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**James Kennedy Public Library
Board of Trustees
Minutes of the July 12, 2022 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, July 12, 2022 in the Genealogy Room. Present: Sue Engelbrecht, Beth Gudenkauf, Karen Kramer, Catherine O'Hea, Alex Wiezorek, Danielle Will, Library Director Shirley Vonderhaar, Assistant Library Director Dawn Schrandt, and City Councilmember Tom Westhoff. Absent: Ray Kruse.

1. Board President Catherine O'Hea called the meeting to order at 6:10 pm.
2. Consider approval of Agenda
 - o Kramer MOVED "Approval of Agenda," and seconded by Wiezorek.
Ayes: Engelbrecht, Gudenkauf, O'Hea, Kramer, Wiezorek, and Will
Nays: None
Motion CARRIED
3. Agenda Consent Calendar
 - o Correspondence and Communication
 - o Approve minutes of previous meeting: June 14, 2022
 - o Approve June Librarian's report
 - o Approve bills:
 - June bills submitted June 27, 2022
 - July bills
 - Claims report for June
 - June and July credit card claims
 - o Budget reports
 - June city report
 - June library report
 - July library report
 - o Trust account reports
 - June bank statements
 - June balance report
 - Trust account expenditure report
 - June donations report
 - o Program reports
 - June report of programs and attendance
 - July schedule of events
 - Schedule for upcoming programs
 - o Quarterly contract use reports
 - Statistics by city/residence area
 - Statistics by contract/service area
 - o Grant report
 - o Friends of the Library report
 - Used book sale July 15-18
 - o JKPL Endowment report
 - o Engelbrecht MOVED "Approval of the consent items," seconded by Wiezorek.
Ayes: Engelbrecht, Gudenkauf, O'Hea, Kramer, Wiezorek, and Will
Nays: None

Motion CARRIED

4. Discussion of current library operations and services
5. Discussion of vacancies on the JKPL Board of Trustees
6. Consider approval of library wages and salaries effective July 4, 2022
 - o Kramer MOVED to approve library wages and salaries as recommended by the Personnel Committee effective July 4, seconded by Wiezorek.
Ayes: Engelbrecht, Gudenkauf, O’Hea, Kramer, Wiezorek, and Will
Nays: None
Motion CARRIED

7. Executive committee report — no report
8. Finance committee report — no report
9. Fundraising committee report
 - o Notes from June 22, 2022 meeting
10. Furnishings, Art, & Facilities committee report
 - o City replaced the server room AC from Capital Projects fund
11. Marketing committee report — no report
12. Personnel committee report
 - o Notes from electronic discussion
13. Policy committee report — no report
14. Strategic planning report
15. Meetings and training
 - o Upcoming
 - Shirley to go to ARSL in September
 - ILA in Coralville in October
 - o Recently attended — none
16. Oral presentations — none

17. Adjournment
Will MOVED to adjourn seconded by Engelbrecht. Meeting ADJOURNED by O’Hea at 6:40 pm.

Danielle Will, Secretary