

## Sex Offender Policy

### James Kennedy Public Library

In accordance with Chapter 692A of Subtitle 1 of Title 16 of the Code of Iowa, sex offenders convicted of sex offenses against minors are prohibited from being on library property or loitering within 300 feet of library property without written permission of the Library Director.

The Library Director may only give written permission as the result of a vote at a meeting of the Board of Trustees at which a quorum is present. Those receiving permission may be subject to limitations on their library use. To be considered by the Board of Trustees, a written letter requesting permission must be received by the Library Director. Upon receipt of such a letter, the Library Director will notify the Executive Committee who will meet and discuss the request. The following guidelines will be used by the committee when considering their recommendation to the full Library Board:

1. No person shall be granted written permission to be upon library property if he or she has been convicted of a sex offense against a minor and is classified as a Tier II or Tier III Offender under the provisions of Iowa Code Section 692A.102.
2. No person shall be granted written permission to be on library property if the person is subject to this policy and has been convicted of an aggravated offense, as defined in Iowa Code Section 692A.101(1)(a), regardless of the age of the victim of the aggravated offense and regardless of the person's Tier classification.
3. The Committee will consider the following factors in determining whether permission should be granted:
  - a. The offense for which the person has been convicted
  - b. The person's intended use of the library
  - c. Any other information the Board or Committee deems relevant
4. Any request that provides false information shall be denied. Any request for which the Committee has requested additional information shall be denied if the Committee does not receive such information within 2 weeks of the date requested.
5. A person who is granted permission pursuant to this policy to be upon the library property shall be subject to the same terms and conditions as the general public and may be subject to additional restrictions as contemplated below:
  - a. Time of day restrictions
  - b. Computer use restrictions
  - c. Study room use restrictions
  - d. Staff supervision (cost to be reimbursed to the library by the person granted permission)

Persons excluded from library property under this law remain entitled to library services that are not associated with being on library property. If a person is prohibited from visiting library property by this law but has been issued a library card, it is the responsibility of the affected person to arrange for a designated individual to select, check out, and return materials to the library through possession of the affected person's library card. The issuance of a library card to an individual who has been convicted of a sex offense involving a minor does not grant that individual permission to enter the library or to be present on library property.

Persons excluded from library property under this law will not be served by the library's homebound delivery service. In addition, they will not be allowed access to any library services that are provided only on the premises, such as the use of public computers.

The police department will be immediately notified if any person believed to have been convicted of a sex offense against a minor is on library property without permission.

Approved November 2009.