner
Secretary- Mary Jane Meade

Lynn MOVED "that nominations be closed and that the nominees be elected by acclamation" which was seconded by Pat and CARRIED. Ayes: Werner, English, Valant, Mullis, Petsche, Osterhaus, Meade. Nays: none. Absent: Heitzman and Pitzenberger-Timp

Pat MOVED to adjourn and was seconded by Mike and CARRIED at 5:40 pm.

Mary Jane Meade, Secretary

**James Kennedy Public Library
Board of Trustees
Minutes of the August 9, 2016 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, August 9, 2016, in the program room. Present: Lynn Osterhaus, Steve Werner, Mary Jane Meade, Pat Valant, Mike Mullis, Joe Petsche and Angela English, Library Director Shirley Vonderhaar, and Assistant Director Dawn Schrandt. Absent: Barb Heitzman and Jolene Pitzenberger-Timp. Also present was Mark Wagner as the library liaison for the City Council.

1. Board President, Angela English, called the meeting to order at 5:40 pm.
2. Agenda: Pat MOVED "approval of the Agenda," which motion was seconded by Steve and CARRIED. Ayes: Osterhaus, English, Werner, Valant, Mullis, Petsche and Meade. Nays: None. Absent: Heitzman and Pitzenberger-Timp.

3. Agenda Consent Calendar

- Correspondence & Communication - None
- FY16 Information and reports:
 - Minutes of Previous Meeting: June 14, 2016
 - June Librarian's Report
 - Bills:
 - June Bills submitted/ pd by city 6/24/16
 - Library Claims for June
 - Final June Credit Card Claims
 - Budget Reports
 - June City Report
 - June Library Report
 - Trust Account Reports
 - June Bank Statement
 - June Balance Report
 - Trust Account Expenditure Report
 - June Donations Form
 - Family Get-Away Fundraiser- \$385.00
 - TACKL (DTFN Fundraiser)- \$73.65
 - Summer Reading Program
 - Bob's Complete Maintenance- \$15.00
 - American Trust & Savings Bank- \$50.00
 - Program Reports
 - Quarterly Contract Use Reports

FY 17 Information & Reports

- July Librarian's Report
- Bills
 - July Claims Report
 - Library Claims for July
 - Library Claims for August

- Dawn shared new shelving option for DVDs. Will order from DEMCO so the invoice will be included in the September or October bills.
 - July/August Credit Card Claims
 - Budget Reports
 - July City Reports
 - July Library Report
 - Trust Account Reports
 - July Bank Statements
 - July Balance Report
 - Trust Account Expenditure Report
 - July Donations Form
 - Jane Menke- \$50.00
 - Blake Williams Chiropractor- \$525.00
 - Lion's Club- \$300.00
 - Friends of the Library- \$30.00
 - TACKL- \$114.50
 - Summer Reading Program
 - Anonymous- \$9.00
 - Friends of the Library- \$250.00
 - Program Reports
 - July Report on Programs and Attendance
 - August Calendar of Events
 - Schedule for upcoming programs
 - Grant Report – Nothing to report
4. Friends of Library Report: The bus trip fundraiser to Circa 21 in October has three seats still available.
 5. Library Holiday Hours: Shirley requested to wait until she receives confirmation from the city offices regarding the official city holidays for Christmas and New Year before making decision.
 6. Executive Committee Report: No report.
 7. Finance Committee Report: No report.
 8. Fundraising Committee Report: New Fall Beer Fest fundraiser was cancelled due to Brew & Brew possible change of ownership.
 9. Furnishings, Art & Facilities Report: Chairs should arrive soon from IPI. New countertops installed in public restrooms and circulation desk and the wood on the circulation desk is in progress. Committee will look at replacing countertops in other work areas and windows as the laminate adhesive is not holding up.
 10. Marketing Committee: No report.
 11. Personnel Committee Report:
 - Several applicants for open Senior Services Librarian position. Hope to have new hire in place by September 1.
 - Motion from the Committee “to approve the revised JKPL employee pay rates and ranges to reflect FY17 COLA” which doesn't require a second and CARRIED. Ayes: Osterhaus, English,

Werner, Valant, Mullis, Petsche and Meade. Nays: None. Absent: Heitzman and Pitzenberger-Timp.

12. Policy Committee Report: The Trustee Job Description was updated to reflect meeting time of second Tuesday of each month at 5:30 pm.
 - Motion from the committee “to approve the revised Trustee Job Description” which doesn’t require a second and CARRIED. Ayes: Osterhaus, English, Werner, Valant, Mullis, Petsche and Meade. Nays: None. Absent: Heitzman and Pitzenberger-Timp.
13. Strategic Planning Report
14. Meetings and Training
 - Town Meetings to be held in Coralville and Waterloo in September.
 - ARSL to be held in Fargo, ND, October 27-29.
 - ILA to be held in Dubuque October 12-14.
 - Public Libraries of Dubuque County 28E Agency meeting coming up in September.
15. Oral Presentations
16. Steve’s motion to ADJOURN was seconded by Mary Jane and CARRIED at 6:47 pm.

Mary Jane Meade, Secretary

August 18, 2016

Dear James Kennedy Public Library Director and Board Members:

On May 9, 2016, Shirley gave me the 110 - page report of library cards to be renewed. I went into Shirley's office and asked if it was not time to renew expired library cards. I marched out of her office like a Texas Troubadour not knowing if the time was right or not. Shirley documents these huge projects on her computer so we do not pull library cards too often. I went about my day's work, and before much time elapsed, Shirley gave me a 110-page report of expired library cards dated May 9, 2016.

I would like to share how I go about this project because one of you might have to come in and do this project for the library when I retire. I put the list in a three-ring binder to make it easier to handle. I go through every page highlighting all the dead beats (a credit union term for charged-off accounts). Due to my longevity and because I am the overdue caller, I recognize their names in a heartbeat. Our records indicate we have 93 patrons with outstanding overdue books. It takes about two days to pull the cards from our files and put them in drawers so I can take them to my desk to call the patrons. I group the families together with a paper clip so that only one phone call per household. This can be tricky because we have households with many names.

Since this is the third time I have pulled library cards, I developed some techniques that helped speed up the process. I went through the file drawers and picked out all the retirees and those I knew who would be home, and called them first. Whenever I placed a call, I dated my work sheet, and I put a big R next to the names of those who renewed their card. If they said, "Pull my card," I used a green marker to highlight their name.

The staff is on high alert during card renewal time to pass along any messages to me regarding library card renewals. I am interjecting a word of utmost praise for the staff because they never failed to tell me about a card renewal. They did a fantastic job, so I passed a word of affirmation to them via email.

There was a new angle to pay attention to this year, which was not to pull a card without talking to the patron because they might want to use their card for e-books. I never encountered a distraught patron.

The primary reason people withdrew their card was they moved out of the area. I used the process to market our library, and many stayed aboard the Goodship Lollipop when I told them about our programs, books, magazines, large print books, movies and ...all of these services were free.

I need to pay better attention to the obituaries as I missed four who had died and I tried to call them. Death detail needs a sprucing up. This is a play on words because when someone dies, I put a piece of blue spruce in the coffin as a symbol of hope and everlasting life.

I made calls to 1768 patrons renewing 1142 patrons and pulling 625. When you do the math, we pulled about 28 percent. This project allows us to correct our errors, and make changes to addresses and phone numbers. It is worth every hour I spend renewing library cards.

I hope my report shows improvement since I took a writing class at the library. Miriam

JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT
 Librarian's report to the Board of Trustees for the month August 2016

E

Additions:
 Items purchased: 264 Items donated: 54 Year to date: 523
 Items donated previous YTD: 100 Items donated YTD: 180
 Items withdrawn: Books: 339 DVD: 9 SCD: 29 Games: 1
 Year to date: Books: 348 DVD: 14 SCD: 32 Games: 1
 New Library Cards Issued City: 19 Contractual: 16 Total: 35 YTD: 71
 Computer use: 833 hours YTD: 1,744 hours Previous YTD: 1,309 hours
 Meeting Room Use: 153 Library Use: 33 Community Use: 120 YTD: 309 Previous YTD: 289
 Programs Held: 37 Attendance: 456 people Library Visits: 6,923 YTD: 15,167 Prev. YTD: 15,205

Circulation:
 Number of Items Loaned 12,953 Year to Date: 26,559
 Previous Year Circ. 12,351 Previous YTD: 26,609
 Difference (numerical): 602 Difference (numerical): -50
 Difference (percentage): 4.87% Difference (percentage): -0.19%

General Fund Receipts:	Current	Year to Date	Budgeted
Copier & Misc:	45.10	141.15	1,000.00
Computer Printing:	104.20	260.05	1,250.00
Reader/printer:	0.00	0.00	25.00
Fax:	77.00	208.80	1000.00
Computer Use	21.00	39.00	300.00
Holds & Scans	11.00	24.00	25.00
Lost Books and Materials	127.05	245.28	1,000.00
Memberships	0.00	240.00	500.00
Agency Contract fees:	0.00	0.00	5,000.00
Iowa Direct State Aid, Enrich Iowa and Infrastructure Fund	0.00	0.00	15,600.00
Misc: book covers	2.50	2.75	300.00
Total:	387.85	1161.03	26,000.00

Trust Account Receipts:	Current	Year to Date
CB Donations:	21.95	40.82
Memorials:	0.00	30.00
Halbach Books:	80.00	100.00
Adopt a book donations:	50.00	50.00
Friends donation:	33.25	102.50
Other: TACKL – DTFN fundraiser	40.50	155.00
Other: Friends – Adult SRP & culled books	250.00	1125.00
Other: DACF Grant – tablets	750.00	1009.00
Total:	1225.70	2612.32

SUMMARY OF ADDITIONS:

	LP	Adult Fiction	Adult Non-fiction	Young Adult Fiction	Juven Fic	Juven Non-fiction	E book	A & YA Audio	Juv. Audio	A& YA Vid	Juv. Vid	CDs, Games Misc.	TOTAL
Curr. Month	18	100	32	9	79	8	0	19	5	40	7	1	318
2015 Month	13	100	49	23	13	2	0	19	3	54	40	7	323
Curr. YTD	29	186	67	11	90	9	0	27	5	77	20	2	523
Prev. YTD	44	184	66	35	42	12	0	25	4	103	52	40	607

SUMMARY OF CIRCULATION:

	LP	Adult Fiction & NF	YA Fiction & NF	Juven. Fiction & NF	eBks	Mags.	Zinio eMags	Total Print Items	down load audio	Adult and YA Audio	Juven. Audio & Kits	Adult & YA V/DVD	Juven. video & DVD	Cds Games etc.	Grand Total
Curr. Month	871	2914	516	3785	219	301	20	8626	54	350	60	2019	1226	618	12953
2015 month	924	2723	722	2848	133	325	0	7675	92	454	51	2188	1355	536	12351
Difference	-53	191	-206	937	86	-24	20	951	-38	-104	9	-169	-129	82	602
Current YTD	1526	5681	1444	7936	428	691	26	17732	153	686	141	4170	2500	1177	26559
Prev. YTD	1837	6318	1668	6540	251	710	9	17333	160	815	77	4381	2750	1093	26609
Difference	-311	-637	-224	1396	177	-19	17	399	-7	-129	64	-211	-250	84	-50
Diff. %	-16.9%	-10.1%	-13.4%	21.3%	70.5%	-2.7%	189%	2.3%	-4.4%	-15.8%	83.1%	-4.8%	-9.1%	7.7%	-0.2%

Freegal (Music Downloads): August: 94 Total FY= 173 Bridges Streaming Video August: 0 FY=2

F

**James Kennedy Public Library
August 2016 Claims Report**

Utilities and Contractual

Check issued to:	Purpose	Amount
Tim Singsank	Custodial Services	600.00
Black Hills	Gas / Heat	0.00
Alliant Energy	Electricity	1803.96
Mediacom	Internet & Phone	172.96
Total		\$2576.92

Miscellaneous Bills

Check issued to:	Purpose	Amount
Pitney Bowes	Postage - shipping	230.61
City Laundry	Floor mats	17.94
Total		\$248.55

August 2016 Budget	
July approved claims by JKPL executive committee (paid 8/1)	1966.96
August claims approved	10003.74
Utility and Contractual from Bills above	2576.92
Miscellaneous Bills from above	248.55
Total wages and benefits	18569.87
Total August 2016 expenses	\$33366.04

- **Should match with City Expenditure Report, not including Trust Account Expenditures.**

H

Credit Card Claims for August & September 2016

Date	Vendor	Items	Amount
8/23/16	Mediacom	Phone & Internet	180.00
8/19/16	USPS	Postage for packages	95.79
8/31/16	ARSL	Conference registration	278.85

CITY OF DYERSVILLE
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2016

I

1-GENERAL FUND
BRARY

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
1-5-410-4-60100 SALARIES	203,710.00	15,867.56	35,892.64	167,817.36	17.62
1-5-410-4-61100 FICA	13,630.00	961.78	2,181.30	11,448.70	16.00
1-5-410-4-61200 MEDICARE	2,954.00	224.92	510.17	2,443.83	17.27
1-5-410-4-61300 IPERS	18,191.00	1,417.01	3,205.29	14,985.71	17.62
1-5-410-4-61500 GROUP INSURANCE	8,400.00	98.60	1,687.73	6,712.27	20.09
1-5-410-4-61700 SUI	1,933.00	0.00	48.41	1,884.59	2.50
1-5-410-4-62100 DUES	900.00	150.00	150.00	750.00	16.67
1-5-410-4-62300 MEETINGS/TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
1-5-410-4-63710 ELECTRICITY	14,000.00	1,803.96	2,972.13	11,027.87	21.23
1-5-410-4-63711 GAS HEAT	2,000.00	0.00	35.41	1,964.59	1.77
1-5-410-4-63730 TELEPHONE	2,200.00	172.96	172.96	2,027.04	7.86
1-5-410-4-63750 MAINTENANCE	5,000.00	1,021.93	1,021.93	3,978.07	20.44
1-5-410-4-64080 INSURANCE PREMIUM	5,000.00	0.00	0.00	5,000.00	0.00
1-5-410-4-64110 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
1-5-410-4-64200 ELECTIONS	0.00	0.00	0.00	0.00	0.00
1-5-410-4-64316 CONTRACTS	0.00	284.61	284.61	284.61	0.00
1-5-410-4-64322 CONTRACTED SERVICES	11,200.00	600.00	900.00	10,300.00	8.04
1-5-410-4-65060 OFFICE SUPPLIES	19,100.00	1,136.48	1,603.09	17,496.91	8.39
1-5-410-4-67210 FURNITURE/FIXTURES	1,000.00	0.00	0.00	1,000.00	0.00
1-5-410-4-67274 CAPITAL IMPROVEMENTS/E	18,553.00	800.00	780.40	17,772.60	4.21
1-5-410-4-67701 BOOKS/FILMS/RECORDS/SU	50,890.00	8,795.23	8,795.23	42,094.77	17.28
TOTAL LIBRARY	381,161.00	33,335.04	60,241.30	320,919.70	15.80
TOTAL EXPENDITURES	381,161.00	33,335.04	60,241.30	320,919.70	15.80

↑
FY16
Budget

James Kennedy Public Library FY16 Operating Budget							
	FY17	FY16 Expense	August 2016	Total FY16	Budget	Amount	Over/Under
	Approved	thru Aug 2016	expenses		Projection	Over/Under	Budget
ESTIMATED REVENUES:							
Dubuque County Library Agency	5,000.00	0.00	0.00	5,845.23	thru July		
Fees from copier, R/P, etc.	5,400.00	1,125.13	369.59	5,071.97	2016		
Open Access	13,000.00	0.00	0.00	12,598.40			
Access Plus / ILL	800.00	0.00	0.00	818.10			
Direct State Aid	1,800.00	0.00	0.00	1,816.01			
TOTAL:	26,000.00	1,125.13	369.59	26,149.71			
		1,125.13		26,149.71			
ESTIMATED EXPENDITURES:							
PERSONAL SERVICES		Spent to date		Spent to date			
Wages	207,896.00	34,714.01	15,042.70	195,731.38	36,871.47	-979	0.97
FICA	12,890.00	2,139.84	926.42	11,983.27	2,301.75	-120	0.95
Medicare	3,015.00	500.47	216.69	2,802.59	538.40	-28	0.95
IPERS	18,565.00	3,099.97	1,343.32	17,478.89	3,292.60	-87	0.97
SUI	1,964.00	45.88	0.00	153.12	588.48	-540	0.08
Group Insurance	19,800.00	1,445.87	752.46	10,549.19	2,713.78	-1,026	0.62
Meetings and training	2,500.00	0.00	0.00	936.90	Zero	0	Nothing
Dues and memberships	900.00	0.00	0.00	747.00	Zero	0	Nothing
TOTAL:	267,530.00	41,946.04	18,281.59	240,382.34	46,683.23	-3,008	0.94
		41,946.04		240,382.34			
CONTRACTUAL SERVICES:							
Utilities (telephone)	2,100.00	173.24	173.24	2,091.86	173.91	-1	0.99
Electricity	14,500.00	1,569.15	1,569.15	12,764.88	1,782.44	1,190	1.67
Gas / Heat	2,200.00	79.22	38.76	1,608.40	108.36	-73	0.33
Insurance (bldg)	5,600.00	0.00	0.00	6,772.00	Zero	0	Nothing
Legal Fees	0.00	0.00	0.00	0.00	Zero	0	Nothing
Custodial services	8,000.00	1,166.00	600.00	8,096.00	1,152.17	-252	0.78
Window cleaning	200.00	0.00	0.00	200.00	Zero	0	Nothing
Service / Maintenance Contracts	5,000.00	230.39	70.96	5,045.88	228.30	56	1.25
TOTAL:	37,600.00	3,218.00	2,452.11	36,579.02	3,307.82	1,057	1.32
		3,218.00		36,579.02			
SUPPLIES:							
General library supplies	10,000.00	616.60	400.14	10,533.50	585.37	1,008	2.72
Program fees & supplies	2,500.00	127.11	127.11	3,611.93	87.98	-78	0.11
Marketing & advertising	1,000.00	363.99	363.99	1,458.28	249.60	-250	0.00
Maintenance and Repairs	5,000.00	280.00	280.00	12,160.76	115.12	907	8.88
TOTAL	18,500.00	1,387.70	1,171.24	27,764.47	924.65	1,700	2.84
		1,387.70		27,764.47			
BOOKS AND MATERIALS							
Adult fiction	8,500.00	945.34	945.34	9,544.55	841.88	104	1.12
Adult nonfiction	6,000.00	111.88	111.88	6,566.47	102.23	143	2.40
Young adult fiction	2,000.00	-46.24	-46.24	2,773.13	-33.35	57	-0.72
Juvenile fiction	7,500.00	158.31	158.31	6,856.37	173.17	211	2.22
Juvenile nonfiction	3,600.00	0.00	0.00	4,214.07	Zero	0	Nothing
Large Print	4,000.00	214.25	214.25	3,814.79	224.65	114	1.51
Electronic media (ebooks, etc.)	4,500.00	2,215.22	1,550.00	4,522.04	2,204.42	-1,539	0.30
Reference & electronic databases	3,500.00	1,072.90	1,072.90	6,038.66	621.85	4,088	7.57
Periodicals and newspapers	4,000.00	465.85	465.85	4,044.75	460.70	-252	0.45
Audiobooks (CD, playaway)	4,000.00	519.86	519.86	3,756.45	553.57	-6	0.99
Software & Gaming	2,000.00	101.20	101.20	998.75	202.65	-177	0.13
DVDs	7,000.00	897.55	897.55	7,345.78	855.30	-156	0.82
TOTAL:	58,000.00	6,656.12	5,990.90	60,475.81	6,383.63	2,412	1.38
		6,656.12		60,475.81			
TOTAL EXPENDITURES:	381,630.00	53,207.86	27,895.84	365,201.64	55,601.38	3,860	1.07
TOTAL REVENUES:	26,000.00	1,125.13	369.59	26,149.71	1,118.69	42	1.04
ACTUAL ASKING	355,630.00	52,082.73	27,526.25	339,051.93	54,629.33	3,671	1.07
Capital Improvement	0.00	4116.92	4,116.92	12,269.65			
Total all expenditures	381,630.00	57,324.78	32,012.76	377,471.29			



P.O. Box 938 • Dubuque, IA 52004-0938
563.582.1841 • www.americantrust.com

Statement of Account

K-1

Last statement: July 31, 2016
This statement: August 31, 2016
Total days in statement period: 31

005951-435-6 Page 1 of 1

Direct inquiries to:
Customer Service Department
563-589-0800

CITY OF DYERSVILLE
JAMES KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203

American Trust And Savings Bank
PO Box 938
Dubuque Iowa 52004-0938

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MORE INFORMATION.

Summary of Account Balance

Account	Number	Ending Balance
Money Market Account	005951-435-6	\$40,129.60

Money Market Account

Account number
005951-435-6

Beginning balance	\$40,115.97		
Low balance	\$40,115.97		
Avg collected balance	\$40,115		
Interest paid year to date	\$89.54		
Total additions	\$13.63	Total subtractions	\$-0.00

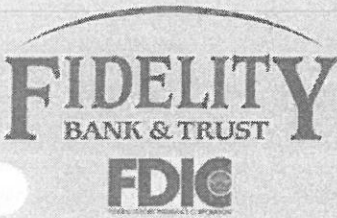
Effective dates	Interest Rate
07-31-16	0.400%

Date	Description	Additions	Subtractions
08-31	#Interest	13.63	

Daily balances

Date	Amount	Date	Amount	Date	Amount
07-31	40,115.97	08-31	40,129.60		





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Anamosa 319-462-6031	Dubuque Cedar Cross 563-556-7700	East Dubuque, IL 815-747-3173	La Motte 563-773-2255	Monticello 319-465-7010	Platteville, WI 608-348-5501
Bellevue 563-872-5515	Dubuque Asbury 563-557-2300	Epworth 563-876-9090	Luxemburg 563-853-2245	Oelwein 319-283-2524	Postville 563-864-7615
Cascade 563-852-3245	Dyersville 563-875-7157	Guttenberg 563-252-1493	Maquoketa 563-652-6660	Peosta 563-556-3002	Worthington 563-855-2415

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CITY OF DYERSVILLE
J KENNEDY PUBLIC LIBRARY TRUST
340 1ST AVE E
DYERSVILLE IA 52040-1203



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PERSONAL INFORMATION AT WWW.BANKFIDELITY.COM OR WE WILL
MAIL YOU A FREE COPY IF YOU CALL US AT 800-403-8333

PRIMARY ACCT: 01 617571 STATEMENT PERIOD: 08/01/2016 - 08/31/2016
=====

MONEY MARKET ACCOUNT 617571

-- DEPOSITS AND MISCELLANEOUS TRANSACTIONS --

DEPOSIT		83.55+	08/10
WEB TRANSFER DEBIT	474.78-		08/17
INTERNET BANKING TRANSFER FROM *571 TO *358 ON 08/17 AT 09:25			
DEPOSIT		825.21+	08/19
DEPOSIT		316.94+	08/31
INTEREST PAID		.22+	08/31
YEAR-TO-DATE INTEREST PAID		4.42	
AVERAGE COLLECTED BALANCE		5,221.43	

-- CHECKS --

NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE NUMBER.....AMOUNT...DATE

-- BALANCE INFORMATION --

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
07/31 5,110.50	08/17 4,719.27	08/31 5,861.64
08/10 5,194.05	08/19 5,544.48	

SUMMARY:

ACCOUNT	PREVIOUS	TOTAL	TOTAL	SERVICE	ENDING
.....NUMBER.....	..BALANCE..DEBITS.....CREDITS.....	..CHARGES..	..BALANCE..
DDA	617571	5,110.50	1 474.78 4 1,225.92	.00	5,861.64

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TRUST ACCOUNT REPORT for August 2016

American Bank & Trust - balance on hand July 1, 2016				\$ 40,102.34
July 31, 2016 interest	\$13.63			\$ 40,115.97
August 31, 2016 interest	\$13.63			\$ 40,129.60
				K-1
Balances July 31, 2016			\$25,000.00	\$5,110.50
Deposits				
August 10, 2016				
History Book	\$60.00			
Conscience box donations	\$7.30			
Friends booksale / donation	<u>\$16.25</u>	<u>\$83.55</u>		
August 19, 2016				
History Books	\$20.00			
DACF grant for tablets	\$750.00			
TACKL - DTFN fundraiser	\$40.50			
Conscience box donations	\$3.71			
Friends booksale / donation	<u>\$11.00</u>	<u>\$825.21</u>		
August 31, 2016				
Frends - adult summer reading program	\$200.00			
Friends - purchase of culled books	\$50.00			
Adopt-a-book	\$50.00			
Conscience box donations	\$10.94			
Friends booksale / donation	<u>\$6.00</u>	<u>\$316.94</u>		
August 31, 2016				
Interest	<u>\$0.22</u>	<u>\$0.22</u>		<u>\$1,225.92</u>
Debits				
Misc. Children's SRP & finale supplies	\$418.14			
Legos (DuTrac)	\$39.85			
Adopt-a-book	<u>\$16.79</u>		\$474.78	\$474.78
Balances August 31, 2016			<u>\$24,525.22</u>	<u>\$5,861.64</u>
				K-2

FIDELITY TRUST ACCOUNT INCOME / EXPENDITURE REPORT FY16 (July 1, 2016 - June 30, 2017)

M

		in account	New Deposits				
Amount left at American Trust		\$3,723.70					
INCOME: (as of July 1, 2016)					EXPENDITURES:		REMAINING:
DONATIONS:							DONATIONS:
Previous Fundraisers		\$2,006.98					
Previous fundraisers - Total Remaining							\$2,006.98
Love My Library Fundraiser		\$1,758.33					
				Aug-16 Legos	\$39.85		
Love My Library - Total remaining							\$1,718.48
Raffles		\$1,329.11					
Raffles - Total Remaining							\$1,329.11
Donations							
Williams Chiropracti	Jul-16		\$525.00	Aug-16 C-SRP exp.	\$159.14		\$498.66
Miscellaneous Donations Total Remaining							\$1,725.41
Lion's Club - LP	Previous	\$0.00					\$300.00
Conscience Box	Previous	\$1,063.82					
	Aug-16		\$21.95				
Conscience Box - Total							\$1,104.64
History Book	Previous	\$874.74					
	Aug-16		\$80.00				
History Book Total							\$974.74
Genealogy Donation	Previous	\$83.86					\$83.86
Meeting Room Donatic	Previous	\$266.79					
Meeting Room Donations - Total							\$266.79
Adopt-a-book donation	Previous	\$258.89					
				Aug-16 books	\$16.79		
Adopt-a-book totals							\$242.10
Friends - bksale	Previous	\$274.90					
	Aug-16		\$33.25				
Friends booksale - total							\$377.40
Friends adult SRP	Aug-16		\$200.00				
Friends culled books	Aug-16		\$50.00				\$250.00
Summer Reading Program		\$0.00					
	Jul-16		\$259.00				
				Aug-16 SRP expenses	\$259.00		
SRP total							\$0.00
TACKL	Previous	\$812.65					
	Aug-16		\$40.50				
TACKL - total							\$927.15
Bequests & Specified donations total							\$28,502.31
Memorials or In Honor of							
Memorials or "In Honor Of" - Total Remaining							\$175.00
Lisa Gaylor - Large Print			\$50.00				\$50.00
GRANTS:							GRANTS:
1000 Books (DRA & Friends)		\$2,259.62					\$2,259.62
Launchpads							
Friends Match (DACF)		-\$750.00					
DACF grant			\$750.00				
Launchpads Grant / Match totals							\$0.00
INTEREST DEPOSITS							
remaining from previous years		\$3,691.58					
Interest brought forward and FY to date							
	Aug-16		\$0.22				
Interest - total							\$3,691.76
American Trust transfer		-\$33,500.00					
TOTAL DEPOSITS			\$2,612.72	EXPENDITURES:		\$474.78	Balance \$5,861.64

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Memorials and Donations August 2016

From: **Dyersville Area Community Foundation**
Donation: \$750.00
Fund: Library Trust Account
Restrictions: Grant for Launchpad Tablets

From: **Friends of the James Kennedy Public Library**
Donation: \$200.00
Fund: Library Trust Account
Restrictions: Support for Adult Summer Reading Program

From: **Friends of the James Kennedy Public Library**
Donation: \$50.00
Fund: Library Trust Account
Restrictions: Contribution for culled / weeded materials

From: **Miriam & Robert Eick & Diana Schmitt**
Donation: \$50.00
Fund: Library Trust Account
Restrictions: In honor of Lisa Gaylor; for Large Print materials

From: **TACKL**
Donation: \$40.50
Fund: Library Trust Account
Restrictions: DTFN Fundraiser for YA services

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James Kennedy Public Library Monthly Program Report
Report for the Month of August 2016

Story Time Sessions: No sessions in August

Wee Read Sessions: No sessions in August

Out-Reads (Monthly Story Times to Daycares): Not held May - September

Branching Out (Wednesdays at 11:00 am)

August 3, 17, 23, & 31, 2016 (not held August 10)

Time for preparation & performance – 6.75 hrs (pd) 1.25 hrs (vol)

Supplies: Posters & library information; Materials to check out

Total attendance - 82

Program at Ellen Kennedy Center (First Friday of each month) – *Branson (DVD & discussion)*

August 12, 2016

Time for preparation & performance – 1.5 hrs (pd)

Supplies: DVD and discussion

Total attendance - 12

Program at Ellen Kennedy Center (Quarterly) – Book Talks

August 12, 2016

Time for preparation & performance – 1.5 hrs (pd)

Supplies: None

Total attendance - 12

Program at Oakcrest Manor (Third Thursday of each month) – *Timeless Trivia: Lives & Legends of the Old West*

August 24, 2016

Time for preparation & performance – 1.5 hrs (pd)

Supplies: DVD presentation & discussion, handouts

Total attendance - 11

Sit 'n' Stitch (Wednesdays of each month)

August 3, 10, 17, 24, & 31, 2016

Time for preparation & performance – 1.25 hrs (pd) 10 hrs (vol)

Supplies: Refreshments provided by participants

Total attendance – 57

Books for Lunch Book Club (First Monday of each month) – *Kitchens of the Midwest*

August 1, 2016

Time for preparation & performance – .5 hrs (pd) 1 hr (vol)

Supplies: Posters, PSA, beverages & paper products
Refreshments provided by participants or the Friends

Total attendance – 7

A Novel Approach to Faith Book Club

August 9, 2016

Time for preparation & performance – 2.5 hr (pd)

Supplies: Posters, PSA, beverages & paper products
Refreshments provided by participants or the Friends

Total attendance – 9

Dungeons & Dragons Club (1st Monday of each Month)

August 1, 2016

Time for preparation & performance – 3 hrs (pd)

Supplies: Snacks & beverages

Total attendance – 6

JKPL Memoir Project (1st Thursday of each Month) Not meeting in the summer

Open Mic Night @ Brew & Brew (1st Friday of each month)

August 5, 2016

Time for preparation & performance – 3 (pd) 1.25 hrs (vol)

Supplies: Posters, PSA
Speaker & microphone borrowed from WD; 5 performers

Total attendance – 20

Game Night (4th Friday of each Month)

August 26, 2016

Time for preparation & performance – 3.5 hrs (pd)

Supplies: Snacks & beverages

Total attendance – 12

Building Creative one Block at a Time (LEGO® program) (monthly, date and time varies)	
August 13, 2016	Total attendance – 21
Time for preparation & performance – 3 hrs (pd)	
Supplies: Posters, PSA, Refreshments, sponsored by DuTrac	
Coloring for Adults (monthly, date and time varies)	
August 18, 2016	Total attendance – 6
Time for preparation & performance – .5 hr (pd)	
Supplies: Posters, PSA, Refreshments, Coloring sheets & pencils	
Get Puzzled @ Your Library	
August 1 - 31, 2016	Total attendance – 33
Time for preparation & performance – 1 hrs (pd)	
Supplies: Posters, PSA, \$15.00 for puzzle	
Movies @ Your Library – showing of <i>Herbie Fully Loaded</i>	
August 6, 2016	Total attendance – 3
Time for preparation & performance – 3.5 hrs	
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	
Movies @ Your Library – showing of <i>We are Marshall</i>	
August 11, 2016	Total attendance – 7
Time for preparation & performance – 3 hrs (pd)	
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	
Movies @ Your Library – showing of <i>Angels in the Outfield</i>	
August 20, 2016	Total attendance – 7
Time for preparation & performance – 3 hrs (pd)	
Supplies: Posters, PSA, Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	
Movies @ Your Library – showing of <i>Allegiant</i>	
August 22, 2016	Total attendance – 0
Movies @ Your Library – showing of <i>Cars 2</i>	
August 27, 2016	Total attendance – 8
Time for preparation & performance – 2.5 hr	
Supplies: Posters, PSA, Granola bars; Pop, bags, napkins, etc. from GF	
Life Hacks (Adult SRP program)	
August 6, 2016	Total attendance – 7
Time for preparation & performance – 1.75 hrs	
Supplies: Posters & PSA, Refreshments	
Kid Project Visit (movie)	
August 9, 2016	Total attendance – 29
Time for preparation & performance – 1.5 hrs	
Supplies: Popcorn provided by Farmer's Shipping; Pop, bags, napkins, etc. from GF	
Death Gets a Red Card (Teen SRP Program)	
August 13, 2016	Total attendance – 0
Cancelled due to low registration	
Exercise Your Mind: Mini-book Club (Adult SRP Program)	
August 16, 2016	Total attendance – 5
Time for preparation & performance – 2 hrs	
Supplies: Posters, PSA, Refreshments	
<i>The Legacy of Laura Ingalls Wilder</i> DVD and discussion	
August 19, 2016	Total attendance – 8
Time for preparation & performance – 1.5 hrs	
Supplies: Posters, PSA, refreshments	

Tentative schedule of JKPL events – October and beyond

Saturday, October 1 - Monday, October 31: Get Puzzled @ Your Library. Do you enjoy relaxing while putting together a jigsaw puzzle? Would you like to get out of the house and share the fun (and frustration) with someone else? Stop in the library this month to help us put together a new jigsaw puzzle. This month we will be putting together the Halloween themed puzzle *Friends on Halloween*. The puzzle will be located on the table under the skylight and everyone is welcome to add a piece or two or more! To add to the fun, everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle!

Saturday, October 1: Barn Quilts with Danny Steiber @ 11:00 am. Danny will present a slide show with 348 photos of barn quilts that are located in Black Hawk, Bremer, Butler, Grundy, and Wright Counties and throughout the city of Kalona. The presentation will include history on the Underground Railroad movement throughout Iowa and how some of the quilt patterns contained messages for slaves. All ages welcome.

Saturday, October 1: Family Movies @ Your Library presents "Ratchet & Clank" @ 2:00 pm. Based on the popular video game franchise, Ratchet & Clank follows two unlikely heroes as they struggle to stop a vile alien from destroying every planet in the Solana Galaxy. Rated PG. (95 min.)

Monday, October 3: Books for Lunch Book Discussion @ 12:00 noon. This group gathers on the first Monday of each month. This month the group will discuss the book "Mrs. Lincoln's Dressmaker" by Jennifer Chiaverini. Bring your lunch, if you wish. Dessert and beverages are provided by the participants or the Friends of the Library. New members are welcome to join at any time! Copies of the book are available to borrow from the library.

Monday, October 3: Dungeons and Dragons Players Club @ 6:00 pm. Join us for this monthly gaming event for D and D players! This group meets the first Monday of every month at 6:00 pm. The Library has materials available but feel free to bring your own. All ages and skill levels welcome. New players are welcome at any time.

Wednesdays October 5, 12, 19 & 26: Sit and Stitch @ 1:00 pm. Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

Friday, October 7: Building Creativity One Block at a Time: a LEGO® program from 1:00 pm to 3:00 pm. This month's theme is "Spooky". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

Sunday, October 9: Coloring for Adults @ Your Library from 1:00 to 4:00 pm. Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

Sunday, October 9 thru Saturday, October 15: Teen Read Week. Teen Read Week™ is a national adolescent literacy initiative created by the Young Adult Library Services Association whose purpose is to encourage teens to be regular readers and library users. The theme for 2016 is Read For the Fun of It! To celebrate the JKPL is asking teens to stop by the library and vote for what fictional book characters they wish they could team up together for a crossover adventure (i.e. Harry Potter and Katniss Everdeen). Pair up whoever you wish! Everyone that votes will have their name entered for a prize.

Tuesday, October 11: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Reunion* by Dan Walsh. Copies of each book are available to borrow from the library.

Saturday, October 15: Family Movies @ Your Library presents "Ice Age 5: Collision Course" @ 2:00 pm. When Scrat triggers cosmic events that threaten the Ice Age world, Manny, Sid, Diego and the rest of the herd embark on an epic quest in order to survive a global Scrat-tastrophe. Rated PG. (105 min.)

Saturday, October 15: Nerf War @ Your Library from 6:00-8:00 pm. Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested - 10 people required to hold the program but a max of 20 is allowed. Walk-ins welcome if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

Sunday, October 16: Visit from Mark Hirsch, photojournalist and author of "That Tree" @ 2:00 pm. While recovering from a near fatal car accident in January of 2013, Mark Hirsch was encouraged by a friend to use his iPhone like a camera. This inspired Mark to embark on a unique adventure of making a photo-a-day of a lone bur oak tree in a Wisconsin cornfield. Mark's time in the valley with That Tree provided him with a transformative and therapeutic adventure of self-discovery, inspiration and enlightenment. Join us at the James Kennedy Public Library as Mark talks about this journey. Refreshments provided.

Monday, October 17: Chair-ity fundraiser Silent Auction Begins! Local artists have put their creative talents to work for this biennial fundraiser for the library and now it is time for you to reap the benefits! Stop in anytime between now and November 13 to see how talented your neighbors are and place your silent auction bid for the chair or chairs that you want. Chairs will be displayed in the library and a silent auction will be held October 17 - November 13. All proceeds will be used to improve the library's services and collections. Bidding ends promptly at 3:00 pm on Sunday, November 13.

Friday, October 21: Double Creature Feature from 6:00 pm to 10:00 pm. Join us for a Halloween horror movie night with two popular horror movies from 2015: *Krampus* (a family being plagued by the demon of Christmas for losing their holiday spirit, Rated PG-13) and *The Visit* (two kids go to visit their grandparents and slowly realize things are not as they seem, Rated R). This program is for ages 13 and up. Snacks will be provided.

Saturday, October 22: "Sentenced to Life: Mental Illness, Tragedy and Transformation" with Joan Becker @ 10:00 am. Mental illness is an illness in the brain so why do individuals with this illness have to fight so hard to get a diagnosis and treatment? This very scenario played out in the life of Joan Becker's son's and her family; it resulted in a tragedy that affected thousands. Come and hear Joan talk about this serious problem and what we can all do to help transform our mental health system.

Sunday, October 23: Chair-ity Donor Reception from 2:00-4:00 pm. Everyone is invited to this special reception to celebrate those who donated chairs or other items for this biennial library fundraiser. Stop in to meet these talented artists, see their creations, and vote for your favorites. Voting for the chairs (categories to be decided) will start today and run through November 6 with the ribbons being on display with the winning chairs from November 7-13. The silent auction ends on Sunday, November 13 at 3:00 promptly.

Monday, October 24: Book Flicks @ Your Library presents "Practical Magic" @ 6:30 pm. If a broom falls, company is due. When a circle rings the moon, trouble looms, should you misplace your broom, sorry; a hand vac can't be used in an exorcism rite. Fun and excitement abound in the Owens family of wily witches. One problem, though: the men the Owens women fall in love with are doomed to an untimely death. Based on the book by Alice Hoffman. Rated PG-13. (108 min.)

Friday, October 28: Game Night @ Your Library @ 6:00 pm. Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

Saturday, October 29: Children's Halloween party @ 10:00 am. To celebrate Halloween, the library will be hosting a costume and craft party for children of all ages on Saturday, October 29 at 10:00 am. Children's costumes will be judged, treats handed out, and crafts made. After the costume judging, kids will be trick-or-treating at some of the businesses on First Avenue. Children of all ages are encouraged to attend, but children younger than 6 years old should be accompanied by a parent or other adult.

Saturday, October 29: Halloween Movies @ Your Library presents "The Little Vampire" @ 2:00 pm. For Tony Thompson, it's not easy being a nine year old in a new country. The young American from the big city has just moved to a small, remote village in Scotland--and now he's having nightmares about vampires. But they aren't nightmares; the vampires are real but they're harmless and friendly. Now, young Tony holds the key to the vampire's greatest wish: to regain their humanity. Rated PG. (105 min.)

Monday, October 31: Halloween Movies @ Your Library presents "The Conjuring 2" @ 2:00 pm. Husband-and-wife paranormal investigators Ed and Lorraine Warren help a single mother living in 1977

London, who claims that she and her children are being terrorized by supernatural forces. Rated R. (110 min.)

Tuesday, November 1: November is National Novel Writing Month (NaNoWriMo)! Do you have a novel waiting to be written? This might be the time to put pen to paper (or fingers to keyboard) and share your words. The goal is to write one 50,000 word novel in one month's time. Program details to be determined.

Wednesdays November 2, 9, 16, 23 & 30: Sit and Stitch @ 1:00 pm. Join other crafters at this weekly gathering to share crafting and conversation. Gatherings are every Wednesday from 1:00-3:00 pm. New members are welcome to join at any time! Bring your hobby or craft and come for lots of laughs, food, great company and experienced help!

Saturday, November 5: Family Movies @ Your Library presents "Alice Through the Looking Glass" @ 2:00 pm. The adventure begins when Alice embarks on a daring quest to save her dear friend the Hatter. Plunging back into the whimsical, topsy-turvy world of Wonderland with all her old companions and a host of zany new ones, Alice must take on Time himself to right a past wrong, find her muchness... and remember that nothing is impossible. Rated PG. (113 min.)

Sunday, November 6: "The Small-Town Midwest" with author Julianne Couch @ 2:00 pm. Bellevue, Iowa author Julianne Couch will be at the library to discuss her book *The Small-Town Midwest: Resilience and Hope in the Twenty-First Century*. Most people in the United States live in urban areas yet there are nearly fifty million people living in small towns of just a few thousand people or less. Some towns are within a short drive of a metropolitan area while some are an hour or more from any sort of urban hub. In her book, Julianne Couch sets out to illuminate the lives and hopes of these small-town residents. Copies of the book will be available for purchase from the author.

Tuesday, November 8: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Sisters of Mercy Flats* by Lori Copeland. Copies of each book are available to borrow from the library.

Sunday, November 13: Sunday Movies @ Your Library presents "Ghostbusters" @ 2:00 pm. Following a ghost invasion of Manhattan, paranormal enthusiasts Erin Gilbert and Abby Yates, nuclear engineer Jillian Holtzmann, and subway worker Patty Tolan, band together to stop the otherworldly threat. This is the 2016 version. Rated PG-13 (116 min.)

Sunday, November 13: Chair-ity Fundraiser Closing Reception from 2:00-4:00 pm. Join us for snacks, beverages, and your last chance to bid on a wreath. Bidding will end promptly at 3:00 pm.

Tuesday, November 15: Coloring for Adults @ Your Library from 5:00 to 8:00 pm. Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library

provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

Saturday, November 19: International Games Day. The James Kennedy Public Library will join over a thousand libraries around the world on for this annual event. Details to be determined.

Tuesday, November 22: Building Creativity One Block at a Time: a LEGO® program from 5:00 pm to 7:00 pm. This month's theme is "Once upon a time". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and the actual creations are displayed at DuTrac for two weeks after each program. All children who participate have their name entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac. Refreshments provided.

Wednesday, November 23: Library closing at 5:00 pm; Thursday, November 24: Library closed for Thanksgiving

Friday, November 25: Game Night @ Your Library @ 6:00 pm. Come meet and make friends with some of your fellow game lovers at our monthly game night at 6:00 pm on the 4th Friday of every month. Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! All ages welcome.

Monday, November 28 thru Sunday, December 18: Layette Quilt Display and Raffle. The James Kennedy Public Library is partnering with the Dyersville Layette Ladies to share with you the work and talent of the Layette Ladies as well as raise some funds for both organizations. Several quilts made by the group will be on display at the library from November 28 thru December 18. During these three weeks you will be able to purchase raffle tickets to win the quilt of your choice! Cost for raffle tickets are 3 for \$5.00 or 10 for \$10.00. One winner will be able to select their favorite quilt out of those on display to keep. The winner of the raffle will be drawn on Monday, December 19. Need not be present to win. Proceeds from this fundraiser will be split evenly between the Layette Ladies group and the JKPL.

Saturday, December 3: A Visit with Santa & Mrs. Claus from 10:00 am - 1:00 pm. Santa and Mrs. Claus will be visiting the James Kennedy Public Library from 10:00 am to 1:00 pm on Saturday, December 3. Children of all ages are welcome to come and talk to Santa. Don't forget to bring your cameras! There will be a few simple crafts to make while you wait. Sponsored by the Dyersville Federated Woman's Club.

Saturday, December 3: Cookie Walk from 10:00 am - 1:00 pm. Craving some special holiday treats but don't have the time to bake for yourself? Come to the library for our annual Christmas Cookie Walk Fundraiser. Purchase a tray of sweet treats for \$5.00 and fill it (about a dozen items) from a variety of baked goods provided by friends, volunteers, board and staff of the library. Volunteers will be on hand to wrap your tray before you leave. Sponsored by the Fundraising Committee of the JKPL.

Sunday, December 4: Old Fashioned Christmas from 1:30 to 3:30 pm. The whole family is invited for an afternoon of live music, traditional Christmas carols, cookies and spiced cider at the Dyer House in Dyersville. Rumor has it that Santa & Mrs. Claus will make a special appearance! This event is sponsored by the Senior Advisory Board of the James Kennedy Public Library and the Dyersville Historical Society. All ages welcome but children under the age of 10 must be accompanied by an adult.

Saturday, December 10 through Saturday, December 17: Used Book Swap @ Your Library. Looking for a good book? Come to the Used Book Swap at the library! This is a fun way to treat yourself to something new to read or share a book you are finished with. Just wrap up a gently used/nearly new book from your home library and mark it with a general statement of what it is – novel, romance, children's picture book, biography, etc. Bring your gift wrapped book to the library and exchange it for another. Everyone who participates will be entered into a drawing for a book lover's prize. The used book exchange is open all hours the library is open between December 10-17.

Saturday, December 10: Coloring for Adults @ Your Library from 1:00 to 4:00 pm. Come relax and relieve stress by coloring! Coloring for Adults is offered monthly at various times and days. The library provides coloring sheets, colored pencils and light refreshments. No registration needed. Participants are welcome to come and go during the program. This program is open to adults 18 and older.

Tuesday, December 13: Inspirational Fiction: A Novel Approach to Faith book discussion series @ 7:00 pm. Join us the second Tuesday of every month at 7:00 pm for this book discussion series featuring a variety of books that weave religious faith into the characters and storylines. New members welcome at any time. For this meeting we will read and discuss *The Baker's Wife* by Erin Healy. Copies of each book are available to borrow from the library. Not meeting due to holiday & Dawn's vacation

Saturday, December 24 & Sunday, December 25: Library closed for Christmas

Sunday, January 1: Library closed for New Years

Monday, January 2 - Friday, January 21: Quilting Bee with the Dyersville Layette Ladies. The Layette Ladies will be quilting in the library for two weeks this winter to demonstrate quilting and encourage others to lend a hand. A quilting rack will be set up under the library skylight and ladies from the Layette Group will be present to quilt weekday afternoons from 12:00 noon to 5:00 pm and Sundays 1:00 to 4:00 pm. Members of the community are encouraged to stop in and observe, ask questions and help with the quilting. (Beginners will be able to try quilting on a piece of fabric in a hoop). The quilt will only be available when the quilters are working on it. Once completed the quilt will be auctioned off to raise money for the Dyersville Relay For Life.

Teen SRP report 2016 Theme: Get in the game

	2016	2015	2014
Number of teens that signed up:	48	64	56
6th	19	21	21
7th	10	12	13
8th	9	9	7
9th	1	4	6
10th	4	10	3
11th	2	6	3
12th	3	2	3

List of donors for the teen SRP
TACKL
Adventureland
Karen Kramer

Participation	2016
6th	29
7th	37
8th	39
9th	14
10th	145
11th	6
12th	36
Number of reviews turned in:	306

Items reviewed:

Books	288
Magazines	
Video games	
Movies	7
Board Games	

Programs 2016

June 17: Ping Pong Tournament	4
June 19: Hypnotist Steve Meade Virtual Reality Tour	13
June 28: Get In The Game Video Game Sports Triathlon	3
July 16: Minecraft Build-A-Thon	6
July 29: Teen Summer Reading Program Grand Finale	12
Total	38

Programs 2015

Comic Book Lunch (Teen)	0
June Nerf War (Teen)	13
Draw a Hero (Teen)	2
Spy Night (Teen)	0
Crash Analysis (Teen)	4
Total	19

Programs 2014

Egg Drop	0
Taste it	12
Upcycle Art	3
Cake Tasting	0
Teen Lock in	0
Total	15

Participants and Hours / Books Read

Grade	2011	2012	2013	2014	2015	2016
PreK	87	88	99	76	111	96
K	54	55	52	29	35	54
1st	50	65	50	48	38	47
2nd	65	48	69	35	43	38
3rd	49	57	45	39	34	66
4th	45	45	61	34	41	37
5th	55	32	33	26	26	32
6th	19	44	22	21		
7th	15	14	22	12		
8th	5	16	11	9		
9th	3	9	11	4		
10th	2	5	12	10		
11th	13	2	4	6		
12th	1	10	1	2		
Total	463	490	492	351	328	370
Hours Read	3582	3720	3021	2294	661	602
Bingos Completed					661	602
Program Attendance	532	548	573	339	390	418
Program	Attending		Program		Attending	
Chase Brunscheen	20		Grot Museum		13	
Live Animal Adventurers	83		Ninja Party		25	
Yoga	12		Finale		75	
Hansons	80					
Games Around the world	12					
Paper Airplanes	12					
My Body Works out	26					
Blank Park Zoo	60					
	305				113	418

2016 Summer Reading Donors

American Trust State Bank

Bob's Complete Maintenance

Casey's General Store

Citizen's State Bank

Community Savings Bank

Dairy Queen

Edward Jones Investments

English Insurance Agency, Inc.

Farley Speedway

Friends of the Library

Hardee's

Heritage Printing

KDST Radio

Medical Associates

Milbert Financial Services

National Farm Toy Museum

Pizza Hut

The Prescription Shoppe

Ron Radloff/Farm Bureau

Victory Ford

Williams Chiropractic

Wayne and Kim Hermsen Family

Friends of the JKPL met on August 23rd. Highlights from this meeting were:

- Used book sale brought in \$433.85
- Bus trip on October 5 is sold out. Will be going to “Million Dollar Quartet” at Circa 21 and stopping at New Rhythm City Casino. Starting to plan for 2017 trip.
- Currently have 180 members and 51 volunteers
- Membership and related donations brought in \$2,740.00
- Thinking about projects to utilize funds they have available (checking account balance as of 8/23/16 is \$19,793, plus they have nearly \$6,000 in a CD).
- Due to the death of Jan Funke, the Executive Board is short one member. They will discuss inviting a new member at the next meeting.
- Next meeting is November 1 to start work on membership drive.

Committee Assignments - FY2017

Executive:

Angela English, President
Steve Werner, Vice-President
Mary Jane Meade, Secretary

Policy:

Mary Jane Meade, Chair
Joe Petsche
Mike Mullis

Furnishings, Art & Facilities:

Barb Heitzman, Chair
Jolene Pitzenberger-Timp
Mike Mullis
Betty Anne Scherrman

Friends of the JKPL Liaison:

Shirley Vonderhaar

Finance:

Angela English, Chair
Steve Werner
Joe Petsche
Mary Radloff

Personnel:

Lynn Osterhaus, Chair
Barb Heitzman
Pat Valant

Marketing & Public Relations:

Steve Werner, Chair
Pat Valant
Dawn Schrandt
Community Member

Fundraising:

Jolene Pitzenberger-Timp, Chair
Mary Jane Meade
Lynn Osterhaus
Brenda Ingles

Dubuque County Library Agency

Representative:

Angela English

Council Meeting Schedule for Trustees – FY17

City Council Meetings – 1st and 3rd Monday of every month at 7:00 pm

Library Board rep at the 3rd Monday of every month at 7:00 pm

September 19, 2016 – Jolene Pitzenberger-Timp

October 17, 2016 – Mary Jane Meade

November 21, 2016 – Steve Werner

December 19, 2016 – Barb Heitzman

January 16, 2017 – Angela English

February 20, 2017 – Lynn Osterhaus

March 20, 2017 – Mike Mullis

April 17, 2017 – Joe Petsche

May 22, 2017 – Pat Valant

June 19, 2017 – Jolene Pitzenberger-Timp

FY17 - Library Holiday Schedule:

The following is a schedule for holiday hours for the library. Because the library is open on weekends, as well as Veteran’s Day and the Day after Thanksgiving, our schedule and holidays need to be somewhat different than the city’s official schedule. I would like you consider what we should do for the Christmas and New Year Holiday’s as they fall on weekends which means the city offices will close on Monday and / or Friday. I suspect we will not be busy but four consecutive days may be a long time to be closed.

City paid holidays	Library hours
Labor Day – Monday, September 5	Library is closed.
Veteran’s Day – Friday, November 11	Library is open (Library floating holiday)
Wednesday, November 23 (not a city holiday)	Library closes @ 5:00 pm due to low use.
Thanksgiving – Thursday, November 24	Library is closed.
Day after Thanksgiving – Friday, November 25	Library is open (Library floating holiday).
Christmas Eve official city holiday – Friday, December 23	Board needs to decide.
Christmas Eve – Saturday, December 24	Library is closed.
Christmas Day – Sunday, December 25	Library is closed.
Christmas Day official city holiday – Mon., December 26	Board needs to decide.
New Year’s Day – Sunday, January 1	Library is closed.
New Year’s Day official city holiday – Monday, January 2	Board needs to decide.
Good Friday - Friday, April 14	Library is open (Library floating holiday)
Memorial Day – Monday, May 29	Library is closed.
Monday, July 3 (not a city holiday)	Close at 5:00 pm due to projected low use
Independence Day – Tuesday, July 4	Library is closed.

As the library is open Sundays from Labor Day to Memorial Day (September 11, 2016 to May 21, 2017) we also have the following Sunday Holiday closings:

Easter – Sunday, April 16	Library is closed.
Mother’s Day – Sunday, May 14	Library is closed.

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**Marketing Committee Meeting Minutes:
Wednesday, August 17, 2016 via email**

Present: Lynn Osterhaus, Steve Werner, Dawn Schrandt

1. Basket for auction at ILA Conference in Dubuque October 12-14.

The Committee decided to put together a library/book themed basket to donate to the silent auction fundraiser at the ILA conference in Dubuque. Dawn will put together a few items and arrange to get the basket to the conference with an attending staff member.

2. Library presence at Beckman Homecoming Parade on September 23.

The committee decided against participating in the Homecoming Parade. We have not participated in this parade in at least 5 years but participate every year in the St. Patrick's Day parade instead. The Committee feels we don't have enough staff/volunteers to participate in another parade and will revisit if that changes.

James Kennedy Public Library

**Addendum to
City of Dyersville Employee Policy Handbook,
Section 10: Holidays**

1. The City of Dyersville observes the following legal holidays:

- | | |
|------------------|------------------------|
| New Year's Day | Veterans Day |
| Memorial Day | Thanksgiving Day |
| Independence Day | Day after Thanksgiving |
| Labor Day | Christmas Eve Day |
| Good Friday | Christmas Day |

2. The James Kennedy Public Library does not close on the Day after Thanksgiving, Veterans Day, or Good Friday. Staff eligible for holiday pay, who are required to work on these days, or for whom the addition of holiday hours will put them above their normal total hours for the work week, may be given the equivalent number of hours in a "floating holiday". Floating holidays must be approved by the library director at least one week in advance of the requested date.

3. The Board of Trustees of the James Kennedy Public Library will annually review and establish the official JKPL holiday closing dates and hours. These dates and times, where logical, will mirror the official City of Dyersville holiday closings. Typically, if a holiday falls on Saturday, the city offices close on the Friday before; if a holiday falls on Sunday, the city offices close on the Monday after.

4. The library will not be open on the following Sundays:

- | | |
|---------------|--------------|
| Easter Sunday | Mother's Day |
|---------------|--------------|

These are not city observed holidays so are not paid holidays.

5. The library will close at 5:00 pm on New Year's Eve.

6. The library will close at 5:00 pm on the day before Independence Day.

7. The library will close at 5:00 pm on the Wednesday before Thanksgiving.

Adopted 2002, Revised 3/07, 12/08, 9/2016.