

Realia (Games, Puzzles, Puppets, DVDs, etc.) Circulation Policy

The James Kennedy Public Library has a collection of realia, including but not limited to, board, console, outdoor, and life-size games; puzzles, puppets, DVDs, Blu-rays, etc. for public use. Most of these materials may be used within the library, or checked out for use at home. The following rules apply:

1. Any library card holder may check out these materials.
2. The loan period for these materials is one (1) week.
3. Larger or specialty items such as board games, outdoor games, puppets and puzzles should be returned to a staff member at the circulation desk. Console games, DVDs, and Blu-rays may be returned in the audiovisual materials drop box or at the circulation desk. The patron is responsible for any damages to the materials as a result of being returned in the wrong location.
4. The patron is responsible for the return of the items in good condition. In case of loss, theft, or damage, the patron will be charged full replacement cost, plus a \$5.00 processing fee.
5. Reservations and renewals will be allowed per general library policies. Additional limits may be placed if demand or collection size warrants.
6. The James Kennedy Public Library assumes no responsibility for damage to the borrowers' equipment.
7. The library reserves the right to deny service to any patron who does not comply with these policies.

Please Note:

The library hopes that all pieces and parts of games and puzzles are included at the time of check out and will periodically check all items for contents. If an item is checked out with parts missing, patrons are encouraged to inform staff so they can rectify the problem.

Adopted 10/ 2010, revised 9/2012, 10/8/2019, reviewed 5/2023, revised 11/2024