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**James Kennedy Public Library
Board of Trustees
Minutes of the January 8, 2019 Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, January 8, 2019, in the program room. Present: Pat Valant, Angela English, Mike Mullis, Karen Kramer, Catherine O'Hea, Mary Jane Meade and Library Director Shirley Vonderhaar. Absent: Sue Engelbrecht and Joe Petsche,

1. President Angela English called the meeting to order at 7:00 pm.
2. Agenda: Valant MOVED "approval of the Agenda" which motion was seconded by Mullis and CARRIED. Ayes: English, Valant, Mullis, Kramer, O'Hea, and Meade. Nays: None
3. Agenda Consent Calendar
 - Minutes of Previous Meetings: December 11, 2018
 - Correspondence & Communication
 - December Librarian's Report – Museum pass used once in December.
 - Bills:
 - December Claims Report
 - Library Claims for January
 - December & January Credit Card Claims
 - Budget Reports
 - December City Report
 - December Library Report
 - Trust Account Reports
 - December Bank Statement
 - December Balance Report
 - Trust Account Expenditure Report
 - December Donations Form
 - Cookie Walk Fundraiser- \$820.00
 - Coloring Book Fundraiser- \$15.00
 - Theisen's More for your Community Grant- \$1215.00
 - Ray Rardin- \$150.00
 - Program Reports
 - December Report on Programs and Attendance
 - January Calendar of events
 - Schedule for Upcoming Programs
 - Grant Report
 - Friends of the Library Report: Membership drive starts next week. Winter Book Sale- January 25-28.

Kramer MOVED "approval of the consent items" which was seconded by O'Hea and CARRIED. Ayes: English, Valant, Mullis, Kramer, O'Hea, and Meade. Nays: None

4. Executive Committee Report: No Report

5. Fundraising Committee Report: Soup Supper slated for 1/17/19.
6. Furnishings, Art & Facilities Report: No report
7. Marketing Committee Report: No report
8. Personnel Committee Report: No report
9. Finance Committee Report:
 - FY20 Library Operating Budget: Finance committee MOVED “to propose a budget of \$448,638.00 to city council”. This proposal reflects a 6% increase from FY19. As this is a motion from a Committee, no second is needed. Motion CARRIED. Ayes: English, Valant, Mullis, Kramer, O’Hea, and Meade. Nays: None
 - FY20 Trust Account Budget Request: Finance committee MOVED “to present proposed budget of \$30,000 to city council”. As this is a motion from a Committee, no second is needed. Motion CARRIED. Ayes: English, Valant, Mullis, Kramer, O’Hea, and Meade. Nays: None
10. Policy Committee Report: No report
11. Strategic Planning Report: No report
12. Meetings and Training
 - Upcoming: ILOC scheduled for January 17, 2019
 - Recently Attended:
13. Oral Presentations: None

President Angela English declared meeting ADJOURNED at 7:53 pm.



Mary Jane Meade