

Downloading eBooks from BRIDGES for iPads, Tablets, & Smartphones

07.21.15

iPads, Smartphones, and tablets can borrow books using either the Kindle app or the Overdrive Inc. app (aka Overdrive Media Console) from you devices App Store. Both apps can be downloaded for free.

The Kindle app can only support Kindle edition library books.

- This app can also be used to purchase eBooks from Amazon.com
- Borrowing or purchasing requires an Amazon.com account
- Not all eBooks on BRIDGES come in a Kindle format

The Overdrive app supports EPUB library books (which are the most common type of ebooks).

Before you start borrowing books from the library you will need the following items:

- A library card from the James Kennedy Public Library
- Either the Amazon or Overdrive app installed on your iPad or tablet
- Your device will need to be registered with Amazon if using the Kindle app

Borrowing books using the Overdrive app:

1. Touch the *Overdrive* app to open it
2. If the app opens into your Bookshelf, then touch on the **Add a Book** box. If the app opens into a blue screen then touch **Menu** (the icon of the 3 parallel lines) in the top, left corner.
3. If this is the first time you've borrowed a book:
 - a. Click on **Add a Library**
 - b. Type in the zip code, 52040, in the **Find a Library by name, city or postal code** search field.
 - c. Click **Search**.
 - d. Click on **James Kennedy Public Library**
 - e. Click on **BRIDGES** <http://bridges.lib.overdrive.com>
 - f. This should save BRIDGES to your list for future visits
4. If you've borrowed a book before:
 - a. Click on **BRIDGES**
 - b. Or it may take you directly into BRIDGES!
5. Once you are redirected to the BRIDGES webpage click on **Sign In**
6. Type in the name of the library, **James Kennedy Public Library**. As you start typing it will start bringing up options. Once our library name comes up touch on it to select it.

7. Touch on the link that comes up that says: *James Kennedy Public Library, Dyersville users, please click here...*
8. Enter your library barcode number then touch **LOGIN** to finish logging on.
9. To browse for books, click on the **Menu** button (the icon is 3 parallel lines) to open the green browsing menu. (This menu may already be open when you log in)
10. Under eBook Fiction or eBook Nonfiction choose the genre of eBooks you want to browse in then click on that genre name to bring up a listing of books.
11. To locate a specific item or author, type the name of the author or the title of the book into the search box with the magnifying glass.
12. To narrow the results to only those books available to check out click on **Available Now** located to the left of the first book cover shown. This will re-sort the results so only those you can check out show up.
13. The icons listed inside a circle in the top, right corner of each book cover tell you the type of item it is and if it is checked in or not.
 - a. If the icon is a book then that item is an eBook. If the icon is a pair of headphones then that item is an audiobook.
 - b. If the icon is black then the item is available to check out. If the item is gray the item is currently checked out.
14. Click on the title of any book to get more information about that book, to find out if it is available to check out, and to find out what formats are available.
15. Next to the book there will be a blue button indicating if the book is available to borrow or not. It will say **Borrow** if it is available to check out or **Place a Hold** if the book is already checked out.
16. The column to the right of the **Borrow** button (or possibly underneath) will indicate what formats the book is available in (Kindle, EPUB etc.). Be sure it lists EPUB eBook as an available format.
17. Click on the **Borrow** button to check out the book.
18. Click on the **Go to Bookshelf** button to get the download menu.
19. Click on the little white arrow next to the word Download in the Download box so you can select the type of file you need for your eReader.

20. Select the type of file you need for your eReader (if using Overdrive you need EPUB!)
21. Click on **Confirm & Download**. *Make sure your device is turned on & the WiFi is connected before you download!*
22. You should get a message that the title is loading and it will say **Title Added** when the book is done downloading.
23. If you want to find another book to read, repeat the steps above by touching on the **Menu** button. If you are done then touch **Sign Out** to log off of NEIBORS
24. To return to your bookshelf, click on the **Menu** icon (three parallel lines) in the top left corner of the page.
25. Click on **Bookshelf** to return to the listing of books you have downloaded. The book you just borrowed should show on the bookshelf.
26. Touch on the picture of the book cover to open the book and start reading.
27. Tap on the right or left side of the page to turn the page forward or backward.
28. To bring down the menu options while reading in a book, click on the title of the book in the top, center of the screen. This should bring down the Menu button (three parallel lines) which you can click on to see your options for navigating in the app.

To return a book early:

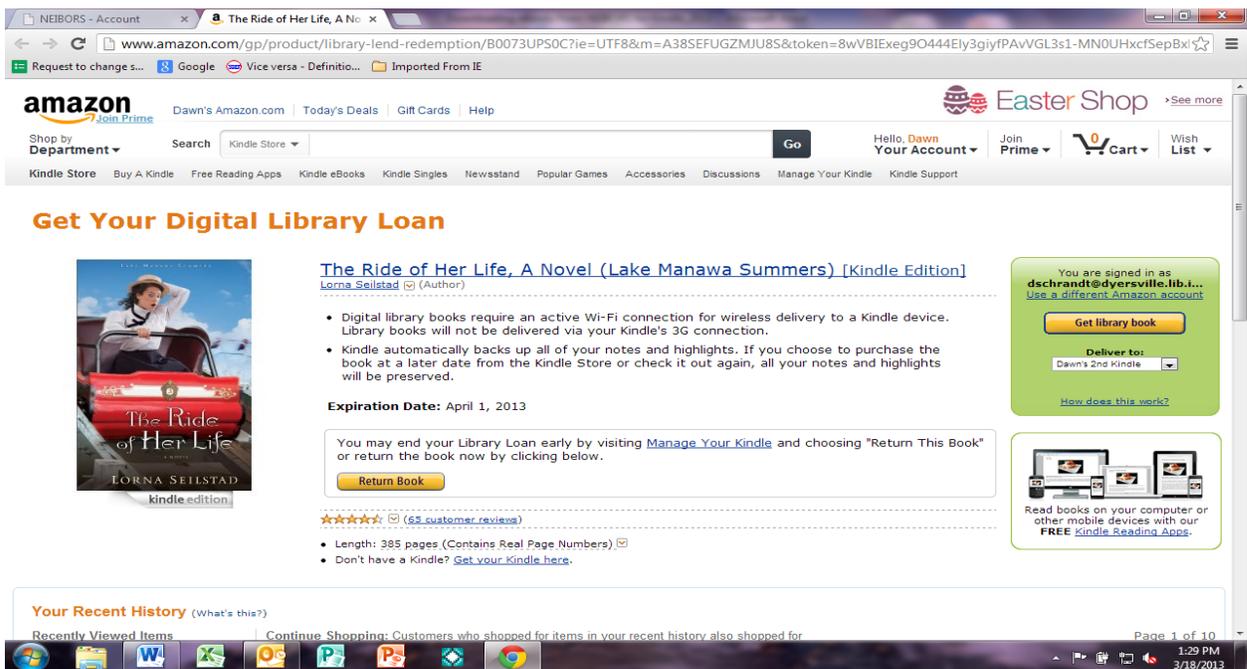
1. Touch the **Overdrive** app to open it. You should be looking at your Bookshelf.
 - a. If you're looking at the book you are reading then touch the **Menu** icon (three parallel lines) in the top left corner, then touch **Bookshelf** to go to your bookshelf.
2. Touch and hold the cover of the book to bring up a menu
3. Touch **Return** to return the book
4. When it asks you to confirm click on **Return**.
5. Once returned, the book will delete from your bookshelf in Overdrive and return to BRIDGES.

Borrowing books using the Kindle app:

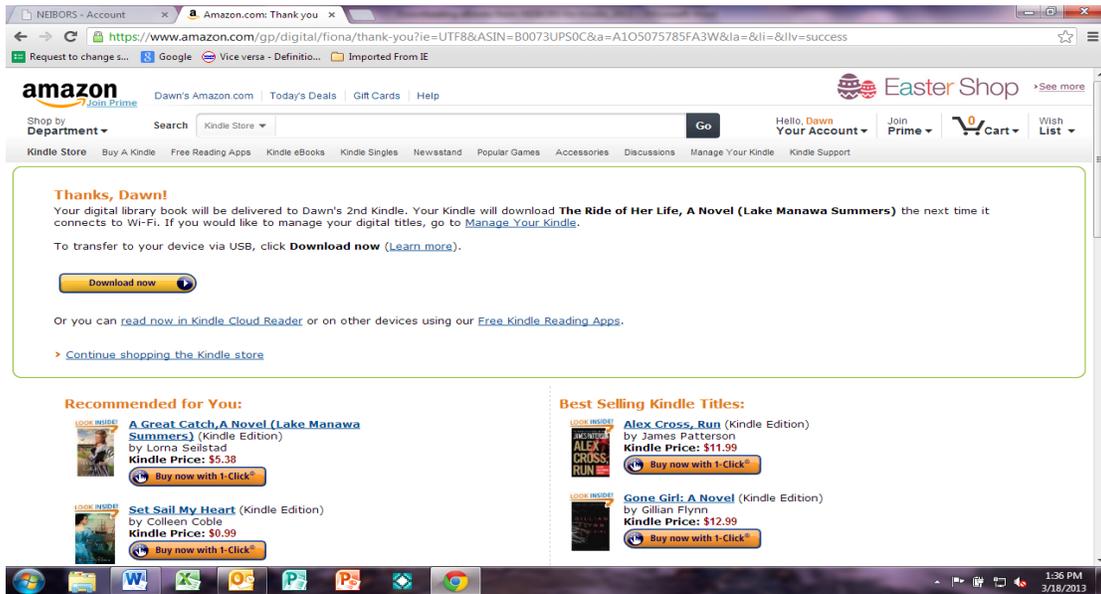
1. Make sure your WiFi is connected

2. Open either the Safari app or the Google app and use it to go to the BRIDGES website:
<http://bridges.lib.overdrive.com>
 - a. Or you can link to the BRIDGES website from the library website Home page
www.dyersville.lib.ia.us
3. Touch on **SIGN IN**
4. Type in the name of the library, James Kennedy Public Library. As you start typing it will start bringing up options. Once our library name comes up touch on it to select it.
5. Touch on the link that comes up that says: **James Kennedy Public Library, Dyersville users, please click here...**
6. Enter your library barcode number then touch **LOGIN** to finish logging on.
7. To browse for books, click on the **Menu** button (the icon is 3 parallel lines) to open the green browsing menu. (This menu may already be open when you log in).
8. Under eBook Fiction or eBook Nonfiction choose the genre of eBooks you want to browse in then click on that genre name to bring up a listing of books.
9. To locate a specific item or author, type the name of the author or the title of the book into the search box with the magnifying glass.
10. To narrow the results to only those books available to check out click on **Available Now** located to the left of the first book cover shown. This will re-sort the results so only those you can check out show up.
11. The icons listed inside a circle in the top, right corner of each book tell you the type of book and if it is checked in or not.
 - a. If the icon is a book then that item is an eBook. If the icon is a pair of headphones then that item is an audiobook.
 - b. If the icon is black then the item is available to check out. If the item is gray the item is currently checked out.
12. Click on the title of any book to get more information about that book, to find out if it is available to check out, and to find out what formats are available.
13. Next to the book there will be a blue button indicating if the book is available to borrow or not. It will say **Borrow** if it is available to check out or **Place a Hold** if the book is already checked out.
14. The column to the right of the **Borrow** button (or possibly underneath) will indicate what formats the book is available in (Kindle, EPUB etc.). Be sure it lists Kindle Book as an available format.

15. Click on the **Borrow** button to check out the book.
16. Click on the **Go to Bookshelf** button to get the download menu.
17. Click on the little white arrow next to the word Download in the Download box so you can select the type of file you need for your eReader.
18. Select the type of file you need for your eReader (if using a Kindle you need to choose Kindle Book!)
19. Click on **Confirm & Download**. *Make sure your device is turned on & the WiFi is connected before you download!*
20. BRIDGES will automatically send you to Amazon.com. If you are already signed in you will be routed automatically to the download page.
21. Click on **Get Library book**. The device you are downloading to will show underneath if you are signed in to your Amazon account. Make sure this is correct if you have several devices using this account! No device will show if you are not logged on to your Amazon account.



22. If you aren't already signed in to your Amazon account you will now be prompted to sign in.
23. You will get a message confirming you borrowed the book. The book will have downloaded into the Kindle app on your device. *Note: If you are using WiFi you do not need to click on the 'Download Now' button after you get the confirmation your eBook downloaded.*



24. Open the Kindle app and the book should be there and will finish downloading.
 - a. If the book doesn't show up immediately hit the **Sync** button on the menu on the bottom of the page.
 - b. If the book doesn't show up after syncing try selecting **DEVICE** from the menu on the bottom of the page (you can choose either Device or Cloud).

25. Touch on the cover of the book to open it and start reading.

26. If you want to borrow another book, click back into the BRIDGES website and start over finding a book to borrow. Otherwise Click back into the BRIDGES website and log off.

27. Start reading!

To return a book early:

1. Turn on the wireless on the device (Settings, Turn On Wireless)
2. Using either the Safari App or the Google App, log in to your Amazon account. (you will not be able to use the Amazon app for this-you must go to their website)
3. Click on **Your Account** from the toolbar at the top then click on **Manage your Content and Devices**
4. You will see a list of every item on your Kindle, purchased and borrowed.
5. Next to the item you want to return, click on the **Select** box so that a checkmark appears
6. Click on the **Actions** button next to the check-marked box to bring up the Actions menu
7. Click on **Return this Book**.
8. At the confirmation pop-up box click **Yes**.
9. You will see that next to the title of the book [Loan Ended] will appear.
10. The book will automatically return but the title will continue to appear in your Kindle Library within your Amazon account.