James Kennedy Public Library
2022 Iowa Public Library General Information Survey

	CURRENT YEAR	*PREVIOUS YEAR*

Section A - General Information

(Reporting period July 1, 2021 to June 30, 2022 - unless otherwise specified)

Due October 31, 2022

Questions relating to COVID-19 are located in sections G, H, and I.

Review the contact information below. Users cannot directly change data for questions A01 to A12. If any information has changed, answer Yes to number A13 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

		CURRENT YEAR	*PREVIOUS YEAR*
A01	Library Name	JAMES KENNEDY PUBLIC LIBRARY	*JAMES KENNEDY PUBLIC LIBRARY*
A02	Library District	NE=Northeast	*NE=Northeast*
A03	Street Address	320 1ST AVE E	*320 1ST AVE E*
A04	City	DYERSVILLE	*DYERSVILLE*
A05	Zip	52040	*52040*

Mailing Address

A06	Mailing Address	320 1ST AVE E	*320 1ST AVE E*
A07	City	DYERSVILLE	*DYERSVILLE*
A08	Zip	52040	*52040*

Other Contact Information

A09	County	DUBUQUE	*DUBUQUE*
A10	Phone	(563) 875-8912	*(563) 875-8912*
A11	City population (2020 decennial population, do not report estimates)	4,477	*4,058*
A12	Library Size Code	D	*D*

A13   Has any information in questions A1 to A12 changed in the past year?   No   *No*

YES, answer YES on the pulldown menu and enter a correction in a note.

NO - answer NO on the pulldown menu and continue with question A14.

A14   Library Director/Administrator Name   Shirley Vonderhaar   *Shirley Vonderhaar*

Section B - Paid Staff and Salary Information

Include all paid staff on the library's payroll. Include unfilled positions if a search is currently underway. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Report all positions as of June 30, 2022.

B01	Total number of paid librarians	4	*5*
B02	Total number of all paid librarian hours worked per week	145.00	*153.00*
B03	Paid librarians FTE	3.63	*3.83*
B04	Total number of all other paid staff	7	*6*
B05	Total number of all other paid staff hours worked per week	113.00	*106.00*
B06	All other paid staff FTE	2.83	*2.65*
B07	Total number of paid staff	11	*11*
B08	Total paid staff FTE	6.46	*6.48*

Levels of Education

B09	How many of the paid librarians from line B01 have an ALA accredited masters of library science degree?	3	*3*
B10	Total number of hours worked per week by librarians from line B09 with an ALA accredited masters of library science degree	120.00	*112.00*
B11	Total FTE librarians with ALA accredited masters of library science degree	3.00	*2.80*
B12	Starting date of current director in director's position (mm/dd/yyyy)	09/01/1987	*09/01/1987*

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2022.

B13	Hourly salary of the director	$35.48	*$31.95*
B14	Hourly salary of assistant director	$27.87	*$21.13*
B15	Hourly average salary of department heads	N/A	*N/A*
B16	Hourly salary of the children's librarians	$24.54	*$18.64*
B17	Hourly average salary of library clerks	$13.08	*$11.41*
B18	Hourly average salary of shelvers or pages	$13.08	*$11.41*
B19	Hourly average salary of janitorial or building maintenance employees	N/A	*N/A*

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY22 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures

Show all sources of capital funds for FY22 (July 1, 2021 - June 30, 2022).

If your library does not receive capital income from a source, enter a 0 (zero).

If your library receives capital income from a source, but the amount is unknown, enter N/A.

Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. - Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

      Did your library have any major one-   No   Yes
time capital projects in FY22?

YES - check the box and click the SAVE button to
display questions C01 - C06.
NO - Skip to section D.

Capital Income

Capital Expenditures

Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY22 (JULY 1, 2021 - JUNE 30, 2022).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01	City income received from the city's general fund (exclude income from special levies)	$454,213	*$412,447*
D02	City income received from special levies	$0	*$0*
D03	County income received from all counties	$0	*$0*
D04	Income received from contracting cities in Iowa. Do not report income from your own city on this line.	$6,820	*$5,543*
D05	Other governmental income received	$0	*$0*
D06	Total local government operating income received	$461,033	*$417,990*
D07	State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library.	$11,385	*$13,993*
D08	Other income received from the State of Iowa	$7,616	*$0*
D09	Total state government operating income received	$19,001	*$13,993*

D10	Total federal government income received	$5,000		*$0*

Non-Governmental Operating Income

D11	Total non-governmental grants received	$3,376		*$3,000*
D12	Endowments and gifts received (only report if money was spent in FY22)	$13,953		*$30,623*
D13	Fines and/or fees received	$4,488		*$2,319*
D14	Other income received	$0		*$0*
D15	Total non-governmental operating income received	$21,817		*$35,942*

Total Operating Income

D16	Total operating income received	$506,851		*$467,925*

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY22 (July 1, 2021 - June 30, 2022), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	$268,495		*$237,623*

D18 Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be $0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.	$85,476	*$82,504*
D19 Total staff expenditures	$353,971	*$320,127*
D20 Print physical collection expenditures	$40,405	*$40,451*
D21 Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.	$4,794	*$4,241*
D22 Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.	$5,464	*$5,217*
D23 Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)	$7,277	*$2,410*
D24 Total physical non-print collection expenditures	$17,535	*$11,868*
D25 Total physical collection expenditures	$57,940	*$52,319*
D26 Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.	505	*$505*
D27 All other e-book collection expenditures. Report Advantage e-book expenditures on this line.	$2,907	*$3,623*
D28 Total e-book collection expenditures	$3,412	*$4,128*
D29 Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	505	*$505*
D30 All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.	$3,847	*$3,498*
D31 Total downloadable audio collection expenditures	$4,352	*$4,003*
D32 Bridges downloadable video collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	21	*$10*
D33 All other downloadable video collection expenditures. Report Advantage downloadable video expenditures on this line.	$0	*$0*

ID	Description		
D34	Total downloadable video collection expenditures	$21	*$10*
D35	Bridges Magazine expenditures. Prefilled and locked by the State Library.	$0	*$279*
D36	All other Electronic Information collection expenditures. This includes databases, Freegal, Hoopla, etc. Do not report expenditures for products subsidized or managed by the State Library such as Bridges.	$8,084	*$5,261*
D37	Total Electronic Information collection expenditures	$8,084	*$5,540*
D38	Total downloadable and Electronic Information collection expenditures	$15,869	*$13,681*
D39	Total collection expenditures	$73,809	*$66,000*
D40	All other operating expenditures (phone, lights, heating, cooling, Internet access, insurance, etc.)	$77,126	*$55,208*
D41	Total of all operating expenditures	$504,906	*$441,335*

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of the fiscal year (July 1, 2021).

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during the fiscal year (July 1, 2021 - June 30, 2022) whether through purchase or donation.

NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the collection during the fiscal year (July 1, 2021 - June 30, 2022) whether through weeding, loss, or other cause.

NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the fiscal year (June 30, 2022).

ID	Description		
E01	Printed books (# of items), held at start of year	47,098	*48,309*
E02	Printed books (# of items), added during year	2,996	*2,930*
E03	Printed books (# of items), withdrawn during year	3,136	*4,141*
E04	Printed books (# of items), held at end of year	46,958	*47,098*
E05	Bridges e-books, held at end of year. Prefilled and locked by the State Library.	97,973	*57,638*

E06 All other e-books held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Freading, Hoopla, etc. here.	487	*519*
E07 Total e-books held at end of year	98,460	*58,157*
E08 Total books (print and e-books), held at end of year.	145,418	*105,255*
E09 Audio materials (# of physical items), held at start of year	1,985	*1,833*
E10 Audio materials (# of physical items), added during year	157	*163*
E11 Audio materials (# of physical items), withdrawn during year	7	*11*
E12 Audio materials (# of physical items), held at end of year	2,135	*1,985*
E13 Bridges downloadable audio materials, held at end of year. Prefilled and locked by State Library.	39,766	*31,079*
E14 All other downloadable audio materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	175	*141*
E15 Total downloadable audio materials, held at end of year	39,941	*31,220*
E16 Total audio materials (physical and downloadable), held at end of year.	42,076	*33,205*
E17 Video materials (# of physical items), held at start of year	5,806	*5,620*
E18 Video materials (# of physical items), added during year	650	*465*
E19 Video materials (# of physical items), withdrawn during year	2,057	*279*
E20 Video materials (# of physical items), held at end of year	4,399	*5,806*
E21 Bridges downloadable video materials, held at end of year. Prefilled and locked by the State Library	683	*35*

E22	All other downloadable video materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	0	*1*
E23	Total Downloadable video materials, held at end of year	683	*36*
E24	Total video materials (physical and downloadable), held at end of year	5,082	*5,842*
E25	Other library materials (# of physical items), held at start of year	993	*965*
E26	Other library materials (# of physical items), added during year	309	*111*
E27	Other library materials (# of physical items), withdrawn during year	38	*83*
E28	Other library materials (# of physical items), held at end of year	1,264	*993*
E29	Total physical items, held at start of year	55,882	*56,727*
E30	Total physical items, added during year	4,112	*3,669*
E31	Total physical items, withdrawn during year	5,238	*4,514*
E32	Total physical items, held at end of year	54,756	*55,882*
E33	Total downloadable items, held at end of year	139,084	*89,413*
E34	Total physical and downloadable items, held at end of year	193,840	*145,295*

Licensed Databases

Refer to the State Library of Iowa's website to determine how databases and other electronic resources are counted.
https://www.statelibraryofiowa.gov/index.php/libraries/search/survey/cntelecres

E35	Number of licensed databases funded locally or by other non-state funded cooperative agreements (or consortia) within the state or region. Include subscription downloadable services such as Freegal, Freading, Hoopla, etc. here.	40	*18*
E36	Number of licensed databases funded by the state government or The State Library of Iowa. Count Brainfuse as 2. Maximum amount for this line is 2. Prefilled and locked by the State Library.	2	*45*

Section F - Circulation and Use Counts

Circulation

Report circulation for FY22 (July 1, 2021 to June 30, 2022). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation. *COVID-19 Note: make sure to report items checked out through curb-side service as circulation.*

Circulation Transactions of Physical Items

F01	Adult books	28,241	*23,633*
F02	Young adult books	2,645	*2,574*
F03	Children's books	24,464	*17,407*
F04	Video recordings (physical formats)	13,475	*10,147*
F05	Audio recordings (physical formats)	1,757	*1,406*
F06	Serials (physical formats)	3,077	*2,324*
F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	4,178	*1,892*
F08	Total PHYSICAL circulation by material type	77,837	*59,383*

Lines F09 and F10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F10.

F09	Circulation of physical items to the rural population of your own county:	0	*0*
F10	Total physical circulation of all materials cataloged as "children's"	30,045	*21,738*

Use of Downloadable Material

F11	Bridges e-books, including use of Advantage titles. Prefilled and locked by the State Library.	4,501	*4,222*

F12   All other e-books - do not count   0   0
downloads from services such as Freegal,
Freading, Hoopla, etc. on this line. Report that use
on line F25.

F13   Total use of e-books   4,501   4,222

F14   Bridges downloadable video recordings,   17   13
including use of Advantage titles. Prefilled and
locked by the State Library.

F15   All other downloadable video recordings   0   0
- do not count downloads from services such as
Freegal, Freading, Hoopla, etc. on this line. Report
that use on line F25.

F16   Total use of downloadable video   17   13
recordings

F17   Bridges downloadable audio recordings,   3,771   3,085
including use of Advantage titles. Prefilled and
locked by the State Library.

F18   All other downloadable audio recordings   0   0
- do not count downloads from services such as
Freegal, Freading, Hoopla, etc. on this line. Report
that use on line F25.

F19   Total use of downloadable audio   3,771   3,085
recordings

F20   Bridges electronic serials - including use   260   272
of Advantage titles. Prefilled and locked by the
State Library.

F21   All other electronic serials - Include RB   0   0
Digital or similar.

F22   Total use of electronic serials   260   272

F23   Total use of downloadable materials   8,549   7,592

Successful Retrieval of Electronic Information (Database Use)

F24   Successful retrieval of Electronic   59   123
Information from Brainfuse. This used to be called
Licensed database use. Prefilled and locked by the
State Library.

F25 Successful retrieval of all other
Electronic Information funded locally or by other
non-state funded cooperative agreements. Do not
count users, sessions, website hits, or online
catalog use. This used to be called Licensed
database use. Include downloads from services
such as Freegal, Freading, Hoopla, etc. on this
line.   7,046   *2,888*

F26 Total successful retrieval of Electronic
Information.   7,105   *3,011*

Circulation and Use Totals

F27 Total Circulation of physical and   86,386   *66,975*
downloadable materials (This is the same as Total
circulation by material type on previous year's
surveys).

F28 Total Electronic materials use (Total   15,654   *10,603*
downloadable use plus Total successful retrieval
of Electronic Information)

F29 Total Collection use (Total circulation of   93,491   *69,986*
physical and downloadable items plus successful
retrieval of Electronic Information. This is not the
total of F27 + F28).

ILL and Other Use Counts

Interlibrary Loan

The State Library will automatically fill in data from the SILO ILL service. If your library only uses
SILO for ILL, you can skip F30 to F35. Examples of other ILL services are OCLC or print forms.

F30 ILL Received from other libraries using   718   *532*
the SILO ILL service. Prefilled and locked by the
State Library.

F31 ILL Received from other libraries using   11   *4*
all other ILL services. Do not report SILO ILL on
this line.

F32 Total Interlibrary Loan received from   729   *536*
other libraries

F33 ILL Provided to other libraries using the   399   *253*
SILO ILL service. Prefilled and locked by the
State Library.

F34 ILL Provided to other libraries using all   0   *0*
other ILL services. Do not report SILO ILL on
this line.

F35	Total Interlibrary Loan provided to other libraries	399	*253*

Other Use Counts

F36	Current total number of registered users as of June 30, 2022	5,095	*4,860*
F37	Door count annually - do not count curbside delivery or other services provided while the library is physically closed to the public as door count	42,297	*16,835*
F38	Is annual door count based on an annual count (i.e. with a door counter) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F39.	CT - Annual Count	*CT - Annual Count*
F39	Total number of reference transactions annually	3,796	*3,536*
F40	Is number of annual reference transactions based on annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options below - if unsure, leave blank and skip to F41.	ES - Annual Estimate Based on Typical Week(s)	*ES - Annual Estimate Based on Typical Week(s)*
F41	Number of Internet computers for public use	11	*9*
F42	Number of uses of public Internet computers ANNUALLY (You may count a typical week and multiply by 52)	3,699	*1,497*
F43	Is the number of uses of public Internet computers based on an annual count (i.e., year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F44.	CT - Annual Count	*CT - Annual Count*
F44	Number of wireless sessions annually - for libraries subscribing to the statewide WhoFi service. Prefilled and locked by the State Library.	4,837	*3,181*
F45	Number of wireless sessions annually - for libraries without the statewide WhoFi service.	0	*0*
F46	Total number of wireless sessions annually	4,837	*3,181*

F47   Is number of wireless sessions based on   CT - Annual Count   *CT - Annual*
an annual count (i.e. year-long tally marks) or an   *Count*
annual estimate based on a typical week or weeks?
Choose one of the options listed below. Libraries
that use WhoFi only should report as an annual
count. If unsure, leave blank and skip to F48.

F48   Website visits for libraries with a PLOW 9,216   *9,764*
website annually. Prefilled and locked by the State
Library.

F49   Website visits for all other libraries   0   *0*
annually. Libraries unable to collect a count of
their website visits should report **N/A.** Libraries
without websites should report **-3.**

F50   Total website visits annually   9,216   *9,764*

Section G - Programs and Content Recordings

Intro and Children 0-5

LIBRARY PROGRAMS

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G115 to G123
- Recorded presentations of program content. Report these on questions G109 to G114.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- Live, virtual programs are conducted via a Web conferencing or webinar platform during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time. These are considered programs for survey purposes and should be added into programming counts as indicated below.

- Recordings of program content include video or audio recordings created by a library staff person (or other party sponsored by the library) and posted to a video or audio hosting platform for the audience to view tor list to on-demand. Do not include promotional or marketing content. Recordings of program content are counted separately from live programs as indicated below.
- If a program is hybrid (i.e., in-person and virtual) then report it as in-person. Do not double count.
- WhoFi/Non-WhoFi - we prefill and lock data from WhoFi for libraries that use that service. If you did not use the WhoFi service fill out the non-WhoFi questions. The total number of WhoFi and non-WhoFi programs will equal the total number of programs offered in each category.

Children Ages 0-5

G01   Total number of live, in-person, onsite   12
library programs for children ages 0-5 from
WhoFi. Prefilled and locked by the State Library

G02   Total number of live, in-person, onsite   51
library programs for children ages 0-5 non-WhoFi

G03   Total number of live, in-person, onsite   63
library programs for children ages 0-5

G04   Total number of people attending live,   60
in-person, onsite library programs for children
ages 0-5 from WhoFi. Prefilled and locked by the
State Library

G05   Total number of people attending live,   404
in-person, onsite library programs for children
ages 0-5 non-WhoFi

G06   Total number of people attending live,   464
in-person, onsite library programs for children
ages 0-5

G07   Total number of live, in-person, offsite   0
library programs for children ages 0-5 from
WhoFi. Prefilled and locked by the State Library.

G08   Total number of live, in-person, offsite   55
library programs for children ages 0-5 non-WhoFI

G09   Total number of live, in-person, offsite   55
library programs for children ages 0-5

G10   Total number of people attending live,   0
in-person, offsite library programs for children
ages 0-5 from WhoFi. Prefilled and locked by the
State Library.

G11   Total number of people attending live,   797
in-person, offsite library programs for children
ages 0-5 non-WhoFi

G12   Total number of people attending live,   797
in-person, offsite library programs for children
ages 0-5

G13   Total number of live, virtual library   0
programs for children ages 0-5 from WhoFi.
Prefilled and locked by the State Library.

G14   Total number of live, virtual library   0
programs for children ages 0-5 non-WhoFi

G15   Total number of live, virtual library   0
programs for children ages 0-5

G16   Total number of people attending live,   0
virtual library programs for children ages 0-5 from
WhoFi. Prefilled and locked by the State Library.

G17   Total number of people attending live,   0
virtual library programs for children ages 0-5 non-
WhoFi

G18   Total number of people attending live,   0
virtual library program for children ages 0-5

G19   Total number of library programs for   118
children ages 0-5

G20   Total number of people attending library   1,261
programs for children ages 0-5

Children 6-11

Children Ages 6-11

G21   Total number of live, in-person, onsite   6
library programs for children ages 6-11 from
WhoFi. Prefilled and locked by the State Library.

G22   Total number of live, in-person, onsite   50
library programs for children ages 6-11 non-
WhoFi

G23   Total number of live, in person, onsite   56
library programs for children ages 6-11

G24   Total number of people attending live,   96
in-person, onsite library programs for children
ages 6-11 from WhoFi. Prefilled and locked by the
State Library.

G25   Total number of people attending live,   374
in-person, onsite library programs for children
ages 6-11 non-WhoFi

G26   Total number of people attending live,   470
in-person, onsite library programs for children
ages 6-11

G27   Total number of live, in-person, offsite   4
library programs for children ages 6-11 from
WhoFi. Prefilled and locked by the State Library.

G28   Total number of live, in-person, offsite   27
library programs for children ages 6-11 non-
WhoFi

G29   Total number of live, in-person, offsite   31
library programs for children ages 6-11

G30   Total number of people attending live,   416
in-person, offsite library programs for children
ages 6-11 from WhoFi. Prefilled and locked by the
State Library.

G31   Total number of people attending live,   2,591
in-person, offsite library programs for children
ages 6-11 non-WhoFi

G32   Total number of people attending live,   3,007
in-person, offsite library programs for children
ages 6-11

G33   Total number of live, virtual library   2
programs for children ages 6-11 from WhoFi.
Prefilled and locked by the State Library.

G34   Total number of live, virtual library   10
programs for children ages 6-11 non-WhoFi

G35   Total number of live, virtual library   12
programs for children ages 6-11

G36   Total number of people attending live,   0
virtual library programs for children ages 6-11
from WhoFi. Prefilled and locked by the State
Library.

G37   Total number of people attending live,   27
virtual library programs for children ages 6-11
non-WhoFi

G38   Total number of people attending live,   27
virtual library programs for children ages 6-11

G39   Total number of library programs for   99
children ages 6-11

G40   Total number of people attending library 3,504
program for children ages 6-11

Young Adults

Young Adults Ages 12-18

G41   Total number of live, in-person, onsite   1
library programs for young adults from WhoFi.
Prefilled and locked by the State Library.

G42   Total number of live, in-person, onsite   4
library programs for young adults non-WhoFi

G43   Total number of live, in person, onsite   5
library program for young adults

G44   Total number of people attending live,   0
in-person, onside library programs for young
adults from WhoFi. Prefilled and locked by the
State Library.

G45   Total number of people attending live,   3
in-person, onsite library programs for young
adults non-WhoFi

G46   Total number of people attending live,   3
in-person, onsite library programs for young
adults

G47   Total number of live, in-person, offsite library programs for young adults prefilled from WhoFi. Prefilled and locked by the State Library.   1

G48   Total number of live, in-person, offsite library programs for young adults non-Who-fi   0

G49   Total number of live, in-person, offsite library programs for young adults   1

G50   Total number of people attending live, in-person, offsite library programs for young adults from WhoFi. Prefilled and locked by the State Library.   4

G51   Total number of people attending live, in-person, offsite library programs for young adults non-WhoFi   0

G52   Total number of people attending live, in-person, offsite library programs for young adults   4

G53   Total number of live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.   0

G54   Total number of live, virtual library programs for young adults non-WhoFi   2

G55   Total number of live, virtual library programs for young adults   2   *18*

G56   Total number of people attending live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.   0

G57   Total number of people attending live, virtual library programs for young adults non-WhoFi   12

G58   Total number of people attending live, virtual library program for young adults   12   *103*

G59   Total number of library programs for young adults   8   *20*

G60   Total number of people attending library program for young adults   19   *119*

Adult

G61   Total number of live, in-person, onsite   30
library programs for adults prefilled from WhoFi.
Prefilled and locked by the State Library.

G62   Total number of live, in-person, onsite   172
library programs for adults non-WhoFi

G63   Total number of live, in person, onsite   202
library program for adults

G64   Total number of people attending live,   211
in-person, onside library programs for adults
prefilled from WhoFi. Prefilled and locked by the
State Library.

G65   Total number of people attending live,   1,202
in-person, onsite library programs for adults non-
WhoFi

G66   Total number of people attending live,   1,413
in-person, onsite library programs for adults

G67   Total number of live, in-person, offsite   1
library programs for adults prefilled from WhoFi.
Prefilled and locked by the State Library.

G68   Total number of live, in-person, offsite   9
library programs for adults non-WhoFI

G69   Total number of live, in-person, offsite   10
library programs for adults

G70   Total number of people attending live,   7
in-person, offsite library programs for adults
prefilled from WhoFi. Prefilled and locked by the
State Library.

G71   Total number of people attending live,   51
in-person, offsite library programs for adults non-
WhoFi

G72   Total number of people attending live,   58
in-person, offsite library programs for adults

G73   Total number of live, virtual library   2
programs for adults prefilled from WhoFi.
Prefilled and locked by the State Library.

G74   Total number of live, virtual library   33
programs for adults non-WhoFi

G75   Total number of live, virtual library   35
programs for adults

G76   Total number of people attending live,   4
virtual library programs for adults prefilled from
WhoFi. Prefilled and locked by the State Library.

G77   Total number of people attending live,   114
virtual library programs for adults non-WhoFi

G78   Total number of people attending live,   118
virtual library program for adults

G79   Total number of library programs for   247
adults

G80   Total number of people attending library   1,589
program for adults

General Interest

General Interest - For All Ages

G81   Total number of live, in-person, onsite,   10
general interest library programs from WhoFi.
Prefilled and locked by the State Library.

G82   Total number of live, in-person, onsite   66
general interest library programs non-WhoFi

G83   Total number of live, in person, onsite   76
general interest library programs

G84   Total number of people attending live,   66
in-person, onsite general interest library programs
prefilled from WhoFi. Prefilled and locked by the
State Library.

G85   Total number of people attending live,   428
in-person, onsite general interest library programs
non-WhoFi

G86   Total number of people attending live,   494
in-person, onsite general interest library programs

G87   Total number of live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.   4

G88   Total number of live, in-person, offsite general interest library programs non-WhoFI   15

G89   Total number of live, in-person, offsite general interest library programs   19

G90   Total number of people attending live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.   297

G91   Total number of people attending live, in-person, offsite general interest library programs non-WhoFi   844

G92   Total number of people attending live, in-person, offsite general interest library programs   1,141

G93   Total number of live, virtual, general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.   0

G94   Total number of live, virtual, general interest library programs non-WhoFi   9

G95   Total number of live, virtual, general interest, library programs   9

G96   Total number of people attending live, virtual, general interest programs prefilled from WhoFi. Prefilled and locked by the State Library.   0

G97   Total number of people attending live, virtual, general interest programs non-WhoFi   81

G98   Total number of people attending live, general interest, virtual library programs   81

G99   Total number of live general interest library programs   104

G100   Total number of people attending live general interest library programs   1,716

G101   Total number of live, in-person, onsite library programs   402

G102   Total number of live, in-person, offsite library programs   116

G103   Total number of live, virtual library programs   58

G104 Total number of people attending live, in-person, onsite library programs	2,844	
G105 Total number of people attending live, in-person, offsite library programs	5,007	
G106 Total number of people attending live, virtual library programs	238	
G107 Total number of live library programs	576	*295*
G108 Total number of people attending live library programs	8,089	*4,497*

Content Recordings and Patron Directed Activities

Program Content Recordings

A program content recording is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member.

The count of views of asynchronous program presentations for a period of THIRTY (30) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For recorded program presentations that are recordings of live, virtual program sessions, exclude live attendance; live attendance should have already been counted on lines G18, G29, G55, G78, or G95.

G109 Total number of program content recordings from WhoFi. Prefilled and locked by the State Library	1	
G110 Total number of program content recordings non-WhoFi	64	
G111 Total number of program content recordings	65	*306*
G112 Total number of views of program content recordings from WhoFi. Prefilled and locked by the State Library	23	
G113 Total number of views of program content recordings non-WhoFi	3,741	
G114 Total number of views of program content recordings	3,764	*7,090*

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G115   Total number of make and take kits provided   3,707

G116   Total number of coloring sheets provided 500

G117   Total number of scavenger hunt participants   126

G118   Total number of trivia contest participants   0

G119   Total use of library's maker space service N/A

G120   Total use of STEAM/STEM services   N/A

G121   Total number of story-walk participants 1458

G122   Total number of reading log participants 434

G123 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

Name of activity only, do not include a use count.   Facebook sharing

Name of activity only, do not include a use count.   Extension Service

Section H - Library Buildings - Hours and Square Footage

Make sure to consider closures due to COVID-19 when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks, due to COVID-19, report 32 on line H02.

H01   Total number of hours open to the public during FY22 (July 1, 2021 to June 30, 2022) at the main library only. Report actual number of hours open rather than scheduled hours open.   3,187   *2,768*

H02   Total number of weeks open to the public during FY22 (July 1, 2021 to June 30, 2022) at the main library only (round to the nearest whole number of weeks). Report actual weeks open rather than scheduled weeks open.   52   *52*

H03   Square footage of main library. Prefilled   11,660   *11,660*
and locked by the State Library.

H04   Total number of weeks the main library   0   *0*
was closed to the public during FY22 (July 1,
2021 to June 30, 2022) due to COVID-19.

H05   Total number of weeks the main library   0   *39*
had limited occupancy during FY22 (July 1, 2021
to June 30, 2022) due to COVID-19.

Section H Totals

H12   Total number of hours open annually at   3,187   *2,768*
the main library and all branches. (Click the
SAVE button to calculate the total.)

H13   Total number of weeks open annually at   52   *52*
the main library and all branches (Click the SAVE
button to calculate the total.)

H14   Total square footage of main and all   11,660   *11,660*
branch libraries (Click the "SAVE" button to
calculate the total.)

Section I - COVID 19 related questions

The following questions were added in the FY20 survey to assess the impact of the COVID-19 pandemic on library services. The impact extended into FY22, so we will continue with most of these questions this year. Answer Yes or No to the following questions if you know for sure that you provided the listed service or not. If you aren't sure, leave the question blank.

I01   Were any of the library's outlets   No   *No*
physically closed to the public for any period of
time due to the Coronavirus (COVID-19)
pandemic? (YES/NO)

- Hours open clarification: An outlet is
  considered physically closed when the
  public cannot access any library buildings
  or bookmobiles, regardless of staff access.
  A building can be physically closed but still
  offer virtual or "curbside" services outside
  the building.

I02   Did library staff continue to provide   Yes   *Yes*
services to the public during any portion of the
period when the building was physically closed to
the public due to the Coronavirus (COVID-19)
pandemic? (YES/NO)

- Services to the public can include providing
  reference service, hosting virtual
  programming or recorded content, curbside
  delivery, etc. Staff can be located or home
  or in a closed library while providing these
  services.

I03   Did the library allow users to complete   Yes   *Yes*
registration for library cards online without having
to come to the library DURING the Coronavirus
(COVID-19) pandemic? (YES/NO)

I04   Did the library provide reference service Yes   *Yes*
via the Internet or telephone during the
Coronavirus (COVID-19) pandemic? (YES/NO)

I05   Did the library provide 'outside' service   Yes   *Yes*
for circulation of physical materials at one or more
outlets during the Coronavirus (COVID-19)
pandemic? (YES/NO)

- Includes any contactless or minimal contact
  provision of circulation items. Similar terms
  could include curbside, vestibule, or porch
  pickups, delivery (mail or drop-off), drive-
  thru, etc. NOTE: Circulation of these items
  should be reported as circulation in the
  appropriate category in section F.

I06   Did the library intentionally provide   Yes   *Yes*
access to Wi-Fi Internet access to users outside the
building at one or more outlets DURING the
Coronavirus (COVID-19) pandemic? (YES/NO)

I07   Did the library increase access to WI-FI Yes   *Yes*
Internet access to users outside the building at one
or more outlets during the Coronavirus (COVID-
19) pandemic? (YES/NO)

I08   Did library staff work for other   No   *No*
government agencies or nonprofit organizations
instead of, or in addition to, their normal duties
during the Coronavirus (COVID-19) pandemic?
(YES/NO)

- NOTE: Include reassignments to other
  government agencies (e.g., to provide
  unemployment claims), as well as other
  activities such as the use of library staff to
  distribute school lunches and other
  materials. Volunteering during work hours
  would count, but volunteering off hours
  would not.

I09   Does the library check out WIFI hotspots   Yes   *Yes*
for use outside the library? (YES/NO)

I10   As of June 30, 2022, does the library   No
charge overdue fines to any users when they fail
to return physical print materials by the date due?
(YES/NO) NEW

All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This
document is also included in the Print Application Form. Click here to print off the form, sign it, and
return it to Toni Blair as listed on the document.