

320 1st Ave E Dyersville, Iowa 52040 Phone: 563-875-8912 Fax: 563-875-6162

Regular Library Board Meeting

November 9, 2011

5:00 pm Hoffman Community Room James Kennedy Public Library

Agenda Topics

- Call to Order
- 2. Consider Approval of Agenda
- 3. Consider Agenda Consent Calendar
 - Correspondence & Communication
 - Approve Minutes of Previous Meeting: October 12, 2011
 - Approve October Librarian's Report
 - Approve Bills:
 - o October Claims Report
 - o Library Claims for November
 - October / November Credit Card Claims
 - Budget Reports
 - o October City Report
 - o October Library Report
 - Trust Account Reports
 - October Bank Statement
 - o October Balance Report
 - o Trust Account Expenditure Report
 - October Donations Form
 - Program Reports
 - October Report on Programs and Attendance
 - o November Calendar of events
 - o Schedule for upcoming programs
 - Grant Report
 - Friends of the Library Report
- 4. City Council Attendance Schedule
- 5. Report from Ad Hoc Committee regarding Evaluation of Library Director
- 6. Finance Committee Report

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Director: Shirley Vonderhaar

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- 7. Personnel Committee Report
- 8. Furnishings & Facilities Committee Report
 - · Board member walk-thru of library to identify areas of concern
 - Consider approval of replacement of operator on exterior automatic door
- 9. Policy Committee Report
- 10. Strategic Planning Report
- 11. Ongoing Construction Issues Committee Report
 - Update regarding Interior repairs
 - Status of electrical issues
- 12. Marketing Committee Report
 - Report on Fall events
- 13. Meetings and Training
 - Upcoming
 - Recently Attended
- 14. Oral Presentations
- 15. Adjournment

Date of next regular meeting: Wednesday, December14, 2011 5:00 pm