James Kennedy Public Library 2012 Iowa Public Library General Information Survey

CURRENT YEAR

PREVIOUS YEAR

JAMES KENNEDY PUBLIC

Section A - General Information

A01

Library Name

Review the contact information below. Users cannot change data marked in grey. To change any of this data, answer Yes to number A17 below. The State Library will verify and change the data.

JAMES KENNEDY PUBLIC

	•	LIBRARY	LIBRARY
A02	Library Director/Administrator Name	Shirley Vonderhaar	Shirley Vonderhaar
A03	Library District	NE=Northeast	NE=Northeast
Street Address			
A04	Street Address	320 1ST AVE E	320 1ST AVE E
A05	City	DYERSVILLE	DYERSVILLE
A06	Zip	52040	52040
Mailing Addre	SS		
A07	Mailing Address	320 1ST AVE E	320 1ST AVE E
A08	City	DYERSVILLE	DYERSVILLE
A09	Zip	52040	52040
Other Contact	Information		
A10	County	DUBUQUE	DUBUQUE
A11	Phone	(563) 875-8912	(563) 875-8912
A12	Library Web Address	http://WWW.DYERSVILLE.LIB.IA.US	WWW.DYERSVILLE.LIB.IA.US
A13	Fax	(563) 875-6162	(563) 875-6162
A14	Director Email Address	svonderhaar@dyersville.lib.ia.us	svon der haar @dyers ville. lib. ia. us
A15	Has the data in any of the grayed out questions above changed in the past year? (Yes or No) If you answer "Yes," enter the correction in a note. Staff from Iowa Library Services will contact you to verify the information.		No

Section B - Paid Staff

Include unfilled positions if a search is currently underway. Include all employees paid by the library. Report all positions as of June 30, 2012.

B01	Total number of paid librarians	5	4
B02	Total number of all paid librarian hours worked per week	148.00	115.00
B03	Paid librarians FTE	3.70	2.88
B04	Total number of all other paid staff	7	9

B05	Total number of all other paid staff hours worked per week	134.00	140.00
B06	All other paid staff FTE	3.35	3.50
B07	Total paid employees FTE	7.05	6.38
Levels of Edu	cation		
B08	How many of the paid librarians from LINE B01 have an ALA accredited masters of library science degree	2	1
B09	Total number of hours worked per week by librarians from LINE B08 with an ALA accredited masters of library science degree	80.00	40.00
B10	Total FTE librarians with ALA accredited masters of library science degree	2.00	1.00
B11	Education level achieved by director	Masters of Library Science Degree	Masters of Library Science Degree

Section C - Capital Income and Expenditures

Show all sources of funds for FY12

If your library does not receive income from a source, enter a 0 (zero). If the data is not available, enter N/A.

REPORT ALL INCOME AND EXPENDITURES IN WHOLE DOLLARS ONLY. ROUND TO THE NEAREST DOLLAR.

In this section, report all revenue for major capital expenditures, by source of revenue. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Computer hardware and software used to support library operations, to link to networks, or to run information products
- New vehicles
- Other major one-time projects

In this section, DO NOT include revenue for:

- Replacement and repair of existing furnishings and equipment
- Regular purchase of library materials Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

Capital Income

C01	Capital funds from local government (city, county)	\$3,786	\$2,428
C02	Capital funds from state sources	\$0	\$3,000

C03	Capital funds from federal sources	\$0	\$0
C04	Capital funds from private sources	\$0	\$0
C05	Total capital revenue	\$3,786	\$5,428
Capital Expend	ditures		
C06	Total capital expenditures	\$3,786	\$9,078

Section D - Operating Income and Expenditures

Show all sources of funds for FY12.

If your library does not receive income from a source, enter a 0 (zero). If the data is not available, enter N/A.

DO NOT INCLUDE E-RATE DISCOUNTS AS INCOME OR EXPENDITURES.

REPORT ALL INCOME AND EXPENDITURES IN WHOLE DOLLARS ONLY. ROUND TO THE NEAREST DOLLAR.

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report revenue used for operating expenditures by source. Include federal, state, local, or other grants, and report total operating income.

DO NOT INCLUDE:

- Revenue for major capital expenditures as reported in Section C
- Contributions to endowments
- Revenue passed through to another agency
- Funds unspent in the previous fiscal year carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts or donations

TOTAL GOVERNMENTAL OPERATING INCOME

D01	City income received (exclude income from special levies)	\$319,054	\$311,179
D02	City income received from special levies	\$0	\$0
D03	Answer YES if the library receives funding from more than one county. Otherwise, answer NO. If you answered "NO" you can skip to line D06. If you answered "Yes", report county name and income for each county that you receive funding on LINES D04 and D05. LINES D04 and D05 are repeatable in case	No	No

	there are several counties that contribute funds to the library. Report the income from your own county on line D06.		
D04	County name (Do not report your own county here)		
D05	County income (Do not report your own county income here)		
D06	County income from your own county	\$0	
D07	County income received from all counties (Click the SAVE button to calculate the total.)	\$0	\$0
D08	Income received from contracting cities other than your own	\$7,483	\$10,736
D09	Other governmental income received	\$0	\$0
D10	Total local government operating income received	\$326,537	\$321,915
D11	State income received from Iowa Library Services (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement)	\$10,837	\$13,619
D12	Other income received from the state of Iowa	\$0	\$0
D13	Total state government operating income received	\$10,837	\$13,619
D14	Total federal government income received	\$0	\$0
Total Non-Gove	ernmental Operating Incom	ne	
D15	Total non-governmental grants received	\$0	\$0
D16	Endowments and gifts received	\$4,553	\$5,747
D17	Fines and/or fees received	\$4,901	\$5,328
D18	Other income received	\$3,590	\$6,676

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non-governmental s13,044 \$17,751

received

Total Operating Income

D20 Total operating income received \$350,418 \$353,285

Operating Expenditures

In this section, report all expenditures including grants and cooperative arrangements.

If your library does not receive funding for an item, enter a 0 (zero). If data for an item is not available, enter N/A.

DO NOT INCLUDE E-RATE DISCOUNTS AS EXPENDITURES.

To ensure accurate reporting, consult your business officer or city clerk regarding this section. Report only money expended during the 2012 fiscal year, regardless of when the money may have been received.

REPORT ALL EXPENDITURES AS WHOLE DOLLARS ONLY. ROUND FRACTIONS TO THE NEAREST WHOLE DOLLAR.

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

DO NOT REPORT

- The value of free items as expenditures
- Estimated costs
- Capital expenditures as reported in Section C

D21	Total salaries and wages expenditures (before deductions)	\$172,882	\$155,645
D22	Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.)	\$39,928	\$31,615
D23	Total staff expenditures	\$212,810	\$187,260
D24	Print materials expenditures	\$42,318	\$45,486
D25	Electronic materials expenditures (EBSCOhost, FirstSearch, etc.)	\$1,805	\$2,750
D26	Audio materials expenditures All formats, including downloadable (Report WILBOR and NEIBORS)	\$10,090	\$10,577

D27	Video materials expenditures All formats, including downloadable	\$12,234	\$7,842
D28	Other collection expenditures for any materials not listed above (puzzles, art prints, puppets, etc.)	\$1,036	\$2,229
D29	Total audio, video, and other collection expenditures	\$23,360	\$20,648
D30	Total collection expenditures	\$67,483	\$68,884
D31	All other operating expenditures (phone, heat, lights, cooling, internet access, equipment, insurance, etc.)	\$75,356	\$96,275
D32	Total of all operating expenditures	\$355,649	\$352,419

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of physical volumes owned by the library at the start of the fiscal year (July 1, 2011).

 $NUMBER\ ADDED\ DURING\ FISCAL\ YEAR\ -\ The\ number\ of\ physical\ volumes\ added\ to\ the\ collection\ during\ the\ fiscal\ year\ whether\ through\ purchase\ or\ donation.$

WITHDRAWN DURING FISCAL YEAR - The number of physical volumes weeded, lost, or removed for any other reason during the fiscal year.

NOTE: Serials (magazines, newspapers, etc.) should no longer be included in the count of print volumes. We are still collecting the number of serial subscriptions on line E29.

E01	Printed books (# of volumes), held at start of year	55,685	55,016
E02	Printed books (# of volumes), added during year	4,520	4,457
E03	Printed books (# of volumes), withdrawn during year	3,805	3,788
E04	Printed books (# of volumes), held at end of year	56,400	55,685
E05	Electronic books (e-books), held at end of year (report all e-books here including WILBOR/NEIBORS)	6,875	0

E06	Total books (print and electronic), held at end of year.	63,275	55,685
E07	Audio materials (# of physical volumes), held at start of year	2,877	3,187
E08	Audio materials (# of physical volumes), added during year	367	271
E09	Audio materials (# of physical volumes), withdrawn during year	704	581
E10	Audio materials (# of physical volumes), held at end of year	2,540	2,877
E11	Downloadable audio materials, held at end of year (report all downloadable audio ITEMS here including WILBOR/NEIBORS - report the number of audio TITLES on LINE E32 below)	2,682	0
E12	Total audio materials (physical and downloadable), held at end of year.	5,222	2,877
E13	Video materials (# of physical volumes), held at start of year	5,085	4,875
E14	Video materials (# of physical volumes), added during year	1,341	625
E15	Video materials (# of physical volumes), withdrawn during year	1,033	415
E16	Video materials (# of physical volumes), held at end of year	5,393	5,085
E17	Downloadable video materials, held at end of year (report all downloadable video ITEMS here including WILBOR/NEIBORS - report the number of video TITLES on LINE E33 below)	0	0

E18	Total video materials (physical and downloadable), held at end of year	5,393	5,085
E19	Other library materials (# of physical volumes), held at start of year	343	293
E20	Other library materials (# of physical volumes), added during year	114	50
E21	Other library materials (# of physical volumes), withdrawn during year	176	0
E22	Other library materials (# of physical volumes), held at end of year	281	343
E23	Total physical volumes, held at start of year	63,990	63,371
E24	Total physical volumes, added during year	6,342	5,403
E25	Total physical volumes, withdrawn during year	5,718	4,784
E26	Total physical volumes, held at end of year	64,614	63,990
E27	Total downloadable materials, held at end of year	9,557	0
E28	Total physical and downloadable volumes, held at end of year	74,171	63,990
Items reported of	on LINES E29 to E33 will no	ot be added to LINE E28.	
E29	Current print serial/periodical subscriptions (include periodicals and newspapers in any format, number of titles including duplicates), held at end of year	259	248

E30	Total number of physical volumes from section E cataloged as children's, held at end of year.	19,700	20,320
E31	Total number of physical volumes from section E cataloged as young adult, held at end of year.	5,294	5,528
E32	Total number of downloadable audio TITLES held at end of year	2,479	
E33	Total number of downloadable video TITLES held at end of year	6,314	

Section F - Circulation

Circulation Transactions

Circulation by material type: Questions F01 to F09 reflect circulation based on the type of item circulated. The totals on lines F09 and F15 must be equal.

F01	Adult books	46,161	47,489
F02	Young adult books	9,839	10,442
F03	Children's books	39,632	40,331
F04	Video recordings	38,401	29,853
F05	Audio recordings	6,903	6,826
F06	Periodicals	6,546	7,603
F07	Virtual circulation (downloadable audio, video, or eBooks)	1,361	715
F08	All other Items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, etc.)	1,377	277
F09	Total circulation by material type	150,220	143,536

Circulation by borrower type: Questions F10 to F15 reflect circulation based on borrower type. The totals on lines F09 and F15 must be equal.

F10	Circulation to your own city	78,228	76,932
F11	Circulation to contracting cities	5,553	6,191
F12	Circulation to the rural population of your own county	0	0
F13	Open Access	45,524	47,744

F14	Circulation to all other borrower types (Include circulation of downloadable audio, video or e-books)	20,915	12,669
F15	Total circulation by borrower type	150,220	143,536

Circulation to children and young adults: Questions F16 and F17 reflect total circulation to children and young adults. These counts are part of the total as reported on line F09.

• 0	_	<u>-</u>	
F16	Total circulation of all materials cataloged as "children's"	53,768	53,945
F17	Total circulation of all materials cataloged as "young adult"	14,062	14,238
F18	In-library materials use annually	15,860	14,872
Interlibrary Loan			
F19	Received from other libraries	352	583
F20	Provided to other libraries	370	555
Registration			
F21	Current total number of registered users	5,230	4,835
F22	Total number of registered users added for FY12	381	444

Section G - Program Attendance and Other Services

Program Attendance

When reporting number of programs, count the total number of events. A story time held once a week for a year is counted as 52, not as one.

When reporting attendees, count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.

G01	Total number of library programs for children	310	270
G02	Total number of people attending library programs for children	5,014	4,994
G03	Total number of library programs for young adults	57	58
G04	Total number of people attending library programs for young adults	520	455

G05	Total number of library programs for adults	304	273
G06	Total number of people attending library programs for adults	3,735	2,518
G07	Total number of library programs	671	601
G08	Total number of people attending library programs	9,269	7,967
G09	Number of children REGISTERED for the 2012 Summer Library Program (DO NOT COUNT NUMBER OF PROGRAM ATTENDEES)	390	390
G10	Number of young adults REGISTERED for the 2012 Summer Library Program (DO NOT COUNT NUMBER OF PROGRAM ATTENDEES)	100	48
G11 For what ag apply.	ge groups did your library pro	ovide a Summer Library Program for Sum	mer of 201
a.	Early Literacy (0-5 years old)	Yes	Yes
b.	Children (6-10 years old)	Yes	Yes

12? Mark all that

	years old)	168	168
b.	Children (6-10 years old)	Yes	Yes
c.	Teens (11-18 years old)	Yes	Yes
d.	Adults (19+ years old)	Yes	Yes
e.	None	No	No
Other Services			
G12	Meeting room use annually	308	228
G13	Door count annually	85,792	79,356
G14	Total number of reference transactions annually		3,848
G15	Total number of hours open annually at the main library only	3,124	3,240

G16	weeks open annually at the main library only (round to the nearest whole number of weeks)	52	52
	Please answer questions G17 nobile, you can skip to quest	to G19 for each branch or bookmobile. I ion H01.	f your library doesn't have a
G17	Branch or bookmobile name		NA
G18	Total number of hours open annually at the branch or bookmobile		N/A
G19	Total number of weeks open annually at the branch or bookmobile		N/A
G20	Total number of hours open annually at the main library and all branches. (Click the SAVE button to calculate the total.)	3,124	3,240
G21	Total number of weeks open annually at the main library and all branches	52	52
Section H - A	Additional Information	1	
H01	Number of volunteers	108	97
H02	Total number of hours worked annually by volunteers	3,969	4,246
H03	Name of Main Library and any Branches (Include information for your main library building and all branches as separate entries. If your library doesn't have any branches, enter the information once for the Main Library.)	James Kennedy Public Library	James Kennedy Public Library
H04	Are the Library/Branch facilities handicapped accessible? (Yes or No)	Yes	Yes

G16

Total number of

H05	How many square feet of space in your library/branch?	11,660	11,660
H06	How many total square feet of space in your library? (Click the "SAVE" button to calculate the total.)	11,660	11,660
H07	Did your library have a referendum passed within the past year? (Yes or No)	No	No
H08	Type of referendum if Yes (if No enter N/A)	N/A	N/A

The information entered on LINES H09 to H11 refers to other cities in Iowa that contract financially with your library for service. Do not record your city or any non-municipal government agencies such as counties or townships. Lines H09 and H10 are repeatable to allow for multiple entries.

		*	
H09	Contracting city name (Do not report your own city here)		NA
H10	Population of contracting city		N/A
H11	Total population of the cities your library serves by contract. (Click the SAVE button to calculate the total.)	0	0
Salary Informa	ation		
H12	Hourly salary of the director	\$22.32	\$21.93
H13	Hourly salary of assistant director	\$13.50	N/A
H14	Hourly salary of the	\$15.35	\$15.08

\$15.35

\$15.08

Section I - Electronic Resources

children's librarian

Licensed Databases

101	Number of licensed databases funded locally or by other non-state funded cooperative agreements (or consortia) within the state or region	3	3
	•		

I02	Number of licensed databases funded by the state government or Iowa Library Services (Count Ebscohost as 13 and FirstSearch as 12)	25	25		
I03	Total licensed databases	28	28		
Other Technology Questions					
I04	Number of Internet computers for public use	23	23		
I05	Number of uses of public Internet computers annually (You may count a typical week and multiply by 52)	7,243	12,148		
I06	Number of computer or Internet-related classes taught by library staff	68	42		
107	Number of people attending computer or Internet-related classes taught by library staff	148	170		
Section J - Administrative Questions					

Section J - Administrative Questions

Number of Service Outlets

J01	Central library facility (Not less than 1)	1	1		
J02	Branches	0	0		
J03	Bookmobiles	0	0		
J04	Other service outlets	2	2		
Population (Prefilled and Locked by Iowa Library Services)					
J05	City population	4,058	4,058		
J06	Library Size Code	D			

This is the end of the survey. Make sure you click the red "Save" button below. Once you have saved your work, you are ready to review your edit checks. Please click on the "Status" tab at the top of the page to begin reviewing your edits.