

James Kennedy Public Library
Board of Trustees
Minutes of the April 11, 2017 Meeting

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, April 11, 2017, in the program room. Present: Lynn Osterhaus, Mary Jane Meade, Pat Valant, Angela English, Mike Mullis, Steve Werner, Joe Petsche, and Jolene Pitzenberger-Timp, Library Director Shirley Vonderhaar and Assistant Director Dawn Schrandt. Absent: Barb Heitzman.

1. President Angela English called the meeting to order at 5:30 p.m.
2. Agenda: Pat MOVED "approval of the agenda" which motion was seconded by Mike and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Werner, Petsche and Meade. Nays: None
3. Agenda Consent Calendar
 - Minutes of Previous Meetings: March 14, 2017 Regular meeting
 - Correspondence & Communication
 - March Librarian's Report
 - Bills
 - March Claims Report
 - Library Claims for April
 - March & April Credit Card Claims
 - Budget Reports
 - March City Report
 - March Library Report
 - Trust Account Reports
 - March Bank Statement
 - March Balance Report
 - Trust Account Expenditure Report
 - March Donations Form
 - Coloring Book Fundraiser- \$60.00
 - Herb Pins- \$11.89
 - Wine Glasses- \$5.00
 - Love My Library Fundraiser- \$350.00
 - Bear Creek Carving- \$9.00
 - Program Reports
 - March Report on Programs and Attendance
 - April Calendar of events
 - Schedule for upcoming programs
 - Quarterly Contract Use Reports
 - Statistics by Residence Area

- Statistics by Contract / Service Area
- Grant Report- Shopko grant written for summer reading program
- Friends of the Library Report- New board member- Dianne Kramer

Joe MOVED “approval of the consent items” which was seconded by Pat and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Werner, Petsche, Pitzenberger-Timp and Meade. Nays: None

4. Enrich Iowa Information: Shirley received clarification that the language is not intended to limit local board’s choices but to identify what the agreement will reimburse.
5. Personnel Committee Report
6. Finance Committee Report
7. Fundraising Committee Report: The Mystery Dinner brought in a profit of \$1061.00 and the committee is already planning for the next one in February of 2018. The Wine Beer Tasting Fundraiser is scheduled for April 21 from 5 to 8 pm at Brew & Brew. The Garden and Plant Sale fundraiser is scheduled for May 20. If anyone has plants that need thinned, please consider donating them to this fundraiser. Shirley also reported that Mercy Medical had contact the library about making a \$425.00 donation.
8. Furnishings, Art & Facilities Committee Report: MOTION from the committee to approve FY17 capital projects budget amendment request of \$27, 500.00. As motion is from a committee, no second is required and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Werner, Petsche, Pitzenberger-Timp and Meade. Nays: None
9. Marketing Committee Report: No report.
10. Policy Committee Report: MOTION from the committee to approve Circulation and Services Policy, Internet Access and Acceptable Use Policy, Policy on Electronic Intellectual Freedom, and Internet Access and Conduct with an effective date of May 1, 2017. As motions are from a committee, no seconds are required and CARRIED. Ayes: Osterhaus, English, Valant, Mullis, Werner, Petsche, Pitzenberger-Timp and Meade. Nays: None
11. Strategic Planning Report: No report.
12. Meetings and Training
 - Board training: None scheduled for today.

- Upcoming: Kim will attend Kids First. Paul will present at ARSL.
 - Recently Attended: Public Libraries of DBQ County on April 15
13. Oral Presentations: Board brainstormed ideas for the Small Libraries Create Smart Spaces project.

Lynn's motion to ADJOURN was seconded by Pat and CARRIED at 6:28 pm.
Ayes: Osterhaus, Meade, Valant, Mullis, Petche, Pitzenberger-Timp, Werner and English. Nays: None



Mary Jane Meade