

320 1st Ave E Dyersville, Iowa 52040 Phone: 563-875-8912 Fax: 563-875-6162

Regular Library Board Meeting

September 12, 2012

5:30 pm Hoffman Community Room James Kennedy Public Library

Agenda Topics

- Call to Order
- 2. Consider Approval of Agenda
- Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meetings: July 9, 2012 special meeting;
 August 15, 2012 special meeting, and August 15, 2012 regular meeting
 - Approve August Librarian's Report
 - Approve Bills:
 - o August Claims Report
 - Library Claims for September
 - o August / September Credit Card Claims
 - Budget Reports
 - o August City Report
 - o August Library Report
 - Trust Account Reports
 - o August Bank Statement
 - o August Balance Report
 - o Trust Account Expenditure Report
 - o August Donations Form
 - Program Reports
 - o July Report on Programs and Attendance
 - Youth Summer Reading Program Donors
 - o September Calendar of events
 - Schedule for upcoming programs
 - Grant Report
 - Friends of the Library Report
- 4. Appointment of committee members

E-mail: svonderhaar@dyersville.lib.ia.us

Web: www.dyersville.lib.ia.us

Director: Shirley Vonderhaar

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- 5. Consider changing the date for the next regular Library Board Meeting
- Consider library hours of operation for October 11 & 12 (ILA Conference dates)
- 7. Consider dates for library closing for Christmas and New Year Holidays
- 8. 2012 Iowa Public Library General Information Survey
- 9. 2012 James Kennedy Public Library Annual Report
- 10. Finance Committee Report
 - Consider approval of limiting number of items checked out to Open Access patrons
- 11. Furnishings, Art & Facilities Committee Report
 - Status of questions regarding quote for camera system
- 12. Marketing Committee Report
 - Geek the Library Campaign
 - Consider approval of waiver of restriction on alcoholic beverages in the Hoffman Room for the Geek the Library Campaign Launch on Friday, October 5, 2012
 - Chair-ity event
- 13. Personnel Committee Report
 - Staffing update
- 14. Policy Committee Report
 - Consider approval of revised Policy for Circulation Videocassettes and DVDs
 - Consider approval of revised Policy for Circulating Games, Puzzles, Puppets, etc
 - Consider approval of revised Operational Guidance Policy
- 15. Strategic Planning Report
- 16. Meetings and Training
 - Upcoming
 - Recently Attended
- 17. Oral Presentations
- 18. Adjournment

Date of next regular meeting: Wednesday, October 10, 2012 5:00 pm